

REGULAR MEETING
APALACHICOLA CITY COMMISSION
TUESDAY, DECEMBER 3, 2024 – 6:00PM
FORMER APALACHICOLA MUNICIPAL LIBRARY
74 6TH STREET, APALACHICOLA, FLORIDA 32320

AGENDA

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five-minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

- I. Call to Order**
 - Invocation
 - Pledge of Allegiance

- II. Agenda Adoption**

- III. Public Comment**

- IV. New Business**
 - 1. Prado Street Speed Limit Change
 - 2. Floodplain Variance 119 Water Street
 - 3. Floodplain Variance 125 Water Street
 - 4. Fred Meyer St Repair/Ave B Explorative Excavation - Award Approval

- V. Unfinished Business**
 - 1. FWC No Wake Ordinance First Reading
 - 2. Grant Approval Policy

- VI. Mayor and Commissioner Comments**

- VII. City Manager Communications - Report Attached**

- VIII. Finance Director Communications - Report Attached**

- IX. Attorney Communications**

- X. Consent Agenda**

P & Z 10.14.24 Meeting Minutes; P & Z 10.14.24 Quasi-Judicial Public Hearing Minutes

XII. Department Reports – Included in Agenda Packet

Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: December 3, 2024**

SUBJECT: Prado Street Speed Limit Reduction

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 1
Department: Administration
Contact: Travis Wade
Presenter: Commissioner Elliott

BRIEF SUMMARY: Prado Street has been subject to numerous complaints from residents over the years about motorists traveling in excess speeds. Earlier this fall, Franklin County lowered the speed limit of Brownsville Road to 25mph. I would propose lowering the speed limit of Prado Street from 30mph to 25mph in keeping with the limit on Brownsville, as well as committing to taking additional steps of utilizing the City's new radar sign and increasing the law enforcement presence in this area to ensure adherence to the new speed limit.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Motion to Approve reducing the speed limit of Prado Street from 30mph to 25mph, utilizing the City's radar sign, and increasing law enforcement.

FUNDING SOURCE: None

ATTACHMENTS: N/A

STAFF'S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: December 3, 2024**

SUBJECT: Floodplain Variance 2024-02 (119 Water Street)

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 2
Department: Building Department
Contact: Travis Wade/Keisha Messer, Floodplain Administrator
Presenter: Travis Wade/Dan Hartman

BRIEF SUMMARY:

Applicant is seeking a floodplain variance related to the elevation requirements for 119 Water Street. The Land Development Code allows for a variance for historic structures when recommended by a Floodplain Administrator and approved by the City Commission. 119 Water Street is on the Historic Master Site File.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve a floodplain variance for 119 Water Street on the basis that it is a historic structure and proposed work will not diminish the historic value.

FUNDING SOURCE:

N/A

ATTACHMENTS:

Applicant submittal, Floodplain Admin recommendation.

STAFF'S COMMENTS AND RECOMMENDATIONS:

Floodplain administrator recommended approval.

November 21, 2024

Agenda Action Report
Prepared for the
Apalachicola City Commission

ITEM	Floodplain Variance #2024-002
INITIATED BY	Cutler Edwards White Sands Investment Partners, LLC
SUBJECT	Variance Request from City of Apalachicola Floodplain Regulations (Ordinance 2024-05)
PURPOSE	Variance from Section 107.4 of Ord. 2024-05 for Substantial Improvement for Historical Structure
PROJECT LOCATION	119 Water St, Apalachicola, FL 32320 WHARF LOT 11 EX SE 80 FT & ALL WHARF LOT 12 Parcel # 01-09S-08W-8330-0000-0120 FIRM Panel # 12037C0526F
RECOMMENDATION	Approval of Variance Request Section 107-187(LDC, art. XVI, § 2(107.4)) – Proposed repair, improvement, or rehabilitation will not preclude the building's continued designation as an historic building and the variance is the minimum necessary to preserve the historic character and design of the building.
PRESENTED BY	Keisha Messer, CFM Floodplain Administrator

