

**PUBLIC HEARING & SPECIAL MEETING  
CITY COMMISSION  
CITY OF APALACHICOLA  
TUESDAY, SEPTEMBER 13, 2016 - 6:00 PM  
APALACHICOLA COMMUNITY CENTER  
1 BAY AVENUE, APALACHICOLA, FLORIDA**

**AGENDA**

You are welcome to speak or comment on any matter under consideration by the Apalachicola Board of City Commissioners when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit.

**I. PUBLIC HEARING - FY 2016-2017 BUDGET**

**II. SPECIAL MEETING**

- 1. Tentatively Adopt FY 2016-2017 Millage Rate - Resolution 2016-13**
- 2. 1<sup>st</sup> Reading Ordinance No. 2016-02 - Tentatively Adopt FY 2016-2017 Budget**

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

**CITY OF APALACHICOLA  
RESOLUTION 2016-13**

**A RESOLUTION OF THE CITY OF APALACHICOLA, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, STATING THE PERCENTAGE BY WHICH THE MILLAGE RATE TO BE LEVIED EXCEEDS THE ROLLED BACK RATE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Florida Law requires the City Commission of the City of Apalachicola, Florida to pass an ordinance or resolution levying the millage rate for ad valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Apalachicola, Florida for the 2016-2017 Fiscal Year, and

**WHEREAS**, Florida Law requires said ordinance or resolution to state the millage rate to be levied, and also, to state the percentage by which the millage rate to be levied exceeds the rolled back rate as computed pursuant to Florida Law; and

**WHEREAS**, the City Commission of the City of Apalachicola, Florida has duly considered the budgetary requirements of the City; has adopted a tentative budget for the 2016-2017 Fiscal Year; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes.

**NOW, THEREFORE BE IT RESOLVED**, by the City Commission of the City of Apalachicola, Florida, in special session assembled that:

1. The ad valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Apalachicola, Florida during the 2016-2017 Fiscal year is hereby set at the rate of 9.3543 mills.
2. The percentage by which this millage rate to be levied is a 2.69% increase of the rolled back rate of 9.1089.
3. This resolution shall take effect immediately upon its passage and adoption of the City Commission of the City of Apalachicola, Florida.

**PASSED AND ADOPTED** by the City Commission of the City of Apalachicola, Florida in special session assembled, this 27<sup>th</sup> day of September, 2016 by unanimous vote.

Voting Aye:

Voting Nay:

ATTEST:

FOR THE CITY COMMISSION OF THE  
CITY OF APALACHICOLA

\_\_\_\_\_  
VAN W. JOHNSON, SR., MAYOR

\_\_\_\_\_  
LEE H. MATHES, CITY ADMINISTRATOR

**CITY OF APALACHICOLA  
ORDINANCE NO. 2016-02**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA ADOPTING THE  
2016-2017 FISCAL YEAR BUDGET**

Be it enacted by the people of the City of Apalachicola, Florida:

That this Ordinance be published in the September 22, 2016 issue of the *Apalachicola Times*, and a first public hearing by the City Commission for the first reading of this Ordinance was held on September 13, 2016 at 6:00 PM and a second public hearing was held on September 27, 2016 at 6:00 PM at the Apalachicola Community Center, #1 Bay Avenue, Apalachicola, Florida.

Furthermore, that the estimate upon which said budget for the 2016-2017 Fiscal Year is based is on file for inspection by the public at the office of the City Clerk. The millage rate being set at 9.3543 mills which is a 2.69% increase of the rolled back rate of 9.1089. This Ordinance shall take effect immediately upon its becoming Ordinance as provided by the City Charter of the City of Apalachicola, Florida.

This Ordinance was read and adopted on September 27, 2016. Motion to adopt Ordinance made by Commissioner \_\_\_\_\_, second by Commissioner \_\_\_\_\_.

