

CITY OF APALACHICOLA

PLANNING & ZONING BOARD

WORKSHOP AND REGULAR MEETING

MONDAY, September 12, 2011

Community Center/City Hall – 1 Bay Avenue

MINUTES

Members and Staff Present: Tom Daly-Chairman, Geoff Hewell, Dieter Ambos, Sally Williamson, Tami Hutchinson, Cindy Clark-Planning Contractor

REGULAR MEETING – 6:00PM

- 1) Approval of August 2011 minutes. **Motion to approve made by Geoff Hewell, second by Tami Hutchinson. Motion carried 5-0.**
- 2) Review, Discussion and Decision for permit issuance for 5' high black chain link fence with 4 gates along back property line @ 121 Bay Avenue, Block 37, Lots 6-10 for Van Russell/Franklin County Fencing Contractor. *Discussion: Geoff Hewell - wants to make sure fence is located inside property line. Dieter Ambos - ok if meets setbacks. Tom Daly - would prefer picket fence. Sally concerned about height of fence (5').* **Motion to table issue until September 26th Special Meeting after more information relating to setbacks/height of fence is obtained made by Geoff Hewell, second by Dieter Ambos. Motion Carried 5-0.**
- 3) Review, discussion and decision for building permit issuance for small rib metal roof over shingles @ 67 17th Street, Block 107, Lot 8 for Norton Kilbourn/Bobby James, Inc. Roofing. **Motion to table until September 26th Special Meeting after question of proposed color of roof is resolved made by Dieter Ambos, second by Geoff Hewell. Motion Carried 5-0.**

Tami Ray recommended that applicants appear if item for action is on the agenda to prevent delay. Sally Williamson suggested applicants provide more complete information to assist board in making a decision. Board agreed.

- 4) Review, discussion and decision for tree permit issuance for the removal of a live oak behind Marks Insurance Agency located at corner of Hwy 98 and 5th Street. Live oak is considered a protected tree and requires P&Z decision. **Motion to approve request for removal made by Sally Williamson, second by Tami Ray-Hutchinson. Motion Carried 5-0.**
- 5) Review, discussion and decision for new metal gable roof over existing flat roof on Apalachicola Police and fire station located at corner of Hwy 98 and 10th Street. *Discussion: Board agreed request needs to follow architectural review process and elevation drawings, more cross sections with side views and details such as recommended materials are needed to make decision.* **Motion to table until September 26th Special Meeting after Architectural review is complete made by Dieter Ambos, seconded by Sally Williamson. Motion Carried 5-0.**

6) Previous Agenda Items Pending:

- a. Removal of a magnolia at 133 Avenue C (behind garage) for Linda Wilder – tabled at August 2011 meeting. *Discussion: Tom Daly noted that this is a protected tree. Geoff Hewell asked if the tree can be trimmed and not removed. Joey Ward reported that tree is close to the garage and has a potential of damaging foundation in the future. Geoff Hewell stated that he was meeting with tree committee on Wed (Sept. 14) and would bring it up for review and recommendation.* **Motion to table until September 26th Special Meeting after tree committee has opportunity to review and make recommendation, second by Sally Williamson. Motion Carried 5 to 0.**
- b. Portable metal buildings – schedule workshop to discuss sheds in the City. **Motion to table and discuss when architects could be present made by Dieter Ambos, second by Geoff Hewell. Motion Carried 5 to 0.**

7) Other Business

1. Earl Duggar presented permit application and plans for a 4 foot high black chain link fence @ 65 16th Street, Block 98, Lots ½ of 8 and all of 9 for Phillip & Martha Lynn. **Motion to approve carried 5 to 0.**
2. George Coon came before board to present revised kiosk plans. Plans previously approved. **No action taken.**

There being no further business, motion to adjourn made by Sally Williamson, second by Dieter Ambos. **Motion Carried 5-0.**

Tom Daly, Chairman