SiteID	Type	Site Name	Address	Additional Info	SHPO Eval	NR Status
FR01264	SS	Servant's Quarters	177 Fifth ST, Apalachicola	1912 Frame Vernacular		
FR01279	SS	1892 Franklin Courthouse	135 G AVE, Apalachicola	1892 Richardsonian Romanesque		
FR01281	SS	Weems Memorial Hospital	135 Avenue G AVE, Apalachicola	1958 No style		
FR01430	SS	221 HWY 98 West	221 HWY 98 W HWY, Apalachicola, FL	1920 Frame Vernacular	Eligible	
FR01432	SS	Single Family	159 6th ST, Apalachicola	c1948 Other		
FR01433	SS	Single Family	107 H AVE, Apalachicola	c1948 Other		
FR01434	SS	Single Family	113 SW I AVE, Apalachicola	1968 Unspecified		
FR01435	SS	Single Family	180 4th ST, Apalachicola	1939		
FR01436	SS	Single Family	210 4th ST, Apalachicola	1952		
FR01437	SS	Single Family	200 4th ST, Apalachicola	1946		
FR01438	SS	Single Family	212 4th ST, Apalachicola	1981		
FR01439	SS	Single Family	214 4th ST, Apalachicola	1920		
FR01440	SS	Single Family	145 1/2 5th ST, Apalachicola	1935		
FR01441	SS	Single Family	144 6th ST, Apalachicola	1968		
FR01442	SS	Single Family	86 I AVE, Apalachicola	1977		
FR01443	SS	Single Family	151 7th ST, Apalachicola	1900		
FR01444	SS	Church	85 I AVE, Apalachicola	1965		
FR02425	SS	207 12th Street	207 12th ST, Apalachicola	1950- Mixed, none dominant		
FR02427	SS	115 12TH St	12th ST, Apalachicola	1969 Masonry Vernacular		
FR02428	SS	73 12th Street	73 12th ST, Apalachicola	1940- Minimal Traditional		
FR02429	SS	70 12th Street	70 12th ST, Apalachicola	1969- Masonry Vernacular		
FR02430	SS	55 12TH ST	55 12th ST, Apalachicola	1942 Frame Vernacular		
FR02431	SS	24 12TH ST	24 12th ST, Apalachicola	1958 Ranch		
FR02433	SS	297 Water Street	297 Water ST, Apalachicola	1920- Frame Vernacular		
FR02434	SS	239 Water Street	239 Water ST, Apalachicola	1960- Frame Vernacular		
FR02435	SS	125 Water Street	227 Water ST, Apalachicola	1950- Masonry Vernacular		
FR02436	SS	119 WATER ST	125 Water ST, Apalachicola	1920 Frame Vernacular		
FR02437	SS	Corner of Market and Ave F	93 Market ST, Apalachicola	1949 No style		
FR02438	SS	93 Market St	Water ST, Apalachicola	c1940 No style		
FR02442	SS	84-88 MARKET STREET	93 Market ST, Apalachicola	1947 Masonry Vernacular		
FR02443	SS	45-49 MARKET STREET	84 Market ST, Apalachicola	1962 Masonry Vernacular		
FR02444	SS	COMMERCE ST	45 Market ST, Apalachicola	1925 Frame Vernacular		
FR02445	SS	78 Commerce Street	Commerce ST, Apalachicola	1940 Frame Vernacular		
FR02446	SS	44 COMMERCE ST	Commerce ST, Apalachicola	1950 No style		
FR02447	SS	Waterside Counseling	122 Commerce ST, Apalachicola	1900 Masonry Vernacular		
FR02448	SS	33 Commerce St	78 Commerce ST, Apalachicola	1900- Masonry Vernacular		
FR02449	SS	207 4TH ST	44 Commerce ST, Apalachicola	1930 Frame Vernacular		
FR02450	SS	197 4TH ST	41 Commerce ST, Apalachicola	1925 Masonry Vernacular		
FR02451	SS	111 4TH ST	33 Commerce ST, Apalachicola	1955 Masonry Vernacular		
FR02452	SS	Corner of 4th Street and Ave E	207 4th ST, Apalachicola	1940 Frame Vernacular		
FR02453	SS	48 4th Street	197 4th ST, Apalachicola	1926 Frame Vernacular		
FR02454	SS	34 4th Street	111 4th ST, Apalachicola	1900 Craftsman		
FR02455	SS	194 5TH STREET	48 4th ST, Apalachicola	1940 Masonry Vernacular		
FR02456	SS	192 5th St	34 4th ST, Apalachicola	1900- Frame Vernacular		
FR02457	SS	168 5th ST	194 5th ST, Apalachicola	1963- Masonry Vernacular		
FR02458	SS	138 5TH STREET	192 5th ST, Apalachicola	1955 Frame Vernacular		
FR02459	SS	145 5TH STREET	168 5th ST, Apalachicola	1955 Frame Vernacular		
FR02460	SS		138 5th ST, Apalachicola	1935 No style		
FR02461	SS		145 5th ST, Apalachicola	1948 Frame Vernacular		
FR02462	SS			1940 Masonry Vernacular		



Application for FEMA Variance- Historical Structure

GENERAL INFORMATION:

Property Owner Name/Address

Agent or Representative Name/Address

White Sands Investment Partners
433 Cape San Blas Rd
Port St Joe, FL 32456

Cutler Edwards
161 COMMERCE ST.
APALACHICOLA, FL 32320

Phone _____

Phone (850) 247-8603

Email _____

Email: CUTLER@WHITESANDSINVESTMENT.COM

Property Address, Legal Description, Parcel ID:

**119 WATER ST
WHARF LOT 11 EX SE 80 FT & ALL WHARF LOT 12
OR 126/131-132 CITY OF APALACH**

Current Zoning: RF Riverfront

Current Land Use: Commercial

Is the property part of a previously approved development proposal? Yes No

If yes, provide the file/case number(s) _____ Boss Marina Project

DETAILS OF THE REQUEST: (Add additional sheets if necessary)

THIS STRUCTURE IS TO BE RETAINED AS PART OF THE PROPOSED BOSS MARINA PROJECT. IT IS LISTED AS A HISTORICAL STRUCTURE ON THE FLORIDA MASTER SITE FILE AS SITE FRO2437 AND SHOULD NOT BE REQUIRED TO BE ELEVATED TO THE CURRENT BASE FLOOD ELEVATION REQUIREMENT. THEREFORE, AN ADMINISTRATIVE VARIANCE IS BEING REQUESTED PURSUANT TO SEC. 101-63(1) & (2).

A handwritten signature in black ink, consisting of several overlapping, stylized strokes, positioned above a horizontal line.

Signature of Applicant/Authorized Agent and Date



FEMA VARIANCE APPLICATION

Applicants must acknowledge understanding of the following and initial each of the statements below. If you do not understand any of these, staff will explain them to you.



I understand that a non-conforming use or structure in a particular zoning district does not, in any way, provide justification for the granting of a variance. Furthermore, the existence of a permitted use or structure in adjacent districts does not constitute grounds for a variance.



On all variances, a majority vote is required. Action on this application by the Commission may be continued to a later meeting.



I understand that if variance is approved by the Commission, the applicant is required to obtain the appropriate building permits within 1 year from the date of the decision. If no permit is obtained within 1 year, the approval from the Commission becomes voided.



I understand that any person aggrieved by the final decision has the right to file a petition in Franklin County Circuit Court within 30 calendar days after the decision. Permits for construction may be granted prior to the expiration of this 30-day period, but an appeal will be revocation of the permit.



I understand that I, as the applicant, or my authorized representative must be present at all scheduled public meetings on the application.



I Understand that, if a variance from Section 107.4 of Ordinance 2013-02 is approved, that:

1. The variance will not preclude the structure's continued designation as a historic structure.
2. The variance is the minimum necessary to preserve the historic character and design of the original structure.



I have been notified in writing from the Community Official about the NFIP Flood insurance implications of variances.

After acknowledgement of these conditions, please make sure your application is complete prior to submission. Incomplete applications will be returned to the applicant.

Signature of Applicant/Authorized Agent and Date

**OFFICE OF THE
FLOODPLAIN
ADMINISTRATOR**

MEMO

To: Applicant

From: Keisha Messer, CFM, CMC

Date: September 6, 2023

RE: **Disclosure Per 44CFR 60.6(A)(5)
NFIP Flood Insurance Implications of Variances**

Please be advised that you are requesting a variance to allow a substantial improvement to your property which is either renovation(s) and/or additions(s). Substantial improvement means any repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure at which the cost equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage" any repairs are considered substantial improvement regardless of the actual repair work performed. Without a variance the building receiving the substantial improvement would be required to be elevated above the required Base Flood Elevation (BFE) as designated by the Federal Flood Insurance Rate Map.

