

# ***CITY OF APALACHICOLA***

## **PLANNING & ZONING BOARD**

**WORKSHOP AND REGULAR MEETING**

**MONDAY, June 13, 2011 – 5:30PM**

**Community Center/City Hall – 1 Bay Avenue**

### **MINUTES**

**Members and Staff Present: Leon Bloodworth-Chairman, Tom Daly-Vice Chair, Geoff Hewell, Dieter Ambos, Tami Ray-Hutchinson, Sally Williamson, Betty Webb-City Administrator, Cindy Clark-Planning Contractor**

#### **WORKSHOP – 5:30pm**

Cindy Clark – Continuation of EAR Based Amendments and Related Items – Public Facilities and Housing Draft documents presented and discussed. Board agreed to continue discussion at next meeting and begin discussion on Riverfront inconsistencies (LDC/Comp Plan).

#### **REGULAR MEETING – 6:00pm**

- 1) Approval of May 2011 minutes. **Motion to approve made by Geoff Hewell, second by Sally Williamson. Motion Carried 6 to 0.**
- 2) Review, Discussion, and Decision for building permit issuance for new home @ 102 10<sup>th</sup> Street, Block 75, Lot 1 for Ruth Ellen Goff/Bret Byrd Construction. Architect review pending. **Architect approval granted. Motion to approve made by Dieter Ambos, second by Tami Ray-Hutchinson. Motion Carried 6 to 0.**
- 3) Review, Discussion and Decision for building permit issuance for replacement of carport @ 253 Prado, Block 1, Lots 6,7&8, Neels Addition for CT and Myra Ponder/Tim Poloronis Construction. **Motion to approve made by Tami Ray-Hutchinson, second by Tom Daly. Motion Carried 6 to 0.**
- 4) Review, Discussion and Decision to enclose back porch and complete related work @ 97 Avenue I, Block 169, Lots 9&10 for James S. Baker, Sr. **Motion to approve made by Tom Daly, second by Geoff Hewell. Motion Carried 6 to 0.**
- 5) Maritime Museum Construction – **Representatives not present as stated by owner. Motion made by Geoff Hewell, second by Tom Daly to send letter under City Attorney Floyd's signature addressing: 1) Pay outstanding architect review fee; 2) Issue Stop Work Order with a limited time to settle with appropriate construction application submittal; 3) Have current construction work that has been performed inspected by proper authority for code compliance within 14 days. Motion Carried 6 to 0.**

6) Other Items:

1. **Mel Livingston – 161 Commerce Street - Block G-1, Lot 11 – Renovation of Historic Commercial Building – Betty Webb will request Architect Mark Tarmey set up time to meet onsite with Mr. Livingston and Tom Daly to discuss renovation plans. Motion made by Geoff Hewell, second by Dieter Ambos to approve start of emergency work to secure and protect building, then follow-up with formal application process after meeting with Mr. Tarmey. Motion Carried 6 to 0.**
2. **Lafayette Park – Betty Webb presented plans from Willoughby Marshall to install 4x4 post spaced 5' apart around parameter of park, except where granite curbing is located, as a temporary boarder until funding could be secured for entire boundary of granite curbing. After discussion, Tom Daly stated that he would contact Harry Arnold to see if he would allow the City to borrow the large timbers from the old Riverfront Park pier to use as a temporary border.**
3. **Geoff Hewell stated that he felt that major landscaping jobs and such accessory structures as chicken pens should be required to go through the same construction process. No action taken by the board.**

7) Previous Agenda Items Pending:

- a. **Portable metal building @ 76 Avenue H, Lots 6, 7 and part of 8, Block 19, Larry Cummings/Tool Time. – Betty Webb reported that a letter has been sent to Tool Time but no response has been received. Tom Daly stated that he felt a moratorium should be placed on these type sheds, with a time to have them phased out. Board agreed to hold a workshop to discuss design plans with architects for acceptable shed designs.**
- b. **Annexation – FCT Reuse Properties – Motion made by Geoff Hewell, second by Dieter Ambos to recommend to the City Commission to proceed with annexation of FCT parcels using the Hwy 98 corridor as the connector to the western parcel if FDOT permits and allow property owners along the route to voluntarily be added to the annexation if they choose. Motion Carried 6 to 0.**

8) Other Business:

1. **Dieter Ambos stated that he would like to recommend that P&Z and CRA hold a joint Public Hearing to discuss the CDBG Commercial Revitalization project when time appropriate with the grant award procedures. Board agreed.**
2. **Leon Bloodworth stated that he wishes to continue on the board but would like to step down as Chairman and recommends that Tom Daly, now Vice-Chair step up to Chairman and Mark Browne be appointed as Vice-Chair. Motion to approve made by Geoff Hewell, second by Sally Williamson. Motion Carried 6 to 0.**

There being no further business, meeting adjourned.

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Leon Bloodworth, Chairman