

**PUBLIC HEARING & SPECIAL MEETING
CITY COMMISSION
CITY OF APALACHICOLA, FLORIDA
TUESDAY, SEPTEMBER 25, 2018 – 6:00 PM
APALACHICOLA COMMUNITY CENTER
1 BAY AVENUE, APALACHICOLA, FLORIDA**

AGENDA

You are welcome to speak or comment on any matter under consideration by the Apalachicola Board of City Commissioners when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit.

- I. Call to Order**
 - **Invocation (Please rise and remain standing)**
 - **Pledge of Allegiance**

- II. Agenda Adoption**

- III. PUBLIC HEARING – FY 2018-2019 BUDGET**

- IV. SPECIAL MEETING**
 - **Adoption Decision – Resolution 2018-09 – Final Adoption FY 2018-2019 Millage Rate**
 - **Adoption Decision – Ordinance 2018-04 – Final Adoption FY 2018-2019 Budget**

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

**CITY OF APALACHICOLA
RESOLUTION 2018-09**

A RESOLUTION OF THE CITY OF APALACHICOLA, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, STATING THE PERCENTAGE BY WHICH THE MILLAGE RATE TO BE LEVIED EXCEEDS THE ROLLED BACK RATE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Law requires the City Commission of the City of Apalachicola, Florida to pass an ordinance or resolution levying the millage rate for ad valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Apalachicola, Florida for the 2018-2019 Fiscal Year; and

WHEREAS, Florida Law requires said ordinance or resolution to state the millage rate to be levied, and also, to state the percentage by which the millage rate to be levied exceeds the rolled back rate as computed pursuant to Florida Law; and

WHEREAS, the City Commission of the City of Apalachicola, Florida has duly considered the budgetary requirements of the City; has adopted a tentative budget for the 2018-2019 Fiscal Year; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes.

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Apalachicola, Florida, in special session assembled that:

1. The ad valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Apalachicola, Florida during the 2018-2019 Fiscal Year is hereby set at the rate of 9.6043 mills.
2. The percentage by which this millage rate to be levied is a .19% increase of the rolled back rate of 9.5862.
3. This resolution shall take effect immediately upon its passage and adoption of the City Commission of the City of Apalachicola, Florida.

PASSED AND ADOPTED by the City Commission of the City of Apalachicola, Florida in special session assembled, this _____ day of September, 2018 by unanimous vote.

Voting Aye:

Voting Nay:

FOR THE CITY COMMISSION OF THE
CITY OF APALACHICOLA

ATTEST:

Deborah Guillotte, City Clerk

Van W. Johnson, Sr., Mayor

**CITY OF APALACHICOLA
ORDINANCE NO. 2018-04**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA
ADOPTING THE 2018-2019 FISCAL YEAR BUDGET**

Be it enacted by the people of the City of Apalachicola, Florida:

Section 1. The following department expense amounts are hereby appropriated in the General Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2018 and ending September 30, 2019:

Governing Board	\$ 304,000
Administration	408,700
Zoning/Code Enforcement	305,700
Police	622,700
Fire	133,900
Public Works	1,587,900
Library	95,400
Parks	477,400
Recreation	433,900
Facilities	236,200
Total Expenditures	\$4,605,800

Section 2. It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning October 1, 2018 and ending September 30, 2019:

Ad Valorem Taxes	\$1,344,400
½ Cent Sales Tax	170,000
Mobile Home License Tax	100
Alcoholic Beverage Tax	8,000
Utility Franchise	130,000
Local Communications Tax	62,000
Utility Tax	200,000
Business License Tax	30,000
Golf Cart Permits	10,000
Special Exception/Variance Fee	6,000
State Revenue Sharing	93,000
Fines & Forfeitures	2,000
Cemetery Lots & Openings	15,000
Facility/Property Rent	37,000
Building Permit Fees	40,000

Tree Application Fees	\$ 3,300
Stormwater Fees	30,000
DOT – Traffic Light Reimb.	4,500
Sanitation Fees	550,000
Community Garden	3,000
Farmers Market	3,000
Miscellaneous Revenues	2,000
Grant – GIS Mapping Phase II	50,000
Grant – FC Business Support Center	147,700
Grant – Technical Assistance	40,000
Grant – FWC	462,400
Grant – Stormwater Retrofit	398,500
Grant – DOT	200,000
Project Impact	370,900
LOGT – Restricted	62,000
MSBU – Restricted	40,000
Oyster License Program	40,000
HCA Museum	40,000
Transfer from CRA	10,000
Library Programs	1,000
Total Revenues	\$4,605,800

Section 3. The following department expense amounts are hereby appropriated in the Enterprise Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2018 and ending September 30, 2019:

Water Department	\$ 759,000
Sewer Department	1,203,000
Scipio Creek	39,100
Battery Park	64,100
Total Expenditures	\$2,065,200

Section 4. It is estimated the following revenues will be available to the Enterprise Fund for the fiscal year beginning October 1, 2018, and ending September 30, 2019:

Water Revenue	\$ 759,000
Sewer Revenue	1,202,000
Water & Sewer Misc.	500
Water & Sewer Int. on Investment	500
Scipio Creek Revenue	39,100
Battery Park Revenue	64,100

Total Revenues

\$2,065,200

Section 5. The City of Apalachicola Fee Schedule for FY 2018-2019, as attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on October 1, 2018.