If your variance is granted and you complete the work be advised that:

- (i) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and
- (ii) Such construction below the base flood level increases risks to life and property.

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: December 3, 2024**

SUBJECT: Floodplain Variance 2024-03 (125 Water Street)

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 3
Department: Building Department
Contact: Travis Wade/Keisha Messer, Floodplain Administrator
Presenter: Travis Wade/Dan Hartman

BRIEF SUMMARY:

Applicant is seeking a floodplain variance related to the elevation requirements for 125 Water Street. The Land Development Code allows for a variance for historic structures when recommended by a Floodplain Administrator and approved by the City Commission. 125 Water Street is on the Historic Master Site File.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve a floodplain variance for 125 Water Street on the basis that it is a historic structure and proposed work will not diminish the historic value.

FUNDING SOURCE:

N/A

ATTACHMENTS:

Applicant submittal, Floodplain Admin recommendation.

STAFF'S COMMENTS AND RECOMMENDATIONS:

Floodplain administrator recommended approval.

November 21, 2024

Agenda Action Report
Prepared for the
Apalachicola City Commission

ITEM	Floodplain Variance #2024-003
INITIATED BY	Cutler Edwards White Sands Investment Partners, LLC
SUBJECT	Variance Request from City of Apalachicola Floodplain Regulations (Ordinance 2024-05)
PURPOSE	Variance from Section 107.4 of Ord. 2024-05 for Substantial Improvement for Historical Structure
PROJECT LOCATION	125 Water St, Apalachicola, FL 32320 WHARF LOT 15 Parcel # 01-09S-08W-8330-0000-0150 FIRM Panel # 12037C0526F
RECOMMENDATION	Approval of Variance Request Section 107-187(LDC, art. XVI, § 2(107.4)) – Proposed repair, improvement, or rehabilitation will not preclude the building's continued designation as an historic building and the variance is the minimum necessary to preserve the historic character and design of the building.
PRESENTED BY	Keisha Messer, CFM Floodplain Administrator

SiteID	Type	Site Name	Address	Additional Info	SHPO Eval	NR Status
FR01264	SS	Servant's Quarters	177 Fifth ST, Apalachicola	1912 Frame Vernacular		
FR01279	SS	1892 Franklin Courthouse	135 G AVE, Apalachicola	1892 Richardsonian Romanesque		
FR01281	SS	Weems Memorial Hospital	135 Avenue G AVE, Apalachicola	1958 No style		
FR01430	SS	221 HWY 98 West	221 HWY 98 W HWY, Apalachicola, FL	1920 Frame Vernacular	Eligible	
FR01432	SS	Single Family	159 6th ST, Apalachicola	c1948 Other		
FR01433	SS	Single Family	107 H AVE, Apalachicola	c1948 Other		
FR01434	SS	Single Family	113 SW I AVE, Apalachicola	1968 Unspecified		
FR01435	SS	Single Family	180 4th ST, Apalachicola	1939		
FR01436	SS	Single Family	210 4th ST, Apalachicola	1952		
FR01437	SS	Single Family	200 4th ST, Apalachicola	1946		
FR01438	SS	Single Family	212 4th ST, Apalachicola	1981		
FR01439	SS	Single Family	214 4th ST, Apalachicola	1920		
FR01440	SS	Single Family	145 1/2 5th ST, Apalachicola	1935		
FR01441	SS	Single Family	144 6th ST, Apalachicola	1968		
FR01442	SS	Single Family	86 I AVE, Apalachicola	1977		
FR01443	SS	Single Family	151 7th ST, Apalachicola	1900		
FR01444	SS	Church	85 I AVE, Apalachicola	1965		
FR02425	SS	207 12th Street	207 12th ST, Apalachicola	1950- Mixed, none dominant		
FR02427	SS	115 12TH St	12th ST, Apalachicola	1969 Masonry Vernacular		
FR02428	SS	73 12th Street	73 12th ST, Apalachicola	1940- Minimal Traditional		
FR02429	SS	70 12th Street	70 12th ST, Apalachicola	1969- Masonry Vernacular		
FR02430	SS	55 12TH ST	55 12th ST, Apalachicola	1942 Frame Vernacular		
FR02431	SS	24 12TH ST	24 12th ST, Apalachicola	1958 Ranch		
FR02433	SS	297 Water Street	297 Water ST, Apalachicola	1920- Frame Vernacular		
FR02434	SS	239 Water Street	239 Water ST, Apalachicola	1960- Frame Vernacular		
FR02435	SS	227 Water Street	227 Water ST, Apalachicola	1950- Masonry Vernacular		
FR02436	SS	125 Water Street	125 Water ST, Apalachicola	1920 Frame Vernacular		
FR02437	SS	119 WATER ST	93 Market ST, Apalachicola	1949 No style		
FR02438	SS	Corner of Market and Ave F	Water ST, Apalachicola	c1940 No style		
FR02442	SS	93 Market St	93 Market ST, Apalachicola	1947 Masonry Vernacular		
FR02443	SS	84-88 Market Street	84 Market ST, Apalachicola	1962 Masonry Vernacular		
FR02444	SS	45-49 MARKET STREET	45 Market ST, Apalachicola	1925 Frame Vernacular		
FR02445	SS	COMMERCE ST	Commerce ST, Apalachicola	1940 Frame Vernacular		
FR02446	SS	122 Commerce St	122 Commerce ST, Apalachicola	1950 No style		
FR02448	SS	78 Commerce Street	78 Commerce ST, Apalachicola	1900 Masonry Vernacular		
FR02449	SS	44 COMMERCE ST	44 Commerce ST, Apalachicola	1900- Masonry Vernacular		
FR02450	SS	Waterside Counseling	41 Commerce ST, Apalachicola	1930 Frame Vernacular		
FR02451	SS	33 Commerce St	33 Commerce ST, Apalachicola	1925 Masonry Vernacular		
FR02452	SS	207 4TH ST	207 4th ST, Apalachicola	1955 Masonry Vernacular		
FR02453	SS	197 4TH ST	197 4th ST, Apalachicola	1940 Frame Vernacular		
FR02454	SS	111 4TH ST	111 4th ST, Apalachicola	1926 Frame Vernacular		
FR02455	SS	Corner of 4th Street and Ave E	1900 Craftsman	1900 Masonry Vernacular		
FR02456	SS	48 4th Street	48 4th ST, Apalachicola	1940 Masonry Vernacular		
FR02457	SS	34 4th Street	34 4th ST, Apalachicola	1900- Frame Vernacular		
FR02458	SS	194 5TH STREET	194 5th ST, Apalachicola	1963- Masonry Vernacular		
FR02459	SS	192 5th St	192 5th ST, Apalachicola	1955 Frame Vernacular		
FR02460	SS	168 5TH ST	168 5th ST, Apalachicola	1955 Frame Vernacular		
FR02461	SS	138 5TH STREET	138 5th ST, Apalachicola	1935 No style		
FR02462	SS	145 5TH STREET	145 5th ST, Apalachicola	1948 Frame Vernacular		
				1940 Masonry Vernacular		



