

A Regular Meeting of the Apalachicola City Commission was held on Tuesday, August 6, 2024, at 6:00 PM at the Former Apalachicola Municipal Library, 74 6th Street, Apalachicola, Florida.

Present: Mayor Brenda Ash, Commissioner Adriane Elliott, Commissioner Despina George, City Manager Travis Wade, City Clerk Sheneidra Cummings, Finance Director Lee Mathes

Special meeting called to order by Mayor Ash followed by prayer and Pledge of Allegiance.

AGENDA ADOPTION

Motion to adopt agenda made by Commissioner Grove, seconded by Commissioner George with Discussion, Commissioner George commented on the amended agenda items that were added to this meeting's agenda and Rule 26 or prohibiting agenda amendments that are not considered an emergency, and requested that Unfinished Business #2 be removed. Commissioner Grove rescinded her motion to adopt the agenda and Commissioner George rescinded her seconded.

Motion to adopt the agenda with the addition under New Business #11 adding approval for CEI Services, and the removal of Unfinished Business #2 made by Commissioner Grove and seconded by Commissioner George. No discussion. None opposed. Motion carried 5-0.

PUBLIC COMMENT

Xochitl Brevera commented on the progress of the Community garden and presented the Commission with a handout.

William Zester requested a grace period for the removal of a structure erected on his property.

No further comments.

NEW BUSINESS

BUDGET CALENDAR

Finance Director Lee Mathes presented the Commission with a 24-25 FY Budget Calendar.

Discussion held.

The Commission decided to add the fee Schedule discussion to the August 20th and August 27 Budget Workshop Meeting.

A motion was made by Commissioner George to adopt the Budget Calendar, seconded by Commissioner Grove. None opposed. Motion carried 5-0.

Encroachment Agreement Addendum Approval

Kristi Banks, on behalf of her client Mr. David Drew, requested to have an existing encroachment/ variance agreement modified.

Discussion held.

Commissioner George was not in support of the revised encroachment/variance agreement.

A motion to approve the proposed addendum to the existing Encroachment Agreement made by Commissioner Grove, seconded by Commissioner Elliott. No discussion. Motion carried 4-1, Commissioner George opposed.

109 MLK Encroachment Agreement

Discussion held.

Motion to approve the request for an encroachment agreement for the building as it currently exists, extending 109ft into the City's alleyway was made by Commissioner Grove and seconded by Commissioner Duncan. None opposed. Motion carried 5-0.

196 8th Street Encroachment Agreement

Mr. Dagenhart requested approval for an encroachment agreement for the building, a middle canopy, and water rain barrel, and sign that will project 13ft over the City's right-of-way.

Discussion held.

A motion was made by Commissioner Grove to approve the encroachment, seconded by Commissioner Elliott with discussion. Commissioner Elliott expressed concern regarding the stormwater mitigation. Discussion held. Motion failed, 1-4. Commissioner George, Commissioner Duncan, Commissioner Elliott, and Mayor Ash opposed.

Attorney Hartman recommended drafting an encroachment agreement that would include the specifications of the building and depth of encroachment, as well as address the concerns about the canopy, rain barrel, and sign for the Commission's approval. The Commission concurred.

First Baptist Christian School- Varian Fee Refund

Mr. Strickland presented to the Commission requesting a refund for the \$1600 Variance Fee paid to BOA.

A Motion was made by Commissioner Grove and seconded by Commissioner George to approve the request for a refund for the Variance Application fee, for \$1600 minus the costs of resources in the amount of \$200. Discussion, Commissioner Elliott. Commissioner Elliott expressed concern in

regard to the height restriction on fences within City limits. No further discussion. Motion carried, 4-1. Commissioner Elliott opposed.

Riverfront Part Fountain

Donna Ingle commented on the condition of the water fountain and inquired if the City could have it removed if it will not be repaired.

A motion was made by Commissioner Duncan and seconded by Commissioner Elliott to accept Staff's recommendation and remove the fountain. Motion carried, 5-0.

1st Reading: FWC No Wake Ordinance 2024-04

The FWC No Wake Ordinance 2024-04 was read on record by title by Attorney Hartman.

A motion was made to approve 1st reading of Ordinance 2024-04 by Commissioner Grove and seconded by Commissioner George. None opposed. Motion carries 5-0.