Voting Aye:

Voting Nay:

FOR THE CITY COMMISSION OF THE  
CITY OF APALACHICOLA

\_\_\_\_\_  
VAN W. JOHNSON, SR., MAYOR

ATTEST:

\_\_\_\_\_  
LEE H. MATHES, CITY ADMINISTRATOR

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND REVENUES	16/17 BUDGET 9.3543 MILLS
AD VALOREM TAX - 95%	1,200,978.00
1/2 CENT SALES TAX	150,000.00
MOBILE HOME LICENSE TAX	45.00
ALCOHOLIC BEVERAGE TAX	3,600.00
UTILITY FRANCHISE	150,000.00
LOCAL COMMUNICATIONS TAX	63,000.00
UTILITY TAX	97,000.00
OCCUPATIONAL LICENSE TAX	30,000.00
GOLF CART PERMITS	7,000.00
SPECIAL EXCEPTION/VARIANCE FEE	10,000.00
STATE REVENUE SHARING	91,000.00
FINES & FORFEITURES	4,000.00
CEMETERY LOTS & OPENINGS	15,000.00
PROPERTY RENT	8,000.00
MISCELLANEOUS	3,000.00
ADMIN - ENTERPRISE FUND	105,000.00
ADMIN - PROJECT IMPACT	6,400.00
BUILDING PERMIT FEES	13,500.00
TREE APPLICATION FEES	9,000.00
TRANSFER FROM LIBRARY	4,800.00
TRANSFER FROM LINE OF CREDIT	10,000.00
<b>TOTAL GENERAL FUND REVENUES</b>	<b>1,981,323.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND REVENUES

16/17 BUDGET

9.3543

MILLS

RESTRICTED REVENUES

LOCAL OPTION GAS TAX	51,000.00
COUNTY FIRE PROTECTION - MSBU	44,000.00
<b>TOTAL RESTRICTED REVENUES</b>	<b>95,000.00</b>
<b>TOTAL GEN FUND &amp; REST. REVENUES</b>	<b>2,076,323.00</b>

CASH FORWARD

LOGT - RESTRICTED	75,000.00
MSBU - RESTRICTED	10,000.00
GENERAL FUND	320,000.00
<b>TOTAL CASH FORWARD</b>	<b>405,000.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND EXPENDITURES

16/17 BUDGET

9.3543

GENERAL OPERATIONS

MILLS

SALARIES	254,952.00
OVERTIME SALARY	-
SOCIAL SECURITY	19,504.00
RETIREMENT	18,991.00
GROUP INSURANCE	54,785.00
PROFESSIONAL/LEGAL	80,000.00
TRAVEL - FL VS GA SUPREME COURT TRIAL	10,000.00
PLANNING CONTRACT SERVICES	26,400.00
GRANT CONTRACT SERVICES	7,200.00
MCCARTNEY CONTRACT SERVICES	5,000.00
BUILDING INSPECTOR CONTRACT SERVICES	10,000.00
COMMUNICATIONS	14,000.00
TRAVEL/TRAINING	3,000.00
GAS	2,000.00
REPAIRS & MAINTENANCE	4,000.00
SUPPLIES	12,000.00
EQUIPMENT	3,000.00
UTILITIES	6,000.00
UNIFORMS	-
DUES & FEES	1,800.00
COPIER/POSTAGE RENTAL	5,000.00
AUDITING	22,000.00
LIABILITY/PROPERTY/WC INSURANCE	6,000.00
ADVERTISING	6,000.00
LINE OF CREDIT PAYMENT	3,000.00
ELECTION EXPENSE	3,500.00
IT SERVICES	1,800.00
SENIOR SERVICES PROGRAM	5,000.00
FIREWORKS	7,000.00
<b>TOTAL GENERAL OPERATIONS EXPENSES</b>	<b>591,932.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND EXPENDITURES