Application for FEMA Variance- Historical Structure

GENERAL INFORMATION:

Property Owner Name/Address

Agent or Representative Name/Address

Apalachicola Trading Co
2812 Agnes Scott Drive
Panama City FL 32405

Cutler Edwards
161 COMMERCE ST.
APALACHICOLA, FL 32320

Phone _____

Phone (850) 247-8603

Email _____

Email: CUTLER@WHITESANDSINVESTMENT.COM

Property Address, Legal Description, Parcel ID:

125 WATER ST
WHARF LOT 15
OR 175/315 CITY OF APALACH
OR 269/174 658/45 1286/208 1341/221

Current Zoning: RF Riverfront

Current Land Use: Commercial

Is the property part of a previously approved development proposal? ___Yes ___X___No

If yes, provide the file/case number(s) _____

Part of conditionally approved Boss Marina property, but original proposal did not include restoration of this structure

DETAILS OF THE REQUEST: (Add additional sheets if necessary)

WE PLAN TO RENOVATE THE HISTORIC BOSS OYSTER RESTAURANT TO BE INCORPORATED AS PART OF THE PROPOSED BOSS MARINA PROJECT. IT IS LISTED AS A HISTORICAL STRUCTURE ON THE FLORIDA MASTER SITE FILE AS SITE FRO2436 AND SHOULD NOT BE REQUIRED TO BE ELEVATED TO THE CURRENT BASE FLOOD ELEVATION REQUIREMENT. THEREFORE, AN ADMINISTRATIVE VARIANCE IS BEING REQUESTED PURSUANT TO SEC. 101-63(1) & (2).

Signature of Applicant/Authorized Agent and Date



FEMA VARIANCE APPLICATION

Applicants must acknowledge understanding of the following and initial each of the statements below. If you do not understand any of these, staff will explain them to you.



I understand that a non-conforming use or structure in a particular zoning district does not, in any way, provide justification for the granting of a variance. Furthermore, the existence of a permitted use or structure in adjacent districts does not constitute grounds for a variance.



On all variances, a majority vote is required. Action on this application by the Commission may be continued to a later meeting.



I understand that if variance is approved by the Commission, the applicant is required to obtain the appropriate building permits within 1 year from the date of the decision. If no permit is obtained within 1 year, the approval from the Commission becomes voided.



I understand that any person aggrieved by the final decision has the right to file a petition in Franklin County Circuit Court within 30 calendar days after the decision. Permits for construction may be granted prior to the expiration of this 30-day period, but an appeal will be revocation of the permit.



I understand that I, as the applicant, or my authorized representative must be present at all scheduled public meetings on the application.



I Understand that, if a variance from Section 107.4 of Ordinance 2013-02 is approved, that:

1. The variance will not preclude the structure's continued designation as a historic structure.
2. The variance is the minimum necessary to preserve the historic character and design of the original structure.



I have been notified in writing from the Community Official about the NFIP Flood insurance implications of variances.

After acknowledgement of these conditions, please make sure your application is complete prior to submission. Incomplete applications will be returned to the applicant.

Signature of Applicant/Authorized Agent and Date

MEMO

OFFICE OF THE FLOODPLAIN ADMINISTRATOR

To: Applicant

From: Keisha Messer, CFM, CMC

Date: September 6, 2023

RE: **Disclosure Per 44CFR 60.6(A)(5)
NFIP Flood Insurance Implications of Variances**

Please be advised that you are requesting a variance to allow a substantial improvement to your property which is either renovation(s) and/or additions(s). Substantial improvement means any repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure at which the cost equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage" any repairs are considered substantial improvement regardless of the actual repair work performed. Without a variance the building receiving the substantial improvement would be required to be elevated above the required Base Flood Elevation (BFE) as designated by the Federal Flood Insurance Rate Map.

If your variance is granted and you complete the work be advised that:

- (i) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and
- (ii) Such construction below the base flood level increases risks to life and property.

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: December 3, 2024**

SUBJECT: Award Approval – Fred Meyer Street Repair/Exploratory Excavation Avenue B

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 4
Department: Grants
Contact: Bree Robinson/Travis Wade
Presenter: Bree Robinson/Travis Wade

BRIEF SUMMARY:

City of Apalachicola was awarded an appropriation project for Stormwater Pipe Relining at several locations. After engineering and procurement, Fred Meyer work is ready to be repaired and the Avenue B location requires exploratory excavation in order for the project engineer to complete their designs. Three quotes for this work were obtained and the lowest bidder was Jason White Construction, with a project total cost of \$26,230.00.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Motion to approve award of the Fred Meyer Street Repair and Avenue B Exploratory Excavation to Jason White Construction.

FUNDING SOURCE:

State Appropriations/DEP

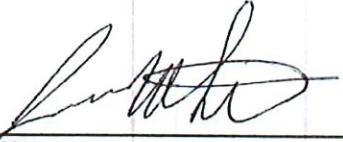
ATTACHMENTS:

Quote from Jason White Construction

STAFF'S COMMENTS AND RECOMMENDATIONS:

Motion to approve

Project: City of Apalachicola Stormwater Improvements
 Jason White Constrction
 43 Island Dr.
 PO Box 385
 Eastpoint, FL. 32328
 Date - 10-17-24



