

WORKSHOP
APALACHICOLA CITY COMMISSION
TUESDAY, AUGUST 27, 2024 – 6:00PM
COMMISSION MEETING ROOM
74 6TH STREET, APALACHICOLA, FLORIDA 32320

Agenda

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

I. Call to Order

II. Agenda Adoption

III. Public Comment

IV. FY 24/25 Tentative Budget Discussion

Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

General Fees	Standard Rate	Discount Rate (for qualifying charitable events & City employees)	Security Deposit	
Facility and Park Rentals				
Lafayette Park (Gazebo) - Per Event	\$500	\$200	\$250	
Riverfront Park - Per Event	\$500	\$200	\$250	
Holy Family Center Grand Room - Per Event	\$300	\$100	\$100	\$500 Standard, \$300 Discount Rate, \$100 Security
Holy Family Center Outside - Per Event	\$150	\$100	\$100	\$200 Standard, \$100 Discount Rate, \$100 Security
6th Street Recreation Center - Per Event				\$300 Standard, \$150 Discount Rate, \$100 Security
Community Center - Per Event				
Event Permit	\$100			
Public Records Research & Reproduction				
Copies 8 1/2 x 11 - each	\$0.15			
Copies 8 1/2 x 11 - two sided - each	0.20			
City Map 8 1/2 x 11 - each	\$1.00			
NSF - Return Check Fee	\$35.00			
Labor - Employee - rate per hour				According to FL Statute
Golf Cart Registration				
Golf Cart Registration Fee - Per Year - Partial Year pays full rate.			Registration Fee	
Golf Cart Use in City Limits per Ordinance	\$50.00			
Cemeteries				
Magnolia Cemetery - Per Lot = 4 Plots	\$1,200.00			Full Payment in advance is required for all cemetery lots, plots and services.
Magnolia Cemetery - Per Plot	\$300.00			
Snowhill Cemetery - Per Lot = 4 Plots	\$1,200.00			
Snowhill Cemetery - Per Plot	\$300.00			
Gun Range Fees				
Daily visit	\$10.00 per day			(Free to current & retired City employees.)
Annual	\$200.00			
Member + immediate family	\$300.00			
Occupational License				
License Fees Vary Per Category (See Ordinance 2024-01)				

Battery Park Marina & Scipio Creek Marina

Riverfront Park Slip Rental Fee

Overnight Slip Rental Fee

Per Linear Foot per Night **23-24** \$2.00

24-25 Proposed

Battery Park Marina Monthly Slip Rental Fees

Base Rate

Vessel Registered in Franklin County not exceeding 30 ft. in length \$100.00

Base Rate

Vessel **NOT** Registered in Franklin County not exceeding 30 ft. in length \$175.00

Length Surcharge

Each Additional Foot over 30 Ft. per month per foot charge \$5.00

Optional per month charge \$25.00

Utility Connection

Boat Launch Fees

Free

Franklin County Resident Fee

\$10 daily/\$125 annually

Franklin County Charter Captain Fee

\$75 annually

Non-Franklin County Charter Captain Fee

\$150 annually

RV Overnight Camping Fees

Overnight RV Camping Fee

Self Contained Recreational Vehicles Only. NO utility, water or sewage connections available. **PER NIGHT** \$50

Transient (Overnight) Slip Rental Fee

Overnight Slip Rental Fee

Per Linear Foot per Night \$2.00

Live Aboard Rental Fees -

Live Aboard

\$200 + Normal Slip Rental **NONE**

Penalties / Fines / Fees

Penalty **Fine**

Return Check Fee

\$25.00

1st Rule Violation

Written Warning Issued

\$100.00

2nd Rule Violation

Final Notice

\$200.00

3rd Rule Violation

Contract Termination

\$300.00

Scipio Creek Marina

Scipio Creek Marina - Per Linear Foot - Monthly

\$1.50

Scipio Creek Marina - Overnight Docking Per Foot Per Night

\$2.00

Copier Fees

	Standard Fee	Non-for-Profit	Not-for-Profit must be a registered 501 (c)(3) to obtain discounted rate.
B&W -- 8 1/2 x 11	\$0.15	\$0.03	
B&W -- 8 1/2 x 14	\$0.15	\$0.03	
B& W -- double sided	\$0.20	\$0.06	
B&W -- 11 x 17 posters	\$1.00	\$0.50	
Color -- 8 1/2 x 11	\$0.40	\$0.20	
Color -- 8 1/2 x 14	\$0.40	\$0.20	
Color -- double sided	\$0.50	\$0.25	
Color -- 11 x 17 posters	\$2.00	\$1.00	
Supplies -- paper	\$0.03	\$0.02	
Supplies -- poster paper	\$0.25	\$0.20	
Supplies -- earbuds	\$1.00	\$1.00	
Supplies -- jump drives	\$5.00	\$5.00	

Services

Faxes -- Local	\$3.00 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Faxes -- Long distance	\$4.00 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Faxes -- Incoming	\$3.50 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Scans	\$2.50 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Lamination	\$2.00 per page

Books for Sale

	Hard cover	Paperback
Island Light	\$23.00	\$15.00
Outposts on the Gulf	\$25.00	
At the Water's Edge	\$25.00	
Apalachicola Diary	\$15.00	
Apalachicola Before 1861	\$25.00	\$15.00

Dosik Community Room Rental

For profit / non-partner	\$25.00 per day
For profit / partner	\$15.00 per day
Not-for-profit	No Charge

City of Apalachicola

Building Department

General Fees

23-24

24-25 Proposed

Sign Permits

Sign Permit Application Fee	\$50.00
Sign Permit Fee	\$2.00 per square foot

Residential Building - One to Two Residential Units

New Structure	Current ICC Valuation Table
Remodel/Additions (Includes Pools)	Current ICC Valuation Table
Plan Review	Current ICC Valuation Table
Accessory Structure (Includes Storage Building, Marine Seawalls and Docks)	Current ICC Valuation Table
Fence: replacement or repair that meet code	\$0
Fence new or materially altered	\$75
Roof/Re-Roof	\$100
House Moving Fee	\$500.00 Residential
Occupancy/Change of Use	\$100
Other Not Listed	\$100
Individual Supplemental Permit (Temp power pole, electrical, plumbing, HVAC, Supplemental permits (temp power pole, electrical, plumbing, HVAC, Gas, &	\$100 for individual permit \$200 lump sum under general contractor permit

Commercial Building & Three or More Residential Units

Value of construction for commercial building and three or more residential units shall be calculated on the total cost of construction divided by the number of units. All units required to pay permit fees based upon each individual unit.

New Structure	\$6.00 per thousand valuation
Additions/Remodel (Includes Pools)	\$90.00 minimum
Accessory Structures (Includes Storage Building, Marine Seawalls and Docks)	\$7.00 per thousand valuation
Roof/Re-Roof	\$7.00 per thousand valuation
Commercial Plan Review	\$90.00 minimum
	One Half (1/2) Base Permit Fee

Occupancy/Change of Use	\$100.00
Moving of Structure	\$6.00 per thousand valuation
	\$125.00 minimum
Fence: replacement or repair	\$0.00
Fence: new or materially altered	\$75.00
Other Not Listed	\$100.00 minimum
Plumbing	\$.70 per thousand valuation
	\$75.00 minimum
HVAC	\$.70 per thousand valuation
	\$75.00 minimum
Electrical	\$.70 per thousand total valuation
	\$75.00 minimum

Residential Exception Fees

Water Heater Replacement	\$25.00
Pool Electrical	\$100.00
Single Service Change	\$100.00
Burglar Alarm Install	\$100.00
Single Temp Pole	\$100.00
Gas	
Commercial up to 10 Outlets	\$100.00
Commercial over 10 Outlets	\$100.00 plus \$10.00 each per outlet over 10
Residential	\$100.00
Mobile Home Set-Up Fee	\$150.00 Singlewide
	\$150.00 Doublewide
	\$375.00 Triplewide

Fee includes set-up only, does not include decks or accessory structures. May not include any attachable additions. Electrical and Split mechanical systems - \$75.00 each. No additional permit required for plumbing or m

Demolition Fee:

Re-Inspection Fee

Failure to Call for Inspection

Failure to Receive Building

Permit Prior to Construction

Special Inspection and All Other Inspector \$100.00 per hour – minimum 1 hour

where no Permit Fee Is Generated

After Hours Emergency Call Out

\$100.00 for first hour
\$100.00 per hour thereafter

The permit and fee accessed for this service will be the responsibility of the contractor and owner. Payment will be made upon arrival of the inspector or to the Building Department immediately following the inspector or to the Building Department immediately following service.
Miscellaneous Fees
FILL FEES