16/17 BUDGET

9.3543

POLICE DEPARTMENT

MILLS

SALARIES	300,494.00
OVERTIME SALARY	36,000.00
SOCIAL SECURITY	25,742.00
RETIREMENT	70,805.00
GROUP INSURANCE	56,096.00
LIABILITY/PROPERTY/WC INSURANCE	30,000.00
COMMUNICATIONS	18,000.00
REPAIRS & MAINTENANCE	7,500.00
TIRES	2,500.00
UNIFORMS	2,500.00
SUPPLIES	8,000.00
GAS	17,000.00
VEHICLE PAYMENT	27,000.00
EQUIPMENT	12,000.00
TRAINING	1,250.00
UTILITIES	2,800.00
STATION PAYMENT	1,500.00
COPIER/POSTAGE RENTAL	1,000.00
IT SERVICES	1,500.00
<b>TOTAL POLICE EXPENSES</b>	<b>621,687.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND EXPENDITURES	16/17 BUDGET
	9.3543
FIRE DEPARTMENT	MILLS
VOLUNTEER COMPENSATION	15,000.00
COMMUNICATIONS	1,800.00
UTILITIES	2,800.00
REPAIRS & MAINTENANCE	5,000.00
SUPPLIES	1,500.00
FIRST RESPONDER EXPENSE	3,000.00
GAS	1,000.00
LIABILITY/PROPERTY/AD&D INSURANCE	10,300.00
EQUIPMENT	5,000.00
TRAINING	1,500.00
IT SERVICES	600.00
<b>TOTAL FIRE EXPENSES</b>	<b>47,500.00</b>
<b>MSBU EXPENSES</b>	
STATION PAYMENT	31,000.00
STATION PAYMENT - RESERVE FUND	3,100.00
FIRE TRUCK PAYMENT - 1/2 PAYMENT	15,000.00
<b>TOTAL MSBU EXPENSES</b>	<b>49,100.00</b>
<b>TOTAL FIRE &amp; MSBU EXPENSES</b>	<b>96,600.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND EXPENDITURES

16/17 BUDGET

9.3543

PUBLIC WORKS OPERATIONS

MILLS

SALARIES	240,864.00
OVERTIME SALARY	10,000.00
SOCIAL SECURITY	19,192.00
RETIREMENT	18,865.00
GROUP INSURANCE	45,802.00
LIABILITY/PROPERTY/WC INSURANCE	31,000.00
COMMUNICATIONS	6,000.00
UTILITIES	62,000.00
REPAIRS & MAINTENANCE	10,000.00
TIRES	4,500.00
SUPPLIES	15,000.00
UNIFORMS	1,000.00
GAS	22,000.00
EQUIPMENT	4,000.00
TREE MAINTENANCE	5,000.00
VEHICLE PAYMENT	8,000.00
IT SERVICES	1,500.00
<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>504,723.00</b>
<b>LOGT EXPENSES</b>	<b>80,500.00</b>
<b>TOTAL PUBLIC WORKS &amp; LOGT EXPENSES</b>	<b>585,223.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

GENERAL FUND EXPENDITURES

16/17 BUDGET

9.3543

LIBRARY

MILLS

SALARY	25,102.00
SOCIAL SECURITY	1,921.00
PART TIME POSITION	10,400.00
LIBRARY CLERK	6,303.00
RETIREMENT	1,888.00
GROUP INSURANCE	5,361.00
COMMUNICATIONS	3,000.00
UTILITIES	3,500.00
REPAIRS & MAINTENANCE	1,000.00
SUPPLIES	1,000.00
AUTOMATION	1,000.00
BOOKS	3,000.00
LIABILITY/PROPERTY/WC	3,000.00
IT SERVICES	600.00
<b>TOTAL LIBRARY EXPENSES</b>	<b>67,075.00</b>

PARKS & RECREATION

RECREATION PROGRAM	20,000.00
UTILITIES	9,000.00
LIABILITY/PROPERTY/WC	10,000.00
COMMUNICATIONS	1,500.00
BUILDING MAINTENANCE	-
PARK MAINTENANCE	10,000.00
JANITORIAL SERVICE	-
DIXIE YOUTH DONATION	5,000.00
<b>TOTAL PARKS &amp; RECREATION EXPENSES</b>	<b>55,500.00</b>

**CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET**

**GENERAL FUND EXPENDITURES**

**16/17 BUDGET**

**9.3543**

**MILLS**

**FACILITIES**

Community Center, Holy Family, 6th St. Rec,  
High School, Gym, Field House, Public Restrooms,  
Raney House, HCA