Mgt/Owner
 Submitted to: City of Apalachicola

Description	Qty	Unit	Unit price	Total
Fred Myer Street				
<u>Storm Drainage</u>				
Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00
Maintinance of Traffic	1	LS	\$ 1,500.00	\$ 1,500.00
Remove 18" RCP	34	LF	\$ 50.00	\$ 1,700.00
18" RCP	34	LF	\$ 150.00	\$ 5,100.00
Clean out debris from Ex. Inets	2	EA	\$ 400.00	\$ 800.00
Cut and Patch Asphalt	270	SF	\$ 18.00	\$ 4,860.00
Testing	1	LS	\$ 1,500.00	\$ 1,500.00
TV Inspection	34	LF	\$ 30.00	\$ 1,020.00
AS-built Drawing	1	LS	\$ 1,000.00	\$ 1,000.00
Subtotal:				\$ 19,480.00
<u>Avenue B - Exploratory Excavation</u>				
Exploratory Excavation 4-Ft Deep	100	SF	\$ 20.00	\$ 2,000.00
TV Inspection	250	LF	\$ 15.00	\$ 3,750.00
Sod	100	SF	\$ 10.00	\$ 1,000.00
Subtotal:				\$ 6,750.00

Project Total	\$ 26,230.00
----------------------	---------------------



**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: December 3, 2024**

SUBJECT: No Wake Ordinance 2024 – 05 First Reading

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: 1
Department: Administration
Contact: Travis Wade
Presenter: Travis Wade

BRIEF SUMMARY: Ordinance 2024 – 05 was reviewed by FWC attorneys who requested that the City amend the ordinance to remove certain language. The updated ordinance is being presented tonight for First Reading and approval.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Motion to Approve the First Reading of Ordinance 2024 – 05 and proceed with public notice.

FUNDING SOURCE: N/A

ATTACHMENTS: Ordinance 2024 - 05

STAFF'S COMMENTS AND RECOMMENDATIONS:

ORDINANCE 2024 – 05

**AN ORDINANCE RELATING TO CITY OF APALACHICOLA;
AMENDING BOATING RESTRICTIONS/REGULATIONS FOR
THE SCIPIO CREEK AREA; PROVIDING FOR PENALTIES;
PROVIDING FOR CODIFICATION; PROVIDING FOR
SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, boating safety concerns were brought to the attention of City of Apalachicola officials around Scipio Creek within the Apalachicola River; and

WHEREAS, Florida Statutes § 327.46(1)(b) authorizes the City of Apalachicola to establish boating safety zones by ordinance without additional agency approval; and

WHEREAS, the City of Apalachicola has elected to establish Idle Speed No Wake boating safety zones within the Apalachicola River.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF APALACHICOLA, FLORIDA:

SECTION I. City of Apalachicola Ordinance 2024-05 establishes the following boating restrictions.

1. Pursuant to Florida Administrative Code Chapter 68D-23.103, “Idle Speed No Wake” and “Idle Speed” may be used interchangeably and mean that a vessel must proceed at a speed no greater than that which will maintain steerageway and headway. At no time is any vessel required to proceed so slowly that the operator is unable to maintain control over the vessel or any other vessel or object that it has under tow. 2. Idle Speed No Wake boating safety zone from shoreline to shoreline, on Scipio Creek, southeast of a line that passes through approximate point (29° 43’51.48”N, 84° 59’7.65”W) perpendicular to the centerline of the waterway, and northwest of a line that passes through approximate point (29° 44’6.42”N, 84° 59’42.65”W) perpendicular to the centerline of the waterway, as depicted in the attached Exhibit A.

SECTION 2. PENALTY. The provisions of this section may be enforced by any law enforcement officer as defined in Section 943.10, Florida Statutes. Pursuant to Section 327.73, Florida Statutes, any person cited for a violation of any such provision shall be deemed to be charged with a noncriminal infraction, shall be cited for such an infraction, and shall be cited to appear before the county court. The civil penalty for any such infraction is \$50, except as otherwise provided for allowable county court costs for boating infractions. Where a statute or administrative rules are referenced herein, this shall mean the most recently adopted version of said statute and administrative rules.

SECTION 3. REFERENCE TO OTHER AUTHORITY. Where a statute or administrative rules are referenced herein, this shall mean the most recently adopted version of said statute and administrative rules.

SECTION 4. CODIFICATION. The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the City of Apalachicola. The sections of this ordinance may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or any other appropriate word.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be effective upon completion of the following: approved and adopted pursuant to the City of Apalachicola's procedure, approval by the Florida Fish and Wildlife Conservation Commission pursuant to Section 327.46, Florida Statutes and upon posting of the regulatory markers.

This Ordinance was read and adopted on _____, 2024. Motion to adopt Ordinance was made by Commissioner _____, second by Commissioner _____.

Voting Aye:

Voting Nay:

**FOR THE CITY COMMISSION OF THE
CITY OF APALACHICOLA**

Brenda Ash, Mayor

ATTEST:

Sheneidra Cummings, City Clerk

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: December 3, 2024**

SUBJECT: Grant Application Approval Policy

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: 2
Department: Grants
Contact: Bree Robinson/Travis Wade
Presenter: Travis Wade

BRIEF SUMMARY: During the May 2024 Regular Meeting the proposed Grant Application Approval Policy was discussed. Commissioner Grove provided the attached draft for review/approval.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

FUNDING SOURCE: N/A

ATTACHMENTS: Draft Policy

STAFF'S COMMENTS AND RECOMMENDATIONS:

GRANT APPLICATION APPROVAL POLICY

Proposed policy October 2024 meeting with small changes:

Generally, City staff The City Manager may apply for grants without prior commission approval in following circumstances: one of the three paths for grant approval based on a particular grant application:

- 1. Grant that have no match and do not need commission authorization.** Some Grant applications that do not require matching funds or commission authorization. No prior approval from the City Commission is needed before a grant application is submitted. Commission will be notified at the next commission meeting or by email.
- 2. Authorization required to apply for grant.** Grant application that requires documentation of approval as a part of the application process which necessitates City Commission will be brought before the commission for approval before an application is submitted.
- 3. Match required to apply for grant.** Grants require matching funds need to be approved by the City Commission before a grant application is submitted.