Section 6. This ordinance be published in the September 20, 2018 issue of the *Apalachicola Times*, and a first public hearing by the City Commission for the first reading of this ordinance was held on September 11, 2018 at 6:00 PM and a second public hearing was held on September 25, 2018 at 6:00 PM at the Apalachicola Community Center, #1 Bay Avenue, Apalachicola, Florida.

Section 7. The estimate upon which said budget for the 2018-2019 Fiscal Year is based is on file for inspection by the public at the office of the City Clerk. The millage rate being set at 9.6043 mills which is a .19% increase of the rolled back rate of 9.5862.

Section 8. This Ordinance shall take effect immediately upon its becoming Ordinance as provided by the City Charter of the City of Apalachicola, Florida.

This Ordinance was read and adopted on September 25, 2018. Motion to adopt Ordinance made by Commissioner _____, second by Commissioner _____.

Voting Aye:

Voting Nay:

**FOR THE CITY COMMISSION OF THE
CITY OF APALACHICOLA**

ATTEST:

Deborah Guillotte, City Clerk

Van W. Johnson, Sr., Mayor

FISCAL YEAR 2018-2019 FEE SCHEDULE
CITY OF APALACHICOLA - CITY HALL - GENERAL

GENERAL FEES	Standard Rate	Discount Rate (for qualifying charitable events/Town Employees	Security Deposit/Proof of Ins.
Rental Facilities			
Lafayette (gazebo), Riverfront Park - Per Event	\$500	\$100	\$100
Holy Family Center/Senior Center - Per Day	\$300	\$150	\$100
Community Center - Front Room - Per Day	\$200	\$100	\$100
6th Street Rec. Center - Franklin Sq. - Per Day	\$100	\$50	\$100
History Culture & Arts Center - Per Day - HCA Use Only	\$100		\$100
Public Records Research & Reproduction			
copies 8 1/2 x 11	0.15		
copies 8 1/2 x 11 - two sided	0.20		
city map 8 1/2 x 11	\$1		
NSF - Return Check Fee	\$25		
Labor - Employee	OT/Flat Rate		
Golf Cart Registration - Per FY			
Golf Cart Use in City Limits	Registration Fee		
	\$50		
City of Apalachicola Cemeteries			
Magnolia Cemetery - Per Lot = 4 spaces	\$1200 or \$300 per spc.		
Snowhill Cemetery - Per Lot = 4 spaces	\$1200 or \$300 per spc.		
Magnolia/Snowhill - Grave Open before 2:00 PM	\$250		
Magnolia/Snowhill - Grave Open after 2:00 PM	\$500		
Riverfront Park			
Riverfront Park - Overnight docking fee - Per Linear Foot	\$1.50		

AMIK Library Fee Schedule FY 2018-19

Copier

	Standard Fee	Non Profit
B&W -- 8 1/2 x 11	0.15	0.03
B&W -- 8 1/2 x 14	0.15	0.03
B&W -- double sided	0.20	0.06
B&W -- 11 x 17 posters	1.00	0.50
Color -- 8 1/2 x 11	0.40	0.20
Color -- 8 1/2 x 14	0.40	0.20
Color -- double sided	0.50	0.25
Color -- 11 x 17 posters	2.00	1.00
Supplies -- paper	0.03	0.02
Supplies -- poster paper	0.25	0.20
Supplies -- earbuds	1.00	1.00
Supplies -- jump drives	5.00	5.00

Services

Faxes -- Local	\$3 first 10 pages; \$1 every 5 after
Faxes -- Long distance	\$4 first 10 pages; \$1 every 5 after
Faxes -- Incoming	\$3.50 first 10 pages; \$1 every 5 after
Scans	\$2.50 for 10 pages
Lamination	\$1.00 per page

Book for Sale

	Hard cover	Paperback
Island Light	23.00	15.00
Outposts on the Gulf	25.00	
At the Water's Edge	25.00	
Apalachicola Diary	15.00	
Apalachicola Before 1861	25.00	15.00

Dosik Community Room Rental

For profit / non-partner	\$15.00 per day
For profit / partner	40/60 split
Non profit / non-partner	Free
Non profit / partner	Free

FY 2018-2019 Building/Code Enforcement - General

GENERAL FEES

Business License

License Fees Vary Per Category (See Ordinance 2005-11)

Penalties added Oct 1 at 10% , 5% ea. Additional month not to exceed 25%

Code Enforcement

First Violation	\$250
Repeat Violation	\$400

Sign Permits

\$1.00 per sq. ft

Residential Building - One and Two Family

New Structure	\$4.00 per thousand total valuation \$40.00 minimum
Remodel/Additions (Includes Pools)	\$6.00 per thousand total valuation \$40.00 minimum
Plan Review	\$.40 per thousand total valuation \$50.00 minimum