**UTILITIES:**

Community Center	6,000.00
Holy Family	6,000.00
6th Street Rec	700.00
High School	6,000.00
Field House & Field	6,000.00
Public Restrooms	2,200.00
Raney House	3,600.00

REPAIRS & MAINTENANCE 8,000.00

JANITORIAL SERVICE 9,200.00

**LIABILITY/PROPERTY INS:**

Community Center	3,000.00
Holy Family	11,000.00
6th Street Rec	1,000.00
High School	4,000.00
Gym	2,500.00
Field House & Field	1,000.00
Public Restrooms	3,000.00
Raney House	3,000.00
HCA	9,000.00

COMMUNICATIONS 4,700.00

IT SERVICES 1,500.00

**TOTAL FACILITIES EXPENSES 91,400.00**

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

16/17 BUDGET

9.3543  
MILLS

TOTAL GENERAL FUND EXPENSES	1,979,817.00
REVENUE/EXPENSE DIFFERENCE	1,506.00
TOTAL GENERAL FUND	1,981,323.00

RESTRICTED FUNDS

MSBU EXPENSES	49,100.00
REVENUE/EXPENSE DIFFERENCE	(5,100.00)
TOTAL MSBU	44,000.00

LOGT EXPENSES	80,500.00
REVENUE/EXPENSE DIFFERENCE	(29,500.00)
TOTAL LOGT	51,000.00

RESERVE (CASH FORWARD & ANNUAL DIFF)

MSBU - RESTRICTED	4,900.00
LOGT - RESTRICTED	45,500.00
GENERAL FUND	321,506.00
TOTAL RESERVE	371,906.00

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

ENTERPRISE FUND REVENUES	16/17 BUDGET
<b>WATER &amp; SEWER FUND</b>	
WATER, SEWER, GARBAGE REVENUE	1,690,000.00
GARBAGE CONTRACT SERVICES	(372,000.00)
WATER TAPS	13,500.00
SEWER TAPS	18,500.00
WATER & SEWER MISCELLANEOUS	50.00
GARBAGE ADMINISTRATON	22,900.00
SEWER USER FEE	165,000.00
<b>TOTAL WATER &amp; SEWER FUND</b>	<b>1,537,950.00</b>
<b>SCIPIO CREEK MOORING BASIN</b>	
MOORING BASIN INCOME	35,000.00
LAUNCH FEE INCOME	-
MISCELLANEOUS	10.00
<b>TOTAL SCIPIO CREEK MOORING BASIN</b>	<b>35,010.00</b>
<b>BATTERY PARK BOAT BASIN</b>	
MOORING BASIN INCOME	50,000.00
LAUNCH FEE INCOME	4,000.00
MISCELLANEOUS	50.00
<b>TOTAL BATTERY PARK BOAT BASIN</b>	<b>54,050.00</b>
<b>TOTAL ENTERPRISE FUND REVENUES</b>	<b>1,627,010.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

RESTRICTED REVENUES	16/17 BUDGET
CUSTOMER DEPOSITS	30,000.00
TOTAL RESTRICTED REVENUES	30,000.00
TOTAL ENTERPRISE & RESTRICTED REVENUE	1,657,010.00
CASH FORWARD	
DEPOSIT TRUST - RESTRICTED	195,000.00
WATER & SEWER	-
SCIPIO CREEK	7,000.00
BATTERY PARK	85,000.00
TOTAL CASH FORWARD	287,000.00