Routine Landscaping, less than 1000 sq	\$0.00
A&V FLOOD ZONES	
Greater than 5 cu yds but less than 10 cu y	\$100.00
Greater than 10 cu yds but less than 20 cu	\$200.00
Each additional yard of fill	\$20.00
X ZONE	
Greater than 5 cu yds but less than 20 cu y	\$100.00
Each additional yard of fill	\$10.00
Fill requires site plan review, concurrency review and associated fees.	
Penalty for fill above permitted quantity	\$500
Floodplain Management Fee	\$100.00
Commercial Stormwater Review	\$300.00
Stormwater Utility	
Single Family Detached Residence	\$1.00 per month
Other Residential Multi-Family	\$1.00 per month for each dwelling unit
Institutional	
Gov't & Non-For-Profit Facilities	\$2.00 per month
Commercial	\$2.00 per month for each water or sewer connection
Stormwater Permit Impact Fees	
A one-time stormwater impact fee will be levied on each City building permit which is equivalent to five years of standard utility billing rates.	
Residential - Single Family	\$1.00 per month for 60 months - \$60.00
Commercial - Standard	\$2.00 per month for 60 months - \$120.00
Commercial - One-half (0.5) acre	\$6.00 per month for 60 months - \$360.00

Planning & Zoning Department

Development Order Fees

23-34

24-25 Proposed

Residential New Construction	\$200.00 Base Rate	
Residential Accessory structures, including decks & pools, any lot coverage	\$50.00	
Fence: new or materially altered		
Site Plan Review – Includes Site Plan Review and Two Reviews	\$0.00	

Commercial/Multifamily New Construction		
Less than 5,000 square ft.; 2 acres or 3 Units	\$450.00	
5,000 - 20,000 square ft. ; 2-5 acres or 4 -24 Units	\$1,000.00	
20,001 - 100,000 square ft. ; 5-10 acres or 25-100 Units	\$2,000.00	
over 100,000 square ft. ; over 10 acres or over 100 Units	\$3,000.00	\$250
Commercial/Multifamily Accessory Structures, including decks & pools, any lot coverage		
Commercial review subsequent to first 2 plan reviews	\$300.00 per review	

Commercial/Multifamily: New & Replacement Fence Amendments to local development orders - Same as stated for Commercial/Industrial Site Plan Review above.

Development of Regional Impact (DRI)

New DRI	\$5,000.00	
Site Plan Review, less than 5,000 sq. ft. and less than 2 acres	\$500.00	
Site Plan Review, 5,000 sq. ft.- 100,000 sq. ft. and less than 2 acres	\$1,000.00	
Site Plan Review, 5,000 sq. ft.- 100,000 sq. ft. and 2 to 10 acres	\$2,000.00	
Site Plan Review, more than 100,000 sq. ft., or more than 10 acres	Negotiated	

Certificate of Appropriateness

Residential		
- New Construction	\$75.00	

- Accessory Structure, addition, remodel		\$40.00
- Fence		\$25.00
- Other		\$25.00
Commercial/Multi-Family		
- New Construction		\$150.00
- Accessory Structure, addition, remodel		\$80.00
- Fence		\$50.00
- Sign		\$50.00
- Other		\$50.00
Failure to apply & receive Certificate of Appropriateness		
Residential		\$150.00
Commercial		\$1,000.00
Misc.		
APMF Parking Spot		\$5,000.00
Appeals		\$500.00
Encroachment Agreement		\$150.00
Quasi-Judicial Variance Requests		\$1,600.00
Quasi-Judicial Special Exception Requests		\$1,600.00
Records Request	According to FL Statute	
Sketch Plat	\$0.00	
Preliminary Replat	\$100.00 plus \$2.00 per lot	
Final Replat	\$3,500.00	
Re-Zoning Requests	\$2,000.00	
Land Use Change Requests	\$2,000.00	
Combination Re-Zoning/ Land Use Requests	\$3,500.00	

Code Enforcement

Tree Ordinance Fees & Fines

	23-24	24-25 Proposed
Permit Processing Fee	\$50	
Fine: if trees removed prior to tree application approval	\$50	
Trees: 4" to 16" tree (Non Heritage) price each	\$25	
Trees: 16" to less than 35" tree (Non Heritage) price each	\$35	
Total Non Heritage Tree (Maximum per lot)	\$250	
Trees: Heritage trees or any tree 35" and larger	\$1,000	
Fine - Heritage Tree Removal prior to application approval	\$25,000	
Significant Trimming of Heritage Tree		\$100

Sidewalk Permits

Sidewalk Use - Restaurant	\$250 per street frontage
Sidewalk Use - Retail	\$200

Mural Permit

Mural Permit Application Fee	\$100
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Code Enforcement

First Violation	\$250
Repeat Violation	\$400

City of Apalachicola	UTILITY BILLING		PROPOSED 24-25	
Drinking Water / Wastewater Connections (tap Fees)	Water Inside Rate	Water Outside Rate	Wastewater Inside Rate	Wastewater Outside Rate
Residential				
Connection 3/4" or less	\$1,390.50	\$1,390.50	\$1,905.50	\$1,905.50
Connection 1"	\$2,781.00	\$2,781.00	\$3,811.00	\$3,811.00
Commercial				
Connection 3/4"	\$1,946.70	\$1,946.70	\$2,667.70	\$2,667.70
Connection 1"	\$3,893.40	\$3,893.40	\$5,335.40	\$5,335.40
Connection 1 1/2"	\$6,118.20	\$6,118.20	\$8,384.20	\$8,384.20
Connection 2"	\$12,236.40	\$12,236.40	\$16,768.40	\$16,768.40
Connection 3"	\$15,434.55	\$15,434.55	\$21,151.05	\$21,151.05
Connection 4"	\$26,280.45	\$26,280.45	\$36,013.95	\$36,013.95
Connection 6"	\$39,597.32	\$39,597.32	\$53,395.20	\$53,395.20
Connection 8"	\$52,560.90	\$52,560.90	\$65,847.90	\$65,847.90
Other Charges				
Pit Charge (to be paid at time of tap fees)			\$2,060.00	\$2,060.00
Meter/Meter Box Replacement (minimum \$50.00 based on location and meter)	\$51.50	\$51.50		
Road Bore (Minimum \$500. Based on location)	\$515.00	\$515.00	\$515.00	\$515.00
Residential Monthly 3% Rate Increase Drinking Water / Wastewater Rates				
Monthly Minimum Charge				
Residential 3/4"	\$14.80	\$18.49	\$24.25	\$30.29
Residential 1"	\$14.80	\$18.49	\$24.25	\$30.29
Residential 1 1/2"	\$14.80	\$18.49	\$24.25	\$30.29
Residential Sewer Usage Fee			\$29.00	\$29.00
Usage Charges per 1000 Gallons				
Over 1000 to less than 3000	\$5.23	\$6.25	\$7.32	\$7.71
3000 to less than 6000	\$5.49	\$6.58	\$7.57	\$8.34
6000 to less than 9000	\$5.77	\$6.90	\$8.01	\$8.76
9000 to less than 13000	\$6.08	\$7.24	\$8.49	\$9.18
13000 +	\$6.36	\$7.61	\$8.76	\$9.64
Stormwater Fee Residential (monthly)	\$1.00			
Stormwater Impact Fee Residential for new construction	\$61.80			
Commercial Monthly 3% Rate Increase Drinking Water / Wastewater Rates				
Monthly Minimum Charge				
Commercial 3/4"	\$31.95	\$39.92	\$35.52	\$44.35
Commercial 1"	\$63.80	\$79.77	\$70.68	\$88.61
Commercial 1 1/2"	\$100.26	\$125.33	\$111.55	\$139.44
Commercial 2"	\$200.54	\$250.66	\$223.00	\$281.00
Commercial 3"	\$229.76	\$287.19	\$281.28	\$351.60
Commercial 4"	\$430.60	\$538.26	\$478.95	\$598.73
Commercial 6"	\$4,913.04	\$6,141.15	\$8,415.66	\$10,519.66
Commercial 8"	\$6,331.55	\$7,914.24	\$8,936.86	\$11,171.20
Commercial Sewer Usage Fee			\$95.00	\$95.00
Usage Charges per 1000 Gallons				
Over 1000 to less than 3000	\$5.23	\$6.25	\$7.32	\$7.71
3000 to less than 6000	\$5.49	\$6.58	\$7.57	\$8.34
6000 to less than 9000	\$5.77	\$6.90	\$8.01	\$8.76
9000 to less than 13000	\$6.08	\$7.24	\$8.49	\$9.18
13000 +	\$6.36	\$7.61	\$8.76	\$9.64
Stormwater Fee Commercial (monthly)	\$2.00			
Stormwater Impact Fee Commercial for new construction	\$123.60			
Stormwater Impact Fee Commercial for new construction (0.5 acre or more)	\$370.80			

