

Apalachicola CRA Meeting

Agenda

November 20, 2018

1. Approval of Minutes
2. Grants update
3. CRA Plan Updates
4. CRA Web Page
5. Tax Increment Financing from the City
6. Discussion and Approval of Micro-Project List

City of Apalachicola CRA

Minutes of the September 13, 2018 Meeting

Present: Mayor Van Johnson, Commissioner Jimmy Elliott, Commissioner Brenda Ash, Commissioner Anita Grove, Commissioner Mitchell Bartley, Jim Bachrach, Tom Morgan, Augusta West.

Jim Bachrach called the meeting to order. There was a motion to approve the minutes of the last meeting by Mayor Johnson, with the correction of removing Commissioner Elliott from the list of those present. The motion was seconded by Tom Morgan and passed unanimously.

There was a discussion of small projects to be funded this fiscal year for a total amount of \$15,000.

Augusta reviewed her proposed Legislative Priorities to be adopted by the CRA and City. These include a focus on pursuing state funding for Area of Critical State Concern priorities such as water and wastewater projects and affordable housing, working in coordination with Rep. Raschein, our legislative delegation, and Patrick Bell. Mayor Johnson made a motion to approve which was seconded by Tom Morgan and passed unanimously.

Augusta gave an update on grants, including the USDA grant/loan application package for the Granulated Active Carbon (GAC) water filter and the Port of Apalachicola Triumph project which was unanimously approved by the Triumph board.

The proposed CRA 2018-2019 budget was discussed. Tom Morgan made a motion to approve the budget as presented. Mayor Johnson seconded the motion. The motion passed with all in favor except Commissioner Grove.

Augusta requested that any proposed updates to the CRA plan be submitted for distribution and review.

Regarding the CRA webpage, Augusta reported that she has coordinated with Cindy Clark to have the page created as part of the City's website. Augusta is working on the content.

The meeting was adjourned.

Apalachicola CRA Director's Summary

Augusta R. West

November 19, 2018

The **USDA loan/grant application for the water filter** is complete pending the completion of the Preliminary Engineering Report by Jim Waddell of Inovia Group with additional data requested by USDA. All other required information has been uploaded to the USDA's online application system. A conference call with Jim Waddell and City staff ensured that he has all the data needed to complete his report. He committed to having the report submitted to USDA by Thanksgiving. I have coordinated with USDA to ensure they are aware of the status. SheNeena Forbes, our USDA representative at the Marianna office, indicated that this timeline is acceptable.

I and other City staff had a conference call with Triumph staff regarding the City's "Port of Apalachicola" Triumph proposal for \$1.1 million of upgrades to the Scipio Creek Boat Basin and Popham Building. Triumph staff agreed to extend the timeline for beginning this project until post Hurricane Michael assessments can be completed.

I have reviewed **the CRA Annual Reporting Requirements** and am working on completing all required information. Community Redevelopment Agencies in Florida are required by state law to prepare five annual reports:

- 1) Annual Audit (can be independent of the creating entity or included in the creating entity's audit)
- 2) Annual Fees and Updates to the Office of Special District Accountability at the Florida Department of Economic Opportunity
- 3) Comprehensive Annual Financial Report
- 4) Annual Report to the public
- 5) Annual Budget (proposed and adopted) and Board contact information

The **Stop Sign Replacement Project**, utilizing volunteers from Main Street, H'COLA, and the Forgotten Coast Cruisers Car Club identified dozens of signs needing either replacement or cleaning. Twenty signs were replaced prior to the storm. After Hurricane Michael, the police department took on this task due to the high number of signs that were damaged by the storm.

I have been coordinating with Duke Energy regarding the potential **electric car charging stations**. The next step is for Duke Energy's installation contractor, NovaCharge, to perform a full site assessment and of identified potential sites.

Following the CRA board's approval of proposed **Legislative Priorities** I presented for the 2018-2019 legislative session, I have coordinated with our lobbyist Patrick Bell on the path forward. I have continued to research pertinent strategies and statutes and how our Area of Critical State Concern "sister city" Key West has successfully dealt with similar challenges.

Proposed CRA Micro-Project Budget

2018-2019

| Project Name | Proposed Amount |
|--|------------------------|
| Electric Car Charging Station | \$ - |
| Battery Park Paddle Launch | \$ 2,000 |
| Downtown Video Project | \$ 3,000 |
| Holy Family Handicap Ramp | \$ 2,000 |
| Signage | \$ 5,500 |
| Bowery District Benches and Trash Cans | \$ 1,500 |
| Pocket Park Bench | \$ 1,000 |
| MLK Trolley Tours | \$ 500 |
| Total | \$ 15,000 |