

A special meeting and workshop of the City Commission of the City of Apalachicola was held on Wednesday, July 20, 2016 at 6:00 PM at the Apalachicola Community Center, 1 Bay Avenue, Apalachicola, Florida.

Present: Mayor Van Johnson, Commissioner Jimmy Elliott, Commissioner Brenda Ash, Commissioner Mitchell Bartley, Commissioner Frank Cook, City Administrator Lee Mathes, City Clerk Deborah Guillotte

Visitors: David Myer, Michael Clayton, Greg Harris, Robert Osburn, Janelle Paul, Wilbur Bellew, Lee Ann Bellew, Despina George, David Adlerstein, Willoughby Marshall, Marie Marshall, Diane Brewer, William Cox, Briana Wheatley, Joshua Hodson, Pam Lewis, Robert Graham

Special meeting opened by Mayor Van Johnson.

TENTATIVELY ADOPT FY 2016/2017 MILLAGE RATE

Ms. Mathes recommended tentatively setting the millage rate at 10 mills, and work at lowering this at the upcoming budget workshops.

Motion to tentatively set FY 2016/2017 millage rate at 10 mills made by Commissioner Bartley, second by Commissioner Cook.

Motion carried: 5 to 0

Voting Aye: Ash, Bartley, Cook, Elliott, Mayor Johnson

Voting Nay: None

LIABILITY/PROPERTY/WORKER COMP INSURANCE PRESENTATION – Carter Middlemas & Kevin Heath

Mayor Johnson stated this item is taken off the agenda.

INDEPENDENT CONSULTANT AGREEMENT REGARDING BTW SERVICES, INC. –

Attorney Pat Floyd stated some relevant revisions were made to the agreement, but is essentially the same agreement submitted at last meeting. Confidentiality and Chapter 119 Florida Statutes is also addressed. Attorney Floyd stated approval will be contingent upon Division of Retirement's approval

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Commissioner Ash inquired as to when we would hear back from the Division of Retirement on this matter.

Attorney Floyd stated he hoped by next week.

Commissioner Ash stated she would feel more comfortable if we waited until we received correspondence back from the Division of Retirement.

Commissioner Bartley and Commissioner Elliott both agreed.

REPAIR YARD - TRAVEL LIFT AGREEMENT - Mike Thrasher d/b/a Apalachicola Marine

Attorney Floyd stated there are two items that Mr. Thrasher stated needs to be addressed, 1) accepting current agreement as is with 25% of fees going back to the city, and 2) area dealing with landlord/tenant situation needs a little more work on that issue, but Mr. Thrasher said we could go ahead as is with agreement. Attorney Floyd stated it is ready for City Commission decision.

Commissioner Bartley stated the shrimpers want the facility open seven days a week to be able to work on their boats. Commissioner Bartley stated Mr. Thrasher could stay on his five day schedule for hauling boats out.

Mike Thrasher stated the fee would be a \$10.00 a foot for haul out and \$10.00 a day for local commercial shrimpers to work in repair yard. Mr. Thrasher stated outside boaters coming off intercostal and other areas would be more than that but cheaper than other places.

Attorney Floyd stated he will make sure this is put in contract.

Motion to accept Mike Thrasher d/b/a Apalachicola Marine Travel Lift Agreement made by Commissioner Elliott, second by Commissioner Cook.

Motion carried: 5 to 0

Voting Aye: Ash, Bartley, Cook, Elliott, Mayor Johnson

Voting Nay: None

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MICHAEL CLAYTON – Road Repair

Michael Clayton stated he had paid \$500.00 for a road bore to get water and sewer service to his new home on 15th Street. Mr. Clayton stated the road was not bored, but actually cut creating a big unpaved place in the road. Mr. Clayton stated the road has been unrepaired for 10 months, so he contacted Michael Moron with the County. The County came out and looked at the site, but still nothing has been done. Mr. Clayton stated he talked with Ms. Mathes and she said they were going to be working on a sewer extension project on that road and they didn't want to fix the road and turn around and tear it up again. Ms. Mathes sent Greg Harris to grade the road which made it better, but Mr. Clayton is requesting the City refund the \$500 road bore fee since the road has not been repaired.