Fees Drinking Water / Wastewater	All Connections	Charges are for any type of Connection		
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Other Fees				
Late Payment	10% after 10th			
Return Check or ACH Fee	\$25.00			
Shut Off Fee	\$25.00 after 20th			
Water Turn On Fee	\$25.00			
Transfer Fee	\$25.00			
Pull Fee (turned off after 2 mths bill)	\$100.00			
Meter - Re-read Fee	\$15.00			
After hours turn on	\$50.00			
Cut lock off meter - 1st offense - (Lock placed on meter by City for any reason and is cut off)	\$100.00			
Cut lock off meter - 2nd offense - (Lock placed on meter by City for any reason and is cut off)	\$ 250.00 and meter pulled			

Data Log Fees				
First Occurrence in 12 month period	No Charge			
Repeat Data Log Fee Per Occurrence	\$15.00			

Deposits	Amount	Examples of Type of Business		
Residential	\$150.00			
Commercial Small Users	\$200.00	Merchants, General Commercial		
Commercial Medium Users	\$500.00	Restaurant, Grocery Store		
Commercial Large Users	\$800.00	Seafood Processing		

Solid Waste	Monthly Fee			
Type Qty - Container Frequency				
Residential / monthly / 1 can	24.15			
Commercial / monthly / 1 can	37.28			
Commercial / 2xwk	73.5			
2 yd 1x week / monthly	68.25			
2 yd 2x week / monthly	151.2			
4 yd 1x week / monthly	151.2			
4 yd 2x week / monthly	291.9			
4 yd 3x week / monthly	453.6			
6 yd 1x week / monthly	222.48			
6 yd 2x week / monthly	453.6			
6 yd 3x week / monthly	682.5			
6 yd 4x week / monthly	903			
6 yd 5x week / monthly	1134			
8 yd 1x week / monthly	302.4			
8 yd 2x week / monthly	603.75			
8 yd 3x week / monthly	908.25			
8 yd 4x week / monthly	1207.5			

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

GENERAL FUND REVENUES	FY 23/24 BUDGET ADOPTED MILLAGE RATE 8.3457 MILLS	FY 24/25 BUDGET TENTATIVE RATE 9.0000 MILLS	FY 24/25 BUDGET FY 23/24 RATE 8.3457 MILLS	FY 24/25 BUDGET ROLLED BACK RATE 7.5402 MILLS	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
Ad Valorem Taxes - 95%	\$ 1,922,593.00	\$ 2,363,743.00	\$ 2,191,899.00	\$ 1,980,344.00		
1/2 Cent Sales Tax	\$ 293,000.00	\$ 273,805.00	\$ 273,805.00	\$ 273,805.00		
Mobile Home License Tax	\$ -	\$ 250.00	\$ 250.00	\$ 250.00		
Alcoholic Beverage License Tax	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00		
Utility Franchise	\$ 200,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00		\$ 25,000.00
Local Communications Tax	\$ 75,025.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00		
Utility Tax	\$ 290,000.00	\$ 290,000.00	\$ 290,000.00	\$ 290,000.00		\$ 23,000.00
State Revenue Sharing	\$ 107,079.00	\$ 116,000.00	\$ 116,000.00	\$ 116,000.00		
Busines License Fees	\$ 35,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00		
Building, Sign, Fence, Fill Permits	\$ 200,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00		
Golf Cart Permit	\$ 12,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
Tree Application Fees	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00		
Reforestation Fund	\$ 5,130.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		
Sidewalk, Mural Permits	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00		
County Fire Protection - MSBU	\$ 30,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00		
Fines and Forfeitures	\$ 14,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00		
Cemetery Lots	\$ 8,000.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00		
Miscellaneous Revenue	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		
Property Rental	\$ 45,000.00	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00	\$ 17,000.00	
Traffic Light Reimbursement	\$ 5,000.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00		
Farmer Market Revenue	\$ 3,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		
Sanitation Collections	\$ 600,000.00	\$ 655,000.00	\$ 655,000.00	\$ 655,000.00		
Sanitation - Administration Fee	\$ 30,000.00	\$ -	\$ -	\$ -		
Project Impact Administration Fee	\$ 25,566.00	\$ -	\$ -	\$ -		
Firing Range User Fees	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00		
Community Garden Revenue	\$ 500.00	\$ 300.00	\$ 300.00	\$ 300.00		
History, Culture, & Arts Revenue	\$ 15,000.00	\$ -	\$ -	\$ -		
Library Revenues	\$ 12,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00		
Local Option Gas Tax	\$ 71,400.00	\$ 63,500.00	\$ 63,500.00	\$ 63,500.00		\$ 10,580.00
Revolving Loan Program Revenue	\$ 1,625.00	\$ -	\$ -	\$ -		
Credit Card Fees	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		
Planning Revenue	\$ -	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00		
Stormwater Utility	\$ -	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00		
Admin - Battery Park					\$ 22,000.00	
Admin - Water						\$ 17,500.00
Admin - Sewer						\$ 17,500.00
TOTAL GENERAL FUND REVENUES	\$ 4,043,168.00	\$ 4,394,348.00	\$ 4,222,504.00	\$ 4,010,949.00	\$ 39,000.00	\$ 93,580.00

Property Rent Breakdown
 Seafood Festival - \$2,400
 BMABF - \$1,500
 Panhandle Players - \$1,440
 MEI - \$0
 Food Pantry - \$0
 The Nest - \$0
 Forgotten Coast Gym - \$9,600
 FAMU - \$9,432
 Buddy Ward - \$918.12
 T-Mobile - \$21,600
 Mediacom - \$3,600
 Republican Party - \$1,200

Harbor Master Duties
 Admin Staff Enterprise Fund Duties
 Admin Staff Enterprise Fund Duties

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
GOVERNING BODY EXPENSES				
Salaries	\$ 26,800.00	\$ 26,800.00		
FICA Taxes	\$ 2,050.00	\$ 2,050.00		
Retirement	\$ 2,896.00	\$ 4,100.00		
Group Insurance	\$ 690.00	\$ 21,000.00		
Legal Services	\$ 95,000.00	\$ 115,000.00	\$ (20,000.00)	
WC/Property/Liability Insurance	\$ 68.00	\$ 11,187.00	\$ (3,873.00)	
Travel & Training	\$ 1,500.00	\$ 3,000.00		
Supplies	\$ 2,250.00	\$ 1,500.00		
Election Expense			\$ 10,000.00	
Dues & Fees	\$ 4,000.00	\$ 4,500.00		
Audit Services	\$ 50,000.00	\$ 70,000.00		
Communications	\$ 3,000.00	\$ 5,300.00		
IT Services	\$ 3,000.00	\$ 2,000.00		
Website Maintenance	\$ 2,400.00	\$ 5,000.00		
Lobbyist	\$ 54,000.00	\$ 54,000.00		
Grant Consulting	\$ -	\$ 25,000.00		\$ (5,000.00)
Public Officials & Liability Insurance	\$ 4,116.00	\$ 2,000.00		
Comp Plan Update	\$ 20,000.00	\$ -		
Janitorial Services	\$ -	\$ 1,500.00		
Utilities	\$ -	\$ 2,000.00		
Repairs & Maintenance	\$ -	\$ 2,000.00		\$ (1,000.00)
Animal Control Services	\$ 0.00	\$ 3,500.00		
TOTAL GOVERNING BODY EXPENSES	\$ 271,770.00	\$ 361,437.00	\$ (13,873.00)	\$ (6,000.00)

Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchaged, Life Increase \$2/month per employee
 Liability/Property Increased 5%, - Expense has been appropriately proportioned out per the insurance schedule
 Retirement increased from .1357 to .1363 for regular class / DROP unchanged
 Communication Increase - Meeting Room Internet - \$400/Month
 Janitorial Service - Clean Meeting Room
 Utilities - Meeting Room Utilities
 Repairs & Maintenance - Meeting Room Pest Control, Etc.
 Grant Consulting moved from Admin
 Animal Control Services moved from Police

