

City of Apalachicola
Request for Qualification for Engineering Services
Apalachicola Water Treatment Plant Improvement Project

The City of Apalachicola (City) request qualifications from professional engineering firms or individuals to provide engineering services for the Apalachicola Water Treatment Plant Improvement Project. Preliminary design for the project has been completed and approved by the Florida Department of Environmental Protection.

Project Scope of Work:

Installation of a GAC Model 10 System with Sentry Carbon System (2 vessels in one unit), to include a Filtronics Electromedia Filter and 42,000-gallon Backwash Storage Tank, along with related infrastructure such as yard piping, air compressor, and site improvements at the Apalachicola Water Treatment Plant, 17 Chapman Road, Apalachicola, Florida.

Engineering services will include permitting, geotechnical investigation, and surveying; final plans and construction documents; preparation of Specifications and Contract Documents; assist the City with implementation of construction bidding and contractor procurement process; assist the City with bid award procedure and contract with selected contractor; engineering and construction administration services during construction, including project inspections; and any additional services required to bring the overall project to completion.

Qualifications for Engineering Services proposals shall be evaluated and ranked using the following criteria and the final selection process for award will be followed pursuant to Florida Professional Negotiations Act, Services Procurement, guidelines:

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| 1. Successful experience with water treatment plant or related projects: | (25 points) |
| 2. Familiarity with City's WTP operation and Need for Specific Project: | (25 points) |
| 3. Understanding of Local Needs and Approach to Project: | (20 points) |
| 4. Management and Staff Qualifications, Availability: | (10 points) |
| 5. Reputation and Client References: | (10 points) |
| 6. Certified Minority/Woman Owned Business: | (10 points) |

Questions shall be directed to Lee Mathes, City Administrator, Apalachicola City Hall, 1 Avenue E, Apalachicola, Florida 32320, 850-653-9319, leemathes@cityofapalachicola.com. The City reserves the right to request clarification of any information submitted by proposers, and with suitable basis, also reserves the right to reject any and all proposals, and to waive any informalities or irregularities in the proposal process when such a waiver or rejection is in the best interest of the City of Apalachicola. Contracts are subject to grant awards and release of funds by respective funding agencies.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Proposals are due by 2:00 PM, local time, on April 30, 2018. One original and six copies must be submitted by hand-delivery or by US Mail to Lee Mathes, City Administrator, 1 Avenue E, Apalachicola, Florida 32320, in a sealed package marked: "SEALED PROPOSAL FOR ENGINEERING SERVICES FOR APALACHICOLA WATER TREATMENT PLANT IMPROVEMENT PROJECT". Emailed, faxed or late proposals (including mail delivered after the due date and time) will not be considered.

Proposals will be opened and a list of Responders will be created by City Staff at 2:05p.m., local time, on April 30, 2018 at Apalachicola City Hall, 1 Avenue E, Apalachicola, Florida. A copy of each proposal, along with ranking sheet, will be distributed to the members of the Apalachicola City Commission for a complete evaluation of proposals to be addressed at their next scheduled regular meeting, May 8, 2018 at 6:00 PM.

The City of Apalachicola is an equal opportunity employer and procurer, drug free workplace and fair housing agency.