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

ENTERPRISE FUND EXPENDITURES

16/17 BUDGET

WATER DEPARTMENT

SALARIES	190,791.00
OVERTIME SALARY	12,000.00
SOCIAL SECURITY	15,514.00
RETIREMENT	15,250.00
GROUP INSURANCE	40,080.00
LIABILITY/PROPERTY/WC INSURANCE	25,000.00
AUDITING SERVICES	5,000.00
COMMUNICATIONS	3,500.00
BOND PAYMENT	142,500.00
DUES & FEES	600.00
SUPPLIES	45,000.00
UNIFORMS	1,000.00
UTILITIES	36,000.00
GAS	7,000.00
TIRES	-
REPAIRS & MAINTENANCE	25,000.00
FIRE HYDRANT MAINT & REPAIRS	2,500.00
WATER METER MAINTENANCE	30,000.00
ELEVATED TANK MAINTENANCE	7,500.00
TRAVEL/TRAINING	2,500.00
EQUIPMENT	5,000.00
TESTING	5,000.00
VEHICLE PAYMENT	4,250.00
ADMIN - GENERAL FUND	40,000.00
MINI EXCAVATOR	4,750.00
IT SERVICES	1,500.00
ONLINE BILL PAY	3,500.00
<b>TOTAL WATER EXPENSES</b>	<b>670,735.00</b>
CUSTOMER DEPOSITS	22,000.00
<b>TOTAL WATER &amp; CUSTOMER DEPOSIT EXPENSES</b>	<b>692,735.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

ENTERPRISE FUND EXPENDITURES

16/17 BUDGET

SEWER DEPARTMENT

SALARIES	183,578.00
OVERTIME SALARY	15,000.00
SOCIAL SECURITY	15,192.00
RETIREMENT	14,933.00
GROUP INSURANCE	29,450.00
LIABILITY/PROPERTY/WC INSURANCE	25,000.00
FLOOD INSURANCE	6,000.00
POLLUTION INSURANCE	4,000.00
AUDITING SERVICES	5,000.00
COMMUNICATIONS	7,500.00
BOND PAYMENT	50,000.00
DEP PAYMENT	150,000.00
DEP RESERVE PAYMENT	15,000.00
DUES & FEES	1,000.00
SUPPLIES	65,000.00
TIRES	-
UNIFORMS	1,000.00
UTILITIES	120,000.00
GAS	7,500.00
REPAIRS & MAINTENANCE	65,000.00
GRAVITY SYSTEM INFRASTRUCTURE REPAIRS	-
TESTING	25,000.00
EQUIPMENT	5,000.00
TRAVEL/TRAINING	1,000.00
VEHICLE PAYMENT	4,250.00
ADMIN - GENERAL FUND	40,000.00
MINI EXCAVATOR	4,750.00
IT SERVICES	1,500.00
ONLINE BILL PAY	3,500.00
<b>TOTAL SEWER EXPENSES</b>	<b>865,153.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

ENTERPRISE FUND EXPENDITURES

16/17 BUDGET

SCIPPIO CREEK

WATER, SEWER, GARBAGE	-
UTILITIES	6,500.00
COMMUNICATIONS	500.00
LIABILITY/PROPERTY INSURANCE	13,000.00
REPAIRS & MAINTENANCE	2,000.00
SUPPLIES	1,000.00
SUBMERGED LAND LEASE	3,000.00
JANITORAL SERVICES	8,500.00
IT SERVICES	600.00
ADMIN - GENERAL	5,000.00
<b>TOTAL SCIPPIO CREEK</b>	<b>40,100.00</b>

BATTERY PARK

UTILITIES	7,000.00
LIABILITY/PROPERTY INSURANCE	10,000.00
REPAIRS & MAINTENANCE	12,000.00
SUPPLIES	2,000.00
SUBMERGED LAND LEASE	1,500.00
JANITORAL SERVICES	8,500.00
ADMIN - GENERAL FUND	20,000.00
IT SERVICES	600.00
<b>TOTAL BATTERY PARK</b>	<b>61,600.00</b>

CITY OF APALACHICOLA  
2016-2017  
TENTATIVE BUDGET

16/17 BUDGET

TOTAL ENTERPRISE FUND EXPENSES 1,637,588.00

REVENUE/EXPENSE DIFFERENCE (10,578.00)

TOTAL ENTERPRISE FUND 1,627,010.00

RESTRICTED FUNDS

CUSTOMER DEPOSIT EXPENSE 22,000.00

REVENUE/EXPENSE DIFFERENCE 8,000.00

TOTAL CUSTOMER DEPOSITS 30,000.00

RESERVES (CASH FORWARD & ANNUAL DIFF)

CUSTOMER DEPOSIT - RESTRICTED 203,000.00

WATER & SEWER 2,062.00

SCIPIO CREEK 1,910.00

BATTERY PARK 77,450.00

TOTAL RESERVES 284,422.00