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

ADMIN DEPT EXPENSES: CITY MANAGER, PLANNER, ADMIN STAFF, CODE ENFORCEMENT, GRANTS, FINANCE	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
Salaries	\$ 445,199.00	\$ 485,846.00	\$ (70,200.00)	\$ (5,748.00)
FICA Taxes	\$ 34,057.00	\$ 37,785.00	\$ (5,370.00)	\$ (439.00)
Retirement	\$ 88,107.00	\$ 78,990.00	\$ (9,568.00)	\$ (789.00)
Group Insurance	\$ 79,687.00	\$ 74,760.00	\$ (11,956.00)	
Communications	\$ 9,000.00	\$ 23,000.00	\$ (5,000.00)	\$ (5,000.00)
Travel & Training	\$ 7,500.00	\$ 19,000.00	\$ (9,000.00)	\$ (10,000.00)
Gas & Oil	\$ 3,600.00	\$ 3,600.00		\$ (600.00)
Supplies/Software/Regulatory Signs	\$ 10,000.00	\$ 28,000.00	\$ (5,000.00)	
Payroll/HR Services	\$ 12,000.00	\$ 6,000.00		\$ (3,000.00)
Equipment	\$ 4,000.00	\$ 5,000.00		\$ (1,000.00)
Grant Consulting	\$ 50,000.00	\$ -		
Engineering Consult - Planning Dept	\$ -	\$ 20,000.00	\$ (15,000.00)	
Dues & Fees	\$ 3,000.00	\$ 4,000.00		
Copier/Postage Machine Rental	\$ 5,500.00	\$ 6,000.00		
WC/Property/Liability Insurance	\$ 1,128.00	\$ 9,430.00	\$ (3,874.00)	
Advertising	\$ 10,000.00	\$ 10,000.00		
IT Services	\$ 3,600.00	\$ 2,000.00		
City Hall Improvements	\$ 20,000.00	\$ -		
Credit Card Fees	\$ -	\$ 8,000.00	\$ -	
Janitorial Services	\$ -	\$ 5,000.00		
TOTAL ADMINISTRATION DEPT EXPENSES	\$786,378.00	\$826,411.00	-\$134,968.00	-\$26,576.00

PT & Merit Increase Deleted
Office Position Moved to W&S

Retirement increased from .1357 to .1363 for regular class / DROP unchanged
 Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchaged, Life Increase \$2/month per employee
 Liability/Property Increased 5%, Auto 14% - Expense has been appropriately proportioned out per the insurance schedule
 Grant Consulting Moved to Governing Body
Credit Card Processing Expense added - DELETED
 Janitorial Services Add to Appropriately Delegate Expense
 Travel & Training - City Manager, City Clerk, Code Enforcement, Planner Training
 Supplies - Includes Operating Software, Microsoft License Renewal (\$6,000), IT Specialized Software
 Postage, Copy Charge, Operating Expenses, Regulatory Signs
 Engineering Consult for Planning Dept Moved from Building Dept

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

BUILDING DEPARTMENT	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS	
Salaries	\$80,800.00	\$ 111,000.00	\$ (85,000.00)		Delete Bldg Official Position
FICA Taxes	\$6,181.00	\$ 8,492.00	\$ (6,502.00)		
Retirement	\$10,965.00	\$ 15,130.00	\$ (11,585.00)		
Group Insurance	\$10,151.00	\$ 8,500.00	\$ (8,500.00)		
Building Inspections Contract	\$0.00	\$ 10,500.00	\$ 31,500.00		
Engineering Consulting	\$25,000.00	\$ -			
Software	\$6,020.00	\$ 4,500.00			
Flood Plain Management	\$2,500.00	\$ 6,000.00			
Supplies	\$3,000.00	\$ 3,000.00		\$ (2,000.00)	
Gas & Oil	\$1,500.00	\$ 1,500.00		\$ (1,000.00)	
WC/Property/Liability Insurance	\$595.00	\$ 8,780.00	\$ (3,874.00)		
Advertising	\$600.00	\$ -			
Communications	\$2,800.00	\$ 2,800.00		\$ (2,300.00)	
Equipment	\$1,500.00	\$ 1,500.00		\$ (500.00)	
IT Services	\$1,200.00	\$ 2,000.00			
Vehicle Repairs & Maintenance	\$1,000.00	\$ 1,000.00		\$ (500.00)	
Building Department Reserves	\$46,188.00	\$ -			
DBPR Surcharge Fees	\$0.00	\$ 5,000.00			
TOTAL BUILDING DEPT EXPENSES	\$200,000.00	\$189,702.00	-\$83,961.00	-\$6,300.00	

Retirement increased from .1357 to .1363 for regular class / DROP unchanged
 Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchanged, Life Increase \$2/month per employee
 Liability/Property Increased 5%, Auto 14% - Expense has been appropriately proportioned out per the insurance schedule
 DBPR surcharge expense added
 Engineering Consulting Moved to Admin
 Building Inspector - Hope to have hired by December
 Building Inspections Contract - Budgeted 3 months

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
POLICE DEPARTMENT				
Salaries	\$472,982.00	\$ 491,663.00		
Overtime Salaries	\$24,000.00	\$ 45,000.00		
FICA Taxes	\$38,018.00	\$ 41,220.00		
Retirement	\$128,669.00	\$ 167,925.00		
Group Insurance	\$69,243.00	\$ 82,193.00		
WC/Property/Liability Insurance	\$8,934.00	\$ 27,210.00	\$ (3,874.00)	
Communications	\$15,000.00	\$ 18,000.00		\$ (1,000.00)
Repairs & Maintenance	\$7,500.00	\$ 7,500.00		
Tires	\$2,000.00	\$ 4,000.00		
Uniforms	\$2,500.00	\$ 4,000.00		\$ (1,500.00)
Utilities	\$0.00	\$ 4,000.00		
Supplies	\$7,500.00	\$ 9,000.00		\$ (1,000.00)
Gas & Oil	\$18,000.00	\$ 20,000.00		
Training	\$1,500.00	\$ 1,500.00		\$ (500.00)
Copier/Postage Machine Rental	\$1,000.00	\$ 2,000.00		
IT Services	\$1,500.00	\$ 2,000.00		
Radio Purchase	\$18,000.00	\$ -		
Police Station USDA Payment	\$15,590.00	\$ 5,000.00		
Vehicle Payment	\$9,710.00	\$ -		
Dues & Fees	\$0.00	\$ 1,000.00		
Janitorial		\$ 1,700.00		
Animal Control	\$3,500.00	\$ -		
Gun Range Expenses	\$0.00	\$ 4,000.00		
Capital Outlay				
Vehicle	\$54,000.00	\$ 56,000.00	\$ (56,000.00)	
Equipment	\$7,500.00	\$ 15,000.00		
Pole Barn	\$0.00	\$ 4,000.00	\$ (4,000.00)	
TOTAL POLICE DEPT EXPENSES	\$906,646.00	\$1,013,911.00	-\$63,874.00	-\$4,000.00

Salaries - Police Officers work 84 hours in a pay period - reflects correct costs
 Retirement increased from .1357 to .1363 for regular class / .3267 to .3279 for special risk
 Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchanged, Life Increase \$2/month per employee
 Liability/Property Increased 5%, Auto 14% - Expense has been appropriately proportioned out per the insurance schedule
 Utilities - Expense Line Item Added to Reflect in Correct Department
 Supplies - Includes Operating Software, Microsoft License (\$3,500), Promotional, operating supplies
 Janitorial Added
 Gun Range Expenses Added
 Animal Control Services Moved to Governing Body
 Equipment - tazers, body cams
 Pole Barn - house Police boat