CITY OF APALACHICOLA
PLANNING & ZONING BOARD
REGULAR MEETING
Monday, October 14th, 2024
City Meeting Room – 74 6th Street
Minutes

Attendance: Joe Taylor, Myrtis Wynn, Jim Bachrach, Lee McLemore, Bobby Miller, Elizabeth Milliken, Greg Golgowski

Regular Meeting: 6:00 PM

1. Approval of September 9th, 2024 meeting minutes.
 - a. **Motion to approve by Jim Bachrach; 2nd by Myrtis Wynn. All in favor – motion carried.**

2. Review, Discussion and Decision for Fence (R-1) @ 190 Avenue B, Block 58 Lot 5. For Roy & Becky Morton - Owner; Contractor: James Pendleton
 - a. **Motion to approve by Bobby Miller; 2nd by Elizabeth Milliken. All in favor – motion carried.**

3. Review, Discussion and Decision for Fence (R-2) @ 278 Palmer Pointe Unit E1, Block Bld. E Unit 1. For Martha & Don Davis - Owner; Contractor: TBD
 - a. **Motion to approve by Greg Golgowski; 2nd by Jim Bachrach. All in favor – motion carried.**

4. Review, Discussion and Decision for Fence & Certificate of Appropriateness (R-1) (Historic District) @ 129 10th Street, Block 71 Lot 8. For Gregory Perkins - Owner; Contractor: TBD
 - a. **Motion to approve by Lee McLemore; 2nd by Myrtis Wynn. All in favor – motion carried.**

5. Review, Discussion and Decision for Pervious Pavers (R-1) @ 130 Sawyer Lane, Block 117 Lot 10. For Georgia Leonard - Owner; Contractor: Kilgore's Brick Pavers & Tile, Inc.
 - a. **Motion to approve by Jim Bachrach; 2nd by Bobby Miller. All in favor – motion carried.**

6. Review, Discussion and Decision for Sign & Certificate of Appropriateness (C-2) (Historic District) @ 90 A 8th Street, Block 32 Lot 3. For Daphne Evanoff - Owner; Contractor: TBD

CITY OF APALACHICOLA
PLANNING & ZONING BOARD
REGULAR MEETING
Monday, October 14th, 2024
City Meeting Room – 74 6th Street
Minutes

- a. **Motion to approve contingent upon Special Exception approval by Bobby Miller; 2nd by Jim Bachrach. All in favor – motion carried.**

Other/New Business:

- **November meeting will be held on Tuesday, November 12th due to the Veterans Day holiday.**

Outstanding/Unresolved Issues:

Motion to adjourn the meeting by Jim Bachrach; 2nd by Bobby Miller. All in favor - meeting adjourned.

CITY OF APALACHICOLA
PLANNING & ZONING BOARD
QUASI-JUDICIAL PUBLIC HEARING
MONDAY, October 14th, 2024
City Meeting Room – 74 6th Street
Minutes

Attendance: Joe Taylor, Myrtis Wynn, Jim Bachrach, Lee McLemore, Bobby Miller, Elizabeth Milliken, Greg Gologowski

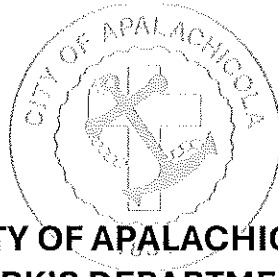
Quasi-Judicial Public Hearing:

1. Discussion & Decision for proposed Bed & Breakfast use in the **C/2 Zone at 90 8th Street**, more specifically described as Block 32 Lot 3 for Daphne Evanoff– Owner; Representative – Self. Applicant is requesting approval of a special exception for a Bed & Breakfast.
 - a. Meeting began 6:15PM.
 - b. Staff provided details on proof of notice, as shown in staff report.
 - c. Ex Parte Communications were disclosed – none to report.
 - d. City Attorney provided a brief description of the documentation included in the agenda packet and staff report.
 - e. Applicant, Daphne Evanoff, presented her request.
 - f. The board presented a few questions – Bobby Miller asked how the parking would be provided, Myrtis Wynn inquired on the exact location of the studio, and Greg Gologowski inquired on the use of the alley. Applicant assured that the two required parking spots are accounted for on site, gave direction on location, and assured there was no special use of the alley being requested or needed.
 - g. City Attorney reviewed the City Planner report – City Planner was not able to attend the meeting.
 - h. Citizen Bonnie Davis offered public comments and thanked the applicant for rehabbing the structure and stated she would normally object to this use, but this property is not neighboring traditional R-1 uses. She noted concerns on the precedent being set and the use increasing the value of the lot. Her suggested conditions were – Special Exception valid as long as historic structure remains, note the geography of the neighbors, and state a time limit for the Special Exception.
 - i. City Attorney reviewed the City Planner report – City Planner was not able to attend the meeting.
 - j. Jim Bachrach made a motion to grant the Special Exception use as a Bed & Breakfast with the specific condition of the Special Exception only being valid as long as the historic structure remains “as is”. 2nd by Bobby Miller – all in favor, motion carried.

Other/New Business:

Outstanding/Unresolved Issues:

Jim Bachrach made a motion to adjourn the meeting, 2nd by Bobby Miller – all in favor, meeting adjourned.



**CITY OF APALACHICOLA
CITY CLERK'S DEPARTMENT REPORT**

November 2024

- Processed and mailed out utility bills before the end of the month.
- Compiled agenda packets and emailed to Commission and City Attorney.
- Notified 2K Web Group to upload meeting agenda packets to website and post meeting dates and times to website.
- Assisted customers with cemetery items, utility bill questions and payments, garbage/yard trash complaints, public records request, golf cart decals, Battery Park ramp stickers, business licenses, and other miscellaneous duties.
- Processed ACH billing
- Audited Waste One Garbage Invoice and reconciled accounts that were in error
- Completed tasks as assigned by the City Manager and Mayor.
- Fulfilled 3 Public Records Request; 4 open requests
- Completed and mailed general monthly billing.
- Assisted Staff with various issues and projects.
- Assisted employees with HR related issues
- Issued 24-25FY Business Tax Receipts
- In the process of verifying data for Banyon Property Management
- On-going training of Receptionist and Billing Clerk.
- Completed billing adjustments and Water deposit refund requests
- Responding to emails and fulfilling requests that requires research
- Additional tasks related to maintaining the Clerk's Office and overseeing Utility Billing

Grant Updates

City Commission Meeting - Tuesday, December 2nd 2024

Submitted Applications - Pending Results:

1. **Commerce Rural Infrastructure Fund – Well Rehabilitation**
 - a) An application requesting \$344,250 to rehabilitate the City's three wells was submitted on 9/13/24. The specific technology requested would allow for quicker repairs and lessen the risk of future boil water notices. No match was required for the City to apply. There is \$15 million available statewide – awards should be announced by 12/31/24.
2. **DEP Local Trail Management Grant Program – Riverfront Park Fitness Trail**
 - a) An application requesting \$185,000 for replacement of the dock boards at Riverfront Park was submitted 8/29/24. No match was required to apply.
3. **FDACS – UCF-C Grant Program – Lafayette Park Tree Canopy Improvements Project (Requested \$10,000, City Cash Match \$10,000)**
 - a) An application requesting funding for the planting of 34 trees in Lafayette Park was submitted 7/18/24. The City Commission agreed to budget \$10,000 towards this project in the next fiscal year and the City submitted a request to FDACS for the remaining \$10,000.
 - b) Evaluation committee made final selections 10/10 – notifications expected mid to late October.
 - c) No updates on funding as of 11/25/24.
4. **DHR – 2025-26 Special Category – Phase II HCA (Harrison-Raney Building) mitigation/repair. \$350,000 (City Cash Match \$21,875) FUNDED**
 - a) 2025-26 DHR Special Category grant request for Phase II to complete additional repairs to HCA currently being drafted and was submitted by June 3, 2024. Phase II to complete repairs not funded in Phase I and will include windows, doors and additional masonry work.
 - b) Application submitted for consideration - \$21,875 cash match is obligated under the application as approved at the 6/4/24 CC meeting.
 - c) **FUNDED** – HCA phase II application was reviewed and ranked favorably during Nov. 19 Florida Trust Board Meeting. Trust board recommended funding; funding is pending legislative budget approval (Spring 2025).

Funded Applications:

Firehouse Subs:

1. **Firehouse Subs Public Safety Foundation - Hurst Rescue Tools "Jaws of Life" \$38,465**
 - a) An application requesting Jaws of Life rescue tools for the Apalachicola Volunteer Fire Department was submitted by City staff 7/11/24 and announced as funded on 10/8/24. These tools were a request from the VFD and will aid them in their efforts. Firehouse Subs is worked directly with Hurst to send the equipment to the City - the Jaws of Life equipment was delivered mid-November and the VFD has scheduled a training with Hurst staff on December 2nd to learn how to operate the equipment safely.
 - b) **Project CLOSED OUT** – will be removed from the February grant report.

FDOT:

1. **SCOP - Leslie Street \$610,169.30 (G2N05)**
 - a) This project will remedy the underground issues, resurface the entire street length, and obtain new road signs based off engineer's estimate and recommendations. Engineering firm, Dewberry, has completed the plans and they were sent to FDOT for a final review prior to procurement - 5/23/24 the plans were approved and advertisements for procurement were scheduled in The Times and The Tallahassee Democrat. Bids are due by June 28th at 4PM.

- b) The current project completion date per FDOT is 10/31/24.
- c) City procured North Florida Construction for the construction work – CEI is currently being procured under the City’s Continuing Services Engineers procurement. City Manager will request action to award the CEI to an engineering firm and then construction can begin. CEI was awarded to Urban Catalyst Engineering.
- d) CONSTRUCTION START DATE WAS SEPTEMBER 9th! Construction in progress – currently **not on schedule**. During construction it was discovered that the stormwater pipe is made of terra cotta. City has requested a change order to replace the terra cotta with a new concrete pipe to prevent any future issues. Brick manholes were also discovered and an additional change order has been requested to replace them while they are exposed to avoid disrupting the street in the future. Once approved by FDOT, this project will move forward. FDOT has granted an extension through the end of this year – an additional extension to March 2025 may be requested if needed to complete construction.
- e) Change order was approved by FDOT – expected to be fully executed first week of December. Contractor has ordered materials needed.

DEP:

1. **Resilient Florida - Critical Asset Flood Management \$2,403,500 (24SRP65)**
 - a) This grant will complete identified drainage projects in the city that have been documented, but not funded by other sources. Funds will repair known nuisance flooding drainage issues in 29+ locations throughout the city. The City of Apalachicola Critical Asset Flood Mitigation Projects include the replacement and retrofit of pipe systems at multiple roadway intersections, addition of inlets, pipes, water quality vaults, crown reconstruction, and construction of roadway conveyance system. DEP has tentatively scheduled a site visit in October.
 - b) Bay Media Services was awarded a contract for administering this grant at the June City Commission meeting.
 - c) Baskerville Donovan Inc was scored highest and selected by City Commission to negotiate engineering services. Staff met with BDI Aug. 22 to develop specific scope for services agreement to be presented to City Commission for approval. BDI submitted a proposal for the work (\$400,000). Staff is still in negotiations for the engineering as the percentage came back higher than expected.
 - d) DEP engineers traveled to Apalachicola to inspect the sites prior to beginning of construction. This meeting took place 10/22.
 - e) Negotiations with Baskerville Donovan were unsuccessful. Staff has modified scope based on field visit with DEP and is advertising new RFQ for engineering services.
2. **Resilient Florida Planning Grant – COA Adaptation Plan \$67,000 (24PLN12)**
 - a) This award is funding for preparing a infrastructure plan for flood protection. The City of Apalachicola will complete the City of Apalachicola Adaptation Plan Project to include an Adaptation Plan consistent with the Florida Adaptation Planning Guidebook. The project will include public outreach and stakeholder engagement. Agreement signed 3/20/24 and project procurement is underway.
 - b) Bay Media Services was awarded the contract for this scope of work at the June City Commission meeting. 1st Workshop is planned for later this fall, following completion of Vulnerability Assessment.
 - c) Project pending completion of VA update (March 2025).
3. **Resilient Florida – Comprehensive Vulnerability Assessment \$272,500 (22PLN10)**
 - a) The City of Apalachicola will conduct the City of Apalachicola Comprehensive Vulnerability Assessment project to include an update to the 2017 Vulnerability Assessment. This includes the impact of sea-level rise, storm surge, and rainfall flooding. The impacts of flooding will be projected and mapped over a planning horizon that extends to 2070. Critical assets, vulnerable infrastructure, and historic properties at risk will be identified. Comprehensive plan amendments to comply with the Peril of Flood statute and adaptation strategy recommendations will also be included in the Project. \$200,000 in supplemental funding was awarded as part of the VA help resolve identified data gaps and will result in the City digitizing its infrastructure facilities including water distribution lines, sewer and stormwater.
 - b) Data Gap infrastructure mapping 95% complete. Exposure Analysis pending final data gap maps and