Residential Fee Exception: Ground Decks up to 200 square feet - \$25.00

Accessory Structure (Includes Storage Building, Marine Seawalls and Docks)	\$6.00 per thousand total valuation \$40.00 minimum
Roof/Re-Roof	\$50.00 Residential
House Moving Fee	\$100.00 Residential
Occupancy/Change of Use	\$50.00 Residential
Other Not Listed	\$40.00 minimum

FY 2018-2019 Building/Code Enforcement - General

Commercial Building & Three or More Residential Units

Value of construction for commercial building and three or more residential units shall be calculated on the total cost of construction divided by the number of units. All units required to pay permit fees based upon each individual unit.

New Structure	\$6.00 per thousand valuation \$50.00 minimum
Additions/Remodel (Includes Pools)	\$7.00 per thousand valuation \$50.00 minimum
Accessory Structures (Includes Storage Building, Marine Seawalls and Docks)	\$7.00 per thousand valuation \$50.00 minimum
Roof/Re-Roof	\$7.00 per thousand valuation \$50.00 minimum
Commercial Plan Review	One Half (1/2) Base Permit Fee
Occupancy/Change of Use	\$50.00
Moving of Structure	\$6.00 per thousand valuation \$125.00 minimum
Other Not Listed	\$50.00 minimum

Residential and Commercial - Misc. and Sub Permits (New Structure, Additions, and Altercations)

Plumbing	\$0.70 per thousand valuation \$50.00 minimum
HVAC	\$0.70 per thousand valuation \$50.00 minimum
Electrical	\$0.70 per thousand total valuation \$50.00 minimum

Residential Fee Exception:

Pool Electrical	\$50.00
Single Service Change	\$50.00
Burglar Alarm Install	\$50.00
Single Temp Pole	\$50.00

Gas

Commercial up to 10 Outlets	\$50.00
Commercial over 10 Outlets	\$50.00 plus \$10 per outlet over 10
Residential	\$50.00

COA UTILITY BILLING

Effective:
FY 2018-19

Water & Sewer Connections	Water Inside Rate	Water Outside Rate	Sewer Inside Rate	Sewer Outside Rate
Residential				
Connection 3/4" or less	\$ 1,350.00	\$ 1,350.00	\$ 1,850.00	\$ 1,850.00
Connection 1"	\$ 2,700.00			
Commercial				
Connection 3/4"	\$ 1,890.00	\$ 1,890.00	\$ 2,590.00	\$ 2,590.00
Connection 1"	\$ 3,780.00	\$ 3,780.00	\$ 5,180.00	\$ 5,180.00
Connection 1 1/2"	\$ 5,940.00	\$ 5,940.00	\$ 8,140.00	\$ 8,140.00
Connection 2"	\$ 11,880.00	\$ 11,880.00	\$ 16,280.00	\$ 16,280.00
Connection 3"	\$ 14,985.00	\$ 14,985.00	\$ 20,535.00	\$ 20,535.00
Connection 4"	\$ 25,515.00	\$ 25,515.00	\$ 34,965.00	\$ 34,965.00
Monthly Water/Sewer Rates				
Residential Basic	\$ 11.60	\$ 14.50	\$ 19.00	\$ 23.75
Residential Sewer Usage Fee			\$ 29.00	\$ 29.00
Usage 1000 - 2000	\$ 4.10	\$ 4.90	\$ 5.74	\$ 7.81
2001-5000	\$ 4.31	\$ 5.15	\$ 5.23	\$ 6.54
5001-9000	\$ 4.53	\$ 5.41	\$ 5.49	\$ 6.86
9001-12000	\$ 4.76	\$ 5.68	\$ 5.76	\$ 7.20
12001+	\$ 4.99	\$ 5.96	\$ 6.05	\$ 7.56
Commercial Basic 3/4"	25.05	\$ 34.49	\$ 27.85	\$ 38.35
Commercial Sewer Usage Fee			\$ 95.00	\$ 95.00
Discovery of Unapproved Connection	No fee set at this time			
Other Fees:				
Late Payment	10% after 10th			
Shut Off Fee	25.00 after 20th			
Water Turn On Fee	\$ -			
Transfer Fee	\$ 25.00			
Pull Fee (turned off after 2 mths bill)	\$ 100.00			
Deposits				
Residential	\$ 150.00			
Commercial Small Users	\$ 200.00			
Commercial Medium Users	\$ 500.00			
Commercial Large Users	\$ 800.00			

Garbage				
Residential / monthly / 1 can	\$ 22.73			
Commercial / monthly / 1 can	\$ 37.23			
2 yd 2x week / monthly	\$ 159.72			
4 yd 2x week / monthly	\$ 319.41			
6 yd 2x week / monthly	\$ 479.09			
8 yd 2x week / monthly	\$ 638.78			