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

FIRE DEPARTMENT	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
Volunteer Compensation	\$30,000.00	\$ 30,000.00		
Communications	\$1,200.00	\$ 1,200.00		\$ (220.00)
Repairs & Maintenance	\$12,500.00	\$ 12,500.00		
Utilities	\$0.00	\$ 4,000.00		
Supplies	\$4,000.00	\$ 4,000.00		\$ (500.00)
First Responder Supplies	\$3,000.00	\$ 4,000.00		
Gas & Oil	\$4,500.00	\$ 4,500.00		
WC/Property/Liability Insurance	\$5,325.00	\$ 15,310.00	\$ (3,874.00)	
Equipment	\$4,000.00	\$ 4,000.00		
Training	\$2,500.00	\$ 2,500.00		
IT Services	\$1,200.00	\$ 2,000.00		
Hose & Pump Testing	\$4,000.00	\$ 6,000.00		
Fire Station Improvements	\$20,000.00	\$ -		
Fire Truck Payment - 1/2 Pymt	\$34,100.00	\$ 25,000.00		
Fire Station USDA Payment	\$15,590.00	\$ 25,000.00		
TOTAL FIRE DEPT EXPENSES	\$141,915.00	\$140,010.00	-\$3,874.00	-\$720.00

Liability/Property Increased 5%, Auto 14% - Expense has been appropriately proportioned out per the insurance schedule

Utilities - Expense Line Item Added to Reflect in Correct Department

Fire Truck Payment - Oyster Cookoff pays half

Fire Station Payment - line item increased to reflect correct cost

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
PUBLIC WORKS DEPARTMENT				
Salaries	\$362,422.00	\$ 367,412.00		
Overtime Salaries	\$10,000.00	\$ 5,000.00		
FICA Taxes	\$28,490.00	\$ 28,490.00		
Retirement	\$49,181.00	\$ 59,320.00		
Group Insurance	\$97,626.00	\$ 108,870.00		
WC/Property/Liability Insurance	\$11,564.00	\$ 42,855.00	\$ (3,874.00)	
Communications	\$6,700.00	\$ 4,500.00		\$ 500.00
Repairs & Maintenance	\$60,000.00	\$ 25,000.00		\$ (5,000.00)
Tires	\$3,000.00	\$ 8,000.00		\$ (2,000.00)
Utilities/Street Lights	\$0.00	\$ 68,000.00		
Supplies	\$35,000.00	\$ 20,000.00		\$ (10,000.00)
Uniforms	\$1,500.00	\$ 4,000.00		
Street Signs	\$15,000.00	\$ 15,000.00		\$ (8,000.00)
Gas & Oil	\$12,000.00	\$ 25,000.00		\$ (5,000.00)
Equipment	\$13,000.00	\$ -		
Cemetery Maintenance Contract	\$34,200.00	\$ 34,200.00		
Tree Maintenance	\$20,000.00	\$ 30,000.00		\$ (5,000.00)
Trees from Reforestation Fund	\$21,620.00	\$ -		
IT Services	\$1,200.00	\$ 2,000.00		
Sanitation Services	\$532,350.00	\$ 680,000.00		
Landfill Charges	\$5,000.00	\$ 4,000.00		
Leslie Street Cost Overrun	\$136,079.00	\$ -		
Stormwater Project - State Appropriation	\$50,000.00	\$ -		
Street & Sidewalk Repairs	\$35,000.00	\$ -		
Backhoe Payment	\$24,000.00	\$ 13,500.00		
LOGT Expenses;				
2 Riding Mowers		\$ 24,000.00		
8 Weedeaters		\$ 4,000.00		
4 Chainsaws		\$ 2,500.00		
Equipment Supplies & Maintenance		\$ 13,000.00		
Sidewalk/Street Repairs & Maintenance		\$ 18,500.00		\$ (8,500.00)
Capital Outlay				
Vehicle	\$50,000.00	\$ 70,000.00	\$ (70,000.00)	
TOTAL PUBLIC WORKS DEPT EXPENSES	\$1,614,932.00	\$1,677,147.00	-\$73,874.00	-\$43,000.00

Retirement increased from .1357 to .1363 for regular class / DROP unchanged
 Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchanged, Life Increase \$2/month per employee
 Liability/Property Increased 5%, Auto 14% - Expense has been appropriately proportioned out per the insurance schedule
 Street lights has been included in utility line item
 Sanitation Services - reflects actual costs
 LOGT Expenses - All equipment used to maintain roadways, supplies for equipment, maintenance
 Vehicle - request vehicle to pull backhoe trailer

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/24/24 Workshop)

LIBRARY DEPARTMENT	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS	
Salaries	\$107,900.00	\$ 107,120.00	\$ (15,600.00)	\$ 15,600.00	PT Employee - PALS Fund?
FICA Taxes	\$8,255.00	\$ 8,195.00	\$ (1,193.00)	\$ 1,193.00	
Retirement	\$14,642.00	\$ 14,601.00	\$ (2,126.00)	\$ 2,126.00	
Group Insurance	\$7,592.00	\$ 8,345.00			
Communications	\$4,000.00	\$ 4,500.00			
Janitorial Services	\$1,000.00	\$ 1,700.00			
Utilities	\$0.00	\$ 3,000.00			
Copier Rental	\$0.00	\$ 1,500.00			
Repairs & Maintenance	\$0.00	\$ 2,000.00			
Supplies	\$4,000.00	\$ 6,000.00		\$ (1,000.00)	
Subscriptions	\$2,000.00	\$ 10,000.00	\$ (7,000.00)		
Books	\$6,000.00	\$ 8,000.00		\$ (1,000.00)	
WC/Property/Liability Insurance	\$66.00	\$ 18,030.00	\$ (3,874.00)		
Promotional	\$1,000.00	\$ -			
IT Services	\$1,000.00	\$ 2,000.00			
Programs	\$3,000.00	\$ 3,000.00		\$ (500.00)	
Equipment	\$0.00	\$ 3,000.00		\$ (500.00)	
New Library Sign		\$ 5,500.00	\$ (5,500.00)		
TOTAL LIBRARY DEPT EXPENSES	\$160,455.00	\$206,491.00	-\$35,293.00	\$15,919.00	

- Retirement increased from .1357 to .1363 for regular class
- Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchanged, Life Increase \$2/month per employee
- Subscriptions - Kanopy, Tampa Consortium, Panhandle Library, Biblionx
- Utilities - Expense Line Item Added to Reflect in Correct Department
- Copier Rental - Added expense line item
- Liability/Property Increased 5% - Expense has been appropriately proportioned out per the insurance schedule
- Janitorial services added
- Equipment - new chairs, laptop
- New Library Sign - building sign

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
PARKS & RECREATION DEPARTMENT				
Utilities	\$3,500.00	\$ 8,000.00		
Repairs & Maintenance	\$25,000.00	\$ 10,000.00		\$ (5,000.00)
Supplies		\$ 5,000.00		\$ (1,000.00)
Property/Liability Insurance	\$9,750.00	\$ 59,191.00	\$ (3,874.00)	
Senior Program	\$2,000.00	\$ 2,000.00		
Dixie Youth Donation	\$2,000.00	\$ 2,000.00	\$ (2,000.00)	
Community Garden	\$3,000.00	\$ 4,000.00	\$ (3,700.00)	
Farmers Market	\$3,000.00	\$ 1,000.00		
Lafayette Park Grant Match		\$ 10,000.00		
TOTAL PARKS & RECREATION DEPT EXPENSES	\$48,250.00	\$101,191.00	-\$9,574.00	-\$6,000.00

Supply line item has been added

Lafayette Park Grant Match - Wasn't sure to leave in or take out

Liability/Property Increased 5% - Expense has been appropriately proportioned out per the insurance schedule

Community Garden expense increase is included

Riverfront Park expense request is included in Repairs & Maintenance

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
FACILITIES DEPARTMENT				
Utilities:	\$69,000.00			
History, Culture, Arts		\$ 4,000.00		
Old City Hall		\$ 400.00		
Public Restrooms		\$ 4,500.00		
Community Center		\$ 4,500.00		
Johnson Complex		\$ 38,000.00		
6th Street Recreation		\$ 2,000.00		
Field House		\$ 6,000.00		
Holy Family		\$ 14,000.00		
Property/Liability Insurance:				
History, Culture, Arts		\$ 10,690.00		
Old City Hall		\$ 10,880.00		
Public Restrooms		\$ 6,150.00		
Community Center		\$ 14,030.00		
Johnson Complex		\$ 60,396.00		
6th Street Recreation		\$ 4,480.00		
Gym		\$ 13,737.00		
Field House		\$ 7,618.00		
Holy Family		\$ 14,352.00		
Raney House		\$ 10,365.00		
Building Expenses:				
History, Culture, Arts		\$ 3,000.00		
Old City Hall		\$ -		
Public Restrooms		\$ 25,000.00		
Community Center		\$ 3,200.00		
Johnson Complex		\$ 50,000.00		
6th Street Recreation		\$ 2,500.00		
Field House		\$ 500.00		
Raney House		\$ 1,000.00		
Holy Family		\$ 6,500.00		
Popham Building Submerged Land Lease	\$0.00	\$ 1,500.00		
Street Lights	\$60,000.00	\$ -		
Repairs & Maintenance	\$117,800.00	\$ -		
Contract Labor	\$8,700.00	\$ -		
Janitorial Service	\$25,200.00	\$ -		
Liability/Property Insurance	\$110,363.00	\$ -		
Communications	\$4,000.00	\$ -		
Community Center Improvements	\$25,000.00	\$ -		
African American Museum	\$250,000.00	\$ -		
HCA Brick Repair	\$20,150.00	\$ -		
Bay Avenue Sea Wall	\$114,000.00	\$ -		
Reserves	\$200,000.00	\$ -		
TOTAL FACILITIES DEPT EXPENSES	\$1,004,213.00	\$319,298.00		