- model. 80% of Sensitivity Analysis is complete.
4. **Resilient Florida – Wastewater Plant Repairs \$13,381,516 (22SRP17) + SLFRP - WWTP Headworks & SBR Relocation, Replacement and Upgrades for Advanced Wastewater Treatment \$5,551,875 (WG038) = Total \$18,933,391 for WWTP Relocation/Replacement**
 - a) These grants combined are to replace and repair critical wastewater facility components and to relocate the facility to ensure it is out of the flood zone. The project will ensure that the City is storm ready for years to come!
 - b) The project is at 85% design and the permit applications have been submitted and is currently sitting at 60% complete. Currently, final design is underway which includes biological process modelling, and process equipment selection.
 - c) DEP is creating an amendment to WG038 to combine the budget into one line item to ensure that there are no issues with the ARPA funding pools in the future. (completed in August 24)
 - d) Pay Request 4 has been submitted to DEP for payment 8/12/24 and has been reimbursed via advanced pay. Pay Request 5 is being created and will also request advance payment.
 - e) SCHEDULE:
 - i. Projected construction start date: February 2025
 - ii. Projected initiations of operations date: December 2026
 - iii. Projected construction end date: December 2026

Florida Commerce [Formerly DEO]:

1. **Rural Infrastructure Fund - Water Treatment Plant Improvements, Potable Water Studies \$147,000 (D0225)**
 - a) This grant will evaluate existing conditions, create an enhanced sampling plan, hydraulic modeling, treatability studies and alternatives analysis. Engineering firm, Dewberry, is in progress and these studies are 45% complete!
 - b) A one-year extension request has been requested to complete this project – it was executed mid-September and the deadline is now May 2025. Dewberry's work continues.
2. **Rural Infrastructure Fund – Drainage Basin Analysis Phase II + Camera Work of Stormwater Lines \$300,000 (D0260)**
 - a) This grant will fund an analysis of the drainage basins that border Apalachicola River and Bay. The proposal also includes funding to begin camera-work of the stormwater lines in Phase 1. The project aims to document all stormwater conveyance characteristic, both structural and natural, along with deficiencies of each that have contributed to localized flooding within 18 drainage basin areas totaling 310 acres in the city. The City will then prioritize repairs in areas where localized flooding is present and plan for water quality treatment at the stormwater outfalls which discharge into the Apalachicola River and Apalachicola Bay. Basins 11 and 3 were covered by the 2018 grant. This grant application would address the following basins: 1, 2, 4, 5, 6, 7, 8, 9, 10, 12-19
 - b) Agreement signed 2/1/24. Grant administration with grant continuing services procurement approved at July City Commission meeting. Task order to engage Dewberry Engineering drafted; currently in review by Florida Commerce. Request for contract extension drafted, pending Commerce approval.
 - c) Contract extension approved 10-14-24. Pending Dewberry mobilization.
3. **CDBG-DR – Avenues Stormwater Repair Project \$3,891,869 (\$29,000 City Cash Match) (M0016)**
 - a) This grant is to fund repairs and upgrades for the avenues stormwater drainage system. Dewberry is the engineering firm for this project.
 - b) Quotes received for drainage pipe inspections and route survey. Existing conditions CCTV survey was completed. The engineer received videos and reports which have been analyzed. The engineer worked with contractor to revise scope and cost for drainage pipe survey.
 - c) An amendment request was submitted on 5/10/2024 to add CE&I as a reimbursable task and to extend the period of performance through September 2025.
 - d) Meetings were held with Commerce's consultant (KPMG) to discuss project progress and reiterate that the project must be finalized by 09.30.2025.
 - e) Engineering:
 - i. Survey is 100% complete. Engineering is nearing completion. Recent engineering updates

indicated that design is scheduled for completion in November 2024; however, plans have not been received as of 11.21.2024. (Note that construction activities cannot commence until Commerce approves the Environmental Review Record (ERR) and Authority to Use Grant Funds (AUGF) is issued.)

- f) Environmental:
 - i. The DRAFT ERR package was compiled throughout October and submitted for FloridaCommerce review in November 2024.
 - ii. As of 11.21.2024, this package was still under review.
- g) SCHEDULE:
 - i. Projected construction start date: January 2025
 - ii. Projected construction end date: June 2025
- 4. **CDBG-DR – Hometown Revitalization (Riverfront) \$4,400,000 (\$70,000 Private Owner Match + \$313,365 City Cash Match) (M0034)**
 - a) This grant is to revitalize the businesses and public areas in the riverfront district. This work includes private business's docks along with public docks, sidewalks, lighting, and parking areas.
 - b) Certifications and liability agreements have been distributed to all owners – matching funds have been requested from owners 30-days prior to bidding the project.
 - c) The City Commission planned to amend the scope for the Popham Building to just design and partial demolition as the deliverables. After several meetings, Commerce agreed with the scope change presented by the City and it has been incorporated into the scope.
 - d) Meetings with Commerce's consultant (KPMG) were held in June to discuss project progress and reiterate that the project must be finalized by 09.30.2025.
 - e) The engineer has continued work on survey drawings, environmental evaluations, permit applications, and preliminary and schematic designs. (Note that construction activities cannot commence until Commerce approves the Environmental Review Record.) The project engineer reported the following for October:
 - i. Plan Set 1 (Dock and Pier Repair/Reconstruction)
 - 1. Design and plans for Plan Set 1 along Scipio Creek sites have advanced to 100% complete in October. An Opinion of Probable Costs for Plan Set 1 has been finalized.
 - 2. Edgewater Group has continued with the environmental permitting process developing permit documentation required for the USACE, Section 10 issues regarding regulated wildlife and State 404 permitting needs. A pre-application meeting with state agencies for the project's ERP was held and comments have been received. Comments from agencies were favorable to the permitting process being straightforward and the permitting application process has commenced. All application packages have been submitted to FDEP and USACE. USACE has already assigned permit processors to each site, and we have begun to receive (pre-RAI/pre-Public Notice inquiries from the processors, notably related to SAV surveys (seagrass) and cultural resource evaluations. Edgewater is responding to USACE SAV inquiries while awaiting RAIs from both agencies, and is conferring with TG Earnest regarding cultural resource inquiries. Permitting for Plan Set 1 is at 50% complete.
 - 3. The Cultural Resource Assessment Survey (CRAS) for the Riverfront Revitalization project has commenced. TG Earnest & Associates is now on the team and generating the CRAS. Supplemental Agreement #1 was fully executed approved by the COA for the CRAS. CRAS for Plan Set 1 is at 50% complete.
 - ii. Plan Set 2 (Water, Commerce and 4th Street Upgrades)
 - 1. Office survey work and