Floodplain Management Ordinance 2024-05

The Floodplain Management Ordinance 2024-04 was read on record by title by Attorney Hartman.

A motion was made to approve 1st reading of Ordinance 2024-05 by Commissioner George and seconded by Commissioner Grove. None opposed. Motion carries 5-0.

DEP Trail-Go Grant Application

Commissioner Grove presented the Commission with information to apply for a maintenance grant for cities who have parks that fall with the Florida Greenways Trail System further stating that Riverfront Park was on the list and would therefore be eligible under this grant opportunity. Commissioner informed the Commission and Staff that there was thirty-day to apply; however, no amount was provided. Commissioner Grove also informed the Commission that there is no match requirement.

A motion was made by Commissioner George and seconded by Commissioner Discussion to authorize Staff to apply for the DEP Trail-Go Grant up to \$200,000. to make repairs to the boardwalk at Riverfront Park. No discussion. Motion Carried 5-0.

CEI Services approval for Urban Catalyst LLC

City Manager Wade informed the Commission that he received the quote from Urban Catalyst in the amount of \$18,000; and have not received a quote from Kimberly Horn, therefore making a

recommendation was to reward Urban Catalyst with the CEI services agreement for \$18,000. Manager Wade informed the Commission that Urban Catalyst came in under budget and

Motion was made by Commissioner George and seconded by Commissioner Grove. None opposed. Motion carried 5-0.

UNFINISHED BUSINESS

Engineering Award- Stormwater Mitigation Grant Project

Cindy Clark presented the board action request to the Commission. A motion was made by Commissioner Grove and seconded by Commissioner George to authorize Staff to begin negotiations with Baskerville-Donovan Engineers for the engineering and construction management of the Stormwater and Mitigation Project #24SRP65. None opposed. Motion carried 5-0.

MAYOR AND COMMISSIONER COMMENTS

Mayor Ash thanked Manager Wade, City Staff Chief Varnes for being proactive in preparation of the storm and their response(s) after the storm.

Commissioner Grove commented on moving forward with the encroachment ordinance and addressing parking concerns throughout the City. Attorney Hartman informed the Commission that he would present them with a draft Encroachment Ordinance at an upcoming meeting. Commissioner Grove also expressed concerns about off-site advertising and that many signs placed on Hwy 98 are not allowed further suggesting that Staff contact the owners of the signs to have them removed. Commissioner Grove would also like to have schools included in the Fence Ordinance as one of the exceptions listed. Commissioner Grove recommended that Staff attend or designate an attendee to LMS meetings, and expressed concern about the grass and weeds that are overgrown at City Parks namely, at Lafayette Park.

Commissioner George, no comments.

Commissioner Elliott, no comments.

Commissioner Duncan commended Chief and Officer Kevin Shuman for his professionalism and leadership.

MANAGER COMMUNICATIONS

Manager Wade informed the Commission that in leu of Project Impact losing its funding, The NEST Program through the United Methodist Church was approved to accommodate all participating children, and employees that was hired through the Project Impact Program. Manager Wade stated that he was currently waiting on the agreement proposed by The Nest to be presented to the Commission for approval.

Commissioner Grove commended Mayor Ash, Manager Wade, Ms. Nadine Kahn, and Mrs. Barbara Floyd for their effort and hard work and dedication to establish partnership with the Nest Program to continue to serve the Community.

Commissioner George inquired about the closing out the Project Impact Grant. Mayor Ash confirmed that Nadine Kahn, Barbara Floyd, and Cindy Summerhill will be working together to close out the grant and satisfy any remaining requirements.

ATTORNEY COMMUNICATIONS

Attorney Hartman updated the Commission on the Interlocal Agreement between the County and City stating that the County is needing to update its agreement with the City and will be presenting an amended agreement for their review and approval to allow for the surtax funds to also fund ambulatory services.

Discussion held.

CONSENT AGENDA

A motion was made to adopt the consent agendas made by Commissioner Elliott, seconded by Commissioner Grove. No Discussion. Motion carried, 5-0.

ADJOURNMENT

A motion to adjourn the meeting made by Commissioner Elliott, seconded by Commissioner Grove. None opposed. Motion carried, 5-0.

Meeting adjourned.



BRENDA ASH, MAYOR

ATTEST:


SHENEIDRA CUMMINGS, CITY CLERK