Utilities have been broken out per facility

Liability/Property Increased 5% - Expense has been appropriately proportioned out per the insurance schedule

Each facility has been separated for repairs & maintenance, communications, janitorial, supplies

Street lights expense is now in Public Works

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
WATER DEPARTMENT REVENUE				
Water Utility Bill Revenue	\$1,068,058.00	\$ 1,075,000.00		\$ 10,000.00
Water Taps	\$20,250.00	\$ 18,000.00		
Bank Interest		\$ 3,000.00		
Credit Card Fees		\$ 3,000.00		
Road Bore	\$1,000.00	\$ -		
TOTAL WATER REVENUE	\$1,089,308.00	\$1,099,000.00		\$10,000.00
RESTRICTED: CUSTOMER DEPOSITS				
Customer Deposits		\$24,000.00		
Bank Interest		\$7,000.00		
TOTAL CUSTOMER DEPOSITS		\$31,000.00		
WATER DEPARTMENT EXPENSES:				
Salaries	\$202,000.00	\$ 173,244.00	\$ 15,600.00	1/2 Receptionist
Overtime Salaries	\$30,000.00	\$ 15,000.00		
FICA Taxes	\$17,748.00	\$ 13,636.00	\$ 1,193.00	
Retirement	\$27,411.00	\$ 24,295.00	\$ 2,126.00	
Group Insurance	\$47,813.00	\$ 46,346.00	\$ 5,978.00	
WC/Liability/Property Insurance	\$36,638.00	\$ 42,300.00		
Professional Services/Contractors	\$48,000.00	\$ 40,000.00		
Communications	\$2,500.00	\$ 6,000.00		
Dues & Fees	\$6,500.00	\$ 3,000.00		
Supplies	\$60,000.00	\$ 80,000.00		
Uniforms	\$1,000.00	\$ 1,500.00		
Utilities	\$48,000.00	\$ 70,000.00		
Gas & Oil	\$11,700.00	\$ 13,000.00		
Repairs & Maintenance	\$25,000.00	\$ 40,000.00		
Fire Hydrant Repairs	\$58,000.00	\$ 15,000.00		
Water Meter Repairs/Maintenance	\$0.00	\$ 25,000.00		
Travel & Training	\$2,000.00	\$ 2,000.00		
Testing	\$18,000.00	\$ 10,000.00		
IT Services	\$1,200.00	\$ 2,000.00		
USDA Sinking Payment	\$141,393.00	\$ 25,000.00		
Water Meter Payment	\$32,139.00	\$ 32,139.00		
Credit Card Fees	\$0.00	\$ 6,000.00		
Restricted: Customer Deposit Refunds		\$ 6,000.00		

Contingency Fund	\$11,000.00	\$	-		
I&I Study	\$162,000.00	\$	-		
Valve Exerciser	\$12,000.00	\$	-		
Fire Hydrant Replacement Project	\$250,000.00	\$	-		
Well #6 Repair	\$39,000.00	\$	-		
RAFA Project	\$98,000.00	\$	-		
Air Scrubber Fan	\$29,076.00	\$	-		
Truck Payment	\$8,480.00	\$	-		
Backhoe Pymt	\$0.00	\$	-		
Reserves	\$148,727.00	\$	-	\$ 86,670.00	\$ 1,937.00
Capital Outlay:					
Water Well Repairs - 5 & 7	\$0.00	\$	115,000.00		
Equipment	\$6,500.00	\$	20,000.00		
Backhoe Purchase	\$0.00	\$	102,730.00	\$ (102,730.00)	
Admin - General Fund					\$ 17,500.00
TOTAL WATER DEPT EXPENSES	\$1,581,825.00		\$929,190.00	\$8,837.00	\$19,437.00

Salaries - Johnny Harris Moved to Sewer Dept

Retirement increased from .1357 to .1363 for regular class / DROP unchanged

Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchanged, Life Increase \$2/month per employee

WC Increased 28%, Liability/Property Increased 5%, Auto Increased 14%

Professional Services/Contract Labor - Water Plant Operator, Dewberry Continuing Services

Repairs & Maintenance Increase - 3 Inserter Valves - \$24,000

Supplies - Brass fittings are required, Chlorine, Operating Supplies

Water Meter Repairs/Maintenance - New Meters (each data log shortens the life about 4 months), Reading Supplies

USDA Payment - This is the correct amount for bond payment. One bond paid out.

Equipment - Pole Barn, aging infrastructure/equipment

Water Well Repairs - Well 5 & 7 Repair

Backhoe - The one backhoe is currently shared amongst 3 departments. Need dedicated equipment for W&S field crew

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
SEWER DEPARTMENT REVENUE				
Sewer Utility Bill Revenue	\$1,105,844.00	\$ 1,080,000.00		\$ 8,000.00
Sewer Taps	\$18,500.00	\$ 24,000.00		
Road Bore	\$1,000.00	\$ -		
Bank Interest		\$ 3,000.00		
Credit Card Fees		\$ 3,000.00		
Sewer Usage Fee	\$652,454.00	\$ 720,000.00		
Storm Water Utility Fee	\$20,168.00	\$ -		
TOTAL SEWER REVENUE	\$1,797,966.00	\$1,830,000.00		\$8,000.00
SEWER DEPARTMENT EXPENSES				
Salaries	\$169,077.00	\$ 268,301.00	\$ 15,600.00	1/2 S. Shuman
Overtime Salaries	\$15,000.00	\$ 25,000.00		
FICA Taxes	\$14,082.00	\$ 22,438.00	\$ 1,193.00	
Retirement	\$22,944.00	\$ 43,807.00	\$ 2,126.00	
Group Insurance	\$37,935.00	\$ 64,966.00	\$ 5,978.00	
WC/Liability/Property Insurance	\$64,935.00	\$ 74,100.00		
Flood Insurance	\$7,500.00	\$ 10,000.00	\$ 1,000.00	
Pollution Insurance	\$2,721.00	\$ 3,000.00		
Professional Services/Contract Labor	\$44,300.00	\$ 45,000.00		
Communications	\$9,000.00	\$ 9,000.00		
Dues & Fees	\$2,000.00	\$ 1,000.00		
Supplies	\$95,000.00	\$ 160,000.00		
Uniforms	\$1,500.00	\$ 1,500.00		
Utilities	\$126,000.00	\$ 185,000.00		
Gas & Oil	\$13,000.00	\$ 13,000.00		
Repairs & Maintenance	\$175,000.00	\$ 175,000.00		
Testing	\$30,000.00	\$ 35,000.00		
Travel & Training	\$2,000.00	\$ 2,000.00		
IT Services	\$1,200.00	\$ 2,000.00		
Flovac Project	\$297,706.00	\$ -		
Back Hoe Pymt	\$0.00	\$ 13,500.00		
Vacuum Controllers	\$35,088.00	\$ -		
Vac Station Controls	\$90,000.00	\$ -		
Crane for Pulling Pumps	\$12,000.00	\$ -		
Sludge Removal	\$60,000.00	\$ -		
Spare Motor for Effluent Pump	\$12,000.00	\$ -		
Trailer	\$12,000.00	\$ -		

Bush Hog Attachment	\$20,000.00	\$ -		
USDA Bond Payment	\$50,680.00	\$ 143,000.00		
DEP SRF Loan Payment	\$371,371.00	\$ 372,000.00		
Reserves	\$152,559.00	\$ -	\$ 146,501.00	\$ 3,875.00
Credit Card Fees	\$0.00	\$ 6,000.00		
Capital Outlay:				
Dike Repairs	\$50,000.00	\$ 30,000.00		
Turbidity Meter	\$10,000.00	\$ 13,000.00		
Equipment	\$6,500.00	\$ 30,000.00		
Admin - General Fund				\$ 17,500.00
TOTAL SEWER DEPT EXPENSES	\$2,013,098.00	\$1,747,612.00	\$172,398.00	\$21,375.00