Mayor Johnson stated that the County does the paving in the City with road tax money, but what the City had to do in putting your water and sewer in is a City repair issue, not a paving issue and this should have already been repaired.

Ms. Mathes stated it is her understanding that the area is part of the sewer extension project and the road will have to be cut down the middle again.

Mayor Johnson asked that we to clarify if the sewer extension project will be going down 15th Street and repair the road if not. Mayor Johnson recommends the Board establish a policy that before a road is cut for a bore and someone is charged for this, that it be brought up before the Commission for approval. Mayor Johnson requests Mr. Clayton's \$500 be refunded.

Motion to refund Michael Clayton's \$500.00 for road bore made by Commissioner Elliott, second by Commissioner Bartley.

Motion carried: 5 to 0

Voting Aye: Ash, Bartley, Cook, Elliott, Mayor Johnson

Voting Nay: None

Mr. Clayton asked when the road was going to be repaired.

Mayor Johnson stated Ms. Mathes is going to verify if this area will be included in the sewer extension project before we spend money on paving and you may have to wait a few more months. In the meantime, Mr. Harris will keep the maintenance up on this area on 15th Street.

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Commissioner Ash suggested putting speed bumps on that area.

Mr. Clayton suggested putting a stop sign on 15th Street and Avenue M.

Motion to install a stop sign on 15th Street and Avenue M made by Commissioner Elliott, second by Commissioner Cook.

Motion carried: 5 to 0

Voting Aye: Ash, Bartley, Cook, Elliott, Mayor Johnson

Voting Nay: None

FRDAP AWARD PRESENTATION

Joshua Hudson, Manager of SGI State Park, John Gorrie Museum and Orman House State Park presented Commission with a \$100,000 grant check for FRDAP grant awarded for projects at the Mayor Van W. Johnson Complex.

Mayor Johnson stated this grant was written by Betty Webb before her retirement from the City and thanked everyone involved in getting this \$100,000.00 grant from the State.

DERELICT VESSELS

Commissioner Elliott stated he received a call from a gentleman interested in removing derelict vessels. Commissioner Elliott stated he will contact him about coming to a meeting to further explain.

Special meeting adjourned and workshop opened.

WORKSHOP

Review & Discussion – City of Apalachicola Personnel Policies & Procedures

Mayor Johnson stated the Commission has talked on several occasions about how to compensate and create a language in the personnel policies on compensating employees taking on new duties or getting certifications in certain areas.

Commissioner Ash inquired what is the process of updating Personnel Policies and Procedures.

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Ms. Mathes stated the original policy was adopted in 1979 and there have been two amendments since, but she is not sure of the process.

Mayor Johnson stated he is not wanting to do a comprehensive revision, only on compensating employees on getting certifications and taking on new duties.

Ms. Mathes stated that would be a complete new section.

Mayor Johnson stated if the City Commission doesn't have any comments on this, he will draft something and bring before them.

Commissioner Ash suggests a Human Resource attorney should probably be the one to look at this to make sure the policy is in compliance.

Ms. Mathes she will contact the Florida League of Cities for direction.

Mayor Johnson stated there are still employees that have stepped up taking on more responsibility and not getting compensated and if this is not complete, I will ask at the next meeting for them to be approved and compensated. Mayor Johnson stated he knows of one in public works, and one in city hall.

Commissioner Ash asks if the City has a job pay schedule.

Ms. Mathes stated there was a salary schedule many years ago, but that was done away with.

Commissioner Ash stated she is not knowledgeable enough in this area to make a decision and would like to get someone that is familiar with personnel policies and procedures.

Commissioner Elliott stated most places have some sort of pay schedule.

Mayor Johnson asked Ms. Mathes to get with the FLOC on suggestions.

Ms. Mathes stated she would also poll other cities and get information on how they do their policies and procedure amendments and their pay schedule.

There being no further business workshop adjourned.

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Van W. Johnson, Sr., Mayor

Deborah Guillotte, City Clerk