Salaries - Johnny Harris Moved to FT Sewer Department

Retirement increased from .1357 to .1363 for regular class / DROP unchanged

Group Insurance - CHP is Aged Based, Dental/Vision Remained Unchanged, Life Increase \$2/month per employee

WC Increased 28%, Liability/Property Increased 5%, Auto Increased 14%

Professional Services/Contract Labor - FLOVAC monthly monitoring, Dewberry Continuing Services, WWTP Operator

Supplies - Includes all Maintenance Contracts, Sludge Bugs (\$60,000), Chlorine, Operating Supplies

Equipment - Specific Requests Were Not Made - Aging Infrastructure/Equipment

USDA Bond - This is the correct bond

Dike Repairs - This will be expensed this year - wasn't sure to leave in or take out

Turbidity Meter - This is the purchase of a second meter

Revenues: Sewer Utility Rates Will Increase 3% per Ordinance

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 2 (8/27/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
SCIPPIO CREEK MARINA REVENUE				
Scipio Creek Mooring Revenue	\$48,000.00	\$ 45,000.00		
Riverfront Park Revenue	\$0.00	\$ 7,000.00		
Bank Interest	\$0.00	\$ 250.00		
Repair Yard Income	\$15,000.00	\$ 10,000.00		
TOTAL SCIPPIO CREEK REVENUE	\$63,000.00	\$62,250.00		
SCIPPIO CREEK MARINA EXPENSES				
Utilities	\$5,000.00	\$ 8,500.00		
Communications	\$1,000.00	\$ -		
Liability/Property Insurance	\$32,970.00	\$ 24,300.00		
Repairs & Maintenance	\$15,000.00	\$ 15,000.00		
Sales Tax	\$0.00	\$ 5,100.00		
Supplies	\$400.00	\$ 6,500.00		
Submerged Land Lease	\$3,000.00	\$ 5,000.00		
Janitorial Service	\$3,000.00	\$ 3,360.00		
Engineering Consulting Fees	\$27,500.00	\$ -		
TOTAL SCIPPIO CREEK EXPENSES	\$87,870.00	\$67,760.00		

Riverfront Park Revenue Line Item Added

Liability/Property Insurance Increased 5% - Expense Allocated Appropriately

Sales Tax Expense Line Item Added

Supplies - Janitorial, Misc Items

No Submerged Land Lease is Owed for Scipio Creek

No Communications Expense

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 1 (8/20/24 Workshop)

	FY 23/24 BUDGET	FY 24/25 BUDGET	RECOMMENDED CHANGES 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS
BATTERY PARK MARINA REVENUE				
Battery Park Mooring Revenue	\$67,320.00	\$ 65,000.00		
Bank Interest	\$0.00	\$ 1,500.00		
Launch Fees	\$40,000.00	\$ 52,000.00		
TOTAL BATTERY PARK REVENUE	\$107,320.00	\$118,500.00		
BATTERY PARK MARINA EXPENSES				
Utilities	\$7,000.00	\$ 12,000.00		
Liability/Property Insurance	\$30,750.00	\$ 27,500.00		
Repairs & Maintenance	\$10,000.00	\$ 10,000.00		
Submerged Land Lease	\$2,000.00	\$ 1,000.00		
Janitorial Service	\$3,600.00	\$ 4,500.00		
Supplies	\$750.00	\$ 10,000.00		
IT Services	\$1,200.00	\$ -		
Sales Tax	\$0.00	\$ 6,000.00		
Admin - General Fund			\$ 22,000.00	
TOTAL BATTERY PARK EXPENSES	\$55,300.00	\$71,000.00	\$ 22,000.00	

Liability/Property Insurance Increased 5% - Expense Allocated Appropriately

Supplies - Kiosk Supplies & Maintenance, Janitorial

Sales Tax Expense Added

CITY OF APALACHICOLA FY 2024/2025 BUDGET - DRAFT 1 (8/20/24 Workshop)

	24/25 Budget	RECOMMENDED CHANGES 8/20/24 WS	ADJUSTED TOTALS 8/20/24 WS	RECOMMENDED CHANGES 8/27/24 WS	ADJUSTED TOTALS 8/27/24 WS
Water Department					
Water Revenue	\$ 1,130,000.00		\$ 1,130,000.00	\$ 10,000.00	\$ 1,140,000.00
Less Expenses	\$ (929,190.00)	\$ 8,837.00	\$ (938,027.00)	\$ 19,437.00	\$ (957,464.00)
Difference	\$ 200,810.00		\$ 191,973.00		\$ 182,536.00
Sewer Department					
Sewer Revenue	\$ 1,830,000.00		\$ 1,830,000.00	\$ 8,000.00	\$ 1,838,000.00
Less Expenses	\$ 1,747,612.00	\$ 172,398.00	\$ 1,920,010.00	\$ 21,375.00	\$ (1,941,385.00)
Difference	\$ 82,388.00		\$ (90,010.00)		\$ (103,385.00)
Scipio Creek					
Scipio Creek Revenue	\$ 62,250.00				
Less Expenses	\$ (67,760.00)				
Difference	\$ (5,510.00)				\$ (5,510.00)
Battery Park					
Battery Park Revenue	\$ 118,500.00		\$ 118,500.00		
Less Expenses	\$ 71,000.00	\$ 22,000.00	\$ 93,000.00		
Difference	\$ 47,500.00		\$ 25,500.00		\$ 25,500.00
TOTAL ENTERPRISE RESERVE			\$ 121,953.00		\$ 99,141.00

FY 2024-2025 City of Apalachicola Salary Schedule - Draft 2

Employee Name	Position	FY 23/24 Wages	FY 24/25 Wages	FICA 7.65%	Retirement	Health, Dental Vision Ins	Total Annual Wages and Benefits
Administration Department	Administration Department						
City Manager	City Manager	\$ 84,510.66	\$ 84,510.66	\$ 6,465.07	\$ 29,173.08	\$ 12,473.64	\$ 132,622.45
Finance Director	Finance Director	\$ 72,000.00	\$ 72,000.00	\$ 5,508.00	\$ 4,924.80	\$ 14,118.72	\$ 96,551.52
Clerk Clerk	City Clerk	\$ 50,897.60	\$ 50,897.60	\$ 3,893.67	\$ 6,937.34	\$ 7,587.48	\$ 69,316.09
Finance Clerk	Finance Clerk	\$ 50,752.00	\$ 50,752.00	\$ 3,882.53	\$ 6,917.50	\$ 6,723.84	\$ 68,275.87
Planning Director	Planning Director	\$ 64,251.20	\$ 64,251.20	\$ 4,915.22	\$ 8,757.44	\$ 6,939.24	\$ 84,863.10
Grants Coordinator	Grants Coordinator	\$ 44,990.40	\$ 44,990.40	\$ 3,441.77	\$ 6,132.19	\$ 3,003.84	\$ 57,568.20
Code Enforcement	Code Enforcement	\$ 42,494.40	\$ 42,494.40	\$ 3,250.82	\$ 5,791.99	\$ 11,956.20	\$ 63,493.41
Total Administration		\$ 409,896.26	\$ 409,896.26	\$ 31,357.06	\$ 68,634.34	\$ 62,802.96	\$ 572,690.62
Building Department	Building Department						
Building Official - Vacant	Building Official - Vacant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PT Permit Clerk	Permit Clerk	\$ 26,000.00	\$ 26,000.00	\$ 1,989.00	\$ 3,543.80	\$ -	\$ 31,532.80
Total Building		\$ 26,000.00	\$ 26,000.00	\$ 1,989.00	\$ 3,543.80	\$ -	\$ 31,532.80
Library Department	Library Department						
Librarian	Librarian	\$ 52,000.00	\$ 52,000.00	\$ 3,978.00	\$ 7,087.60	\$ 7,500.36	\$ 70,565.96
PT Library Assistant	Library Assistant	\$ 15,600.00	\$ 15,600.00	\$ 1,193.40	\$ 2,126.28	\$ -	\$ 18,919.68
Asst Librarian	Asst Librarian	\$ 39,520.00	\$ 39,520.00	\$ 3,023.28	\$ 5,386.58	\$ 843.84	\$ 48,773.70
Total Library		\$ 107,120.00	\$ 107,120.00	\$ 8,194.68	\$ 14,600.46	\$ 8,344.20	\$ 138,259.34
Police Department	Police Department						
Police Chief	Police Chief	\$ 95,784.00	\$ 95,784.00	\$ 7,327.48	\$ 31,407.57	\$ 12,473.64	\$ 146,992.69
Lieutenant	Lieutenant	\$ 66,066.00	\$ 66,066.00	\$ 5,054.05	\$ 21,663.04	\$ 9,750.00	\$ 102,533.09
Lieutenant	Lieutenant	\$ 63,073.92	\$ 63,073.92	\$ 4,825.15	\$ 20,681.94	\$ 12,473.64	\$ 101,054.65
Sergeant	Sergeant	\$ 56,259.84	\$ 56,259.84	\$ 4,303.88	\$ 18,447.60	\$ 3,003.84	\$ 82,015.16
Sergeant	Sergeant	\$ 56,259.84	\$ 56,259.84	\$ 4,303.88	\$ 18,447.60	\$ 12,473.64	\$ 91,484.96
Officer	Officer	\$ 57,459.84	\$ 57,489.84	\$ 4,397.97	\$ 18,850.92	\$ 7,587.48	\$ 88,326.21
Officer	Officer	\$ 54,796.08	\$ 54,796.08	\$ 4,191.90	\$ 17,967.63	\$ 11,956.20	\$ 88,911.81
Secretary	Secretary	\$ 41,932.80	\$ 41,932.80	\$ 3,207.86	\$ 5,715.44	\$ 12,473.64	\$ 63,329.74
Total Police		\$ 491,632.32	\$ 491,662.32	\$ 37,612.17	\$ 153,181.75	\$ 82,192.08	\$ 764,648.32
Public Works Department	Public Works Department						
Maintenance Superintendent	Maintenance Superintendent	\$ 58,364.80	\$ 58,364.80	\$ 4,464.91	\$ 7,955.12	\$ 14,723.40	\$ 85,508.23
Inmate Crew Superintendent	Inmate Crew Superintendent	\$ 65,852.80	\$ 65,852.80	\$ 5,037.74	\$ 13,914.70	\$ 14,723.40	\$ 99,528.64
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 48,276.80	\$ 48,276.80	\$ 3,693.18	\$ 10,200.89	\$ 16,493.64	\$ 78,664.50
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 37,460.80	\$ 37,460.80	\$ 2,865.75	\$ 5,105.91	\$ 7,157.16	\$ 52,589.62
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 43,139.20	\$ 43,139.20	\$ 3,300.15	\$ 5,879.87	\$ 17,185.32	\$ 69,504.54
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 36,774.40	\$ 36,774.40	\$ 2,813.24	\$ 5,012.35	\$ 11,476.80	\$ 56,076.79
Facilities Maintenance	Facilities Maintenance	\$ 38,771.20	\$ 38,771.20	\$ 2,966.00	\$ 5,284.51	\$ 14,118.72	\$ 61,140.43
Facilities Maintenance	Facilities Maintenance	\$ 38,771.20	\$ 38,771.20	\$ 2,966.00	\$ 5,284.51	\$ 12,991.08	\$ 60,012.79
Total Public Works		\$ 367,411.20	\$ 367,411.20	\$ 28,106.96	\$ 58,637.87	\$ 108,869.52	\$ 563,025.54
Drinking Water Department	Drinking Water Department						
Water & Sewer Supervisor	Water & Sewer Supervisor - 100%	\$ 57,345.60	\$ 57,345.60	\$ 4,386.94	\$ 7,816.21	\$ 11,956.20	\$ 81,504.94
Billing Clerk	Billing Clerk - 50%	\$ 21,060.00	\$ 21,060.00	\$ 1,611.09	\$ 2,870.48	\$ 4,117.86	\$ 29,659.43
Collections Clerk	Collections Clerk - 50%	\$ 15,600.00	\$ 15,600.00	\$ 1,193.40	\$ 2,126.28	\$ 5,978.10	\$ 24,897.78
W&S Field Crew	W&S Field Crew - 50%	\$ 18,460.00	\$ 19,500.00	\$ 1,491.75	\$ 2,657.85	\$ 6,776.10	\$ 30,425.70
W&S Field Crew	W&S Field Crew - 50%	\$ 17,680.00	\$ 18,720.00	\$ 1,432.08	\$ 2,551.54	\$ 3,145.50	\$ 25,849.12
W&S Field Crew	W&S Field Crew - 50%	\$ 17,680.00	\$ 17,680.00	\$ 1,352.52	\$ 2,409.78	\$ 8,592.66	\$ 30,034.96
W&S Field Crew	W&S Field Crew - 50%	\$ 21,257.60	\$ 21,257.60	\$ 1,626.21	\$ 2,897.41	\$ 8,461.98	\$ 34,243.20
W&S Field Crew	W&S Field Crew - 50%	\$ 17,680.00	\$ 17,680.00	\$ 1,352.52	\$ 2,409.78	\$ 3,295.00	\$ 24,737.30
Total Water		\$ 186,763.20	\$ 188,843.20	\$ 14,446.50	\$ 25,739.33	\$ 52,323.40	\$ 281,352.43
Wastewater Department	Wastewater Department						
WWTP Operator	WWTP Operator - 100%	\$ 61,339.20	\$ 61,339.20	\$ 4,692.45	\$ 8,360.53	\$ 8,456.64	\$ 82,848.82
WWTP Assistant Operator	WWTP Assistant Operator - 100%	\$ 40,000.00	\$ 40,000.00	\$ 3,060.00	\$ 5,452.00	\$ 5,989.64	\$ 54,481.64
WWTP Maintenance	WWTP Maintenance - 100%	\$ 51,064.00	\$ 51,064.00	\$ 3,906.40	\$ 10,789.82	\$ 16,150.56	\$ 81,910.78
Billing Clerk	Billing Clerk - 50%	\$ 21,060.00	\$ 21,060.00	\$ 1,611.09	\$ 2,870.48	\$ 4,117.86	\$ 29,659.43
Collections Clerk	Collections Clerk - 50%	\$ 15,600.00	\$ 15,600.00	\$ 1,193.40	\$ 2,126.28	\$ 5,978.10	\$ 24,897.78
W&S Field Crew	W&S Field Crew - 50%	\$ 18,460.00	\$ 19,500.00	\$ 1,491.75	\$ 2,657.85	\$ 6,776.10	\$ 30,425.70
W&S Field Crew	W&S Field Crew - 50%	\$ 17,680.00	\$ 18,720.00	\$ 1,432.08	\$ 2,551.54	\$ 3,145.50	\$ 25,849.12
W&S Field Crew	W&S Field Crew - 50%	\$ 17,680.00	\$ 17,680.00	\$ 1,352.52	\$ 2,409.78	\$ 8,592.66	\$ 30,034.96
W&S Field Crew	W&S Field Crew - 50%	\$ 21,257.60	\$ 21,257.60	\$ 1,626.21	\$ 2,897.41	\$ 8,461.98	\$ 34,243.20
W&S Field Crew	W&S Field Crew - 50%	\$ 17,680.00	\$ 17,680.00	\$ 1,352.52	\$ 2,409.78	\$ 3,295.00	\$ 24,737.30
Total Sewer		\$ 281,820.80	\$ 283,900.80	\$ 21,718.41	\$ 42,525.48	\$ 70,944.04	\$ 419,088.73
Governing Body	Governing Body						
Mayor - Brenda Ash	Mayor	\$ 6,000.00	\$ 6,000.00	\$ 459.00	\$ 817.80	\$ 12,991.08	\$ 20,267.88
Commissioner - Anita Grove	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 1,096.90	\$ 447.60	\$ 7,132.83
Commissioner - Despina George	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 707.56	\$ 447.60	\$ 6,743.49
Commissioner - Adriane Elliott	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 707.56	\$ 6,421.80	\$ 12,717.69
Commissioner - Donna Duncan	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 707.56	\$ 447.60	\$ 6,743.49
Total Governing Body	Total Governing Body	\$ 26,764.80	\$ 26,764.80	\$ 2,047.51	\$ 4,037.38	\$ 20,755.68	\$ 53,605.37
		\$ 1,897,408.58	\$ 1,901,598.58	\$ 145,472.29	\$ 370,900.40	\$ 406,231.88	\$ 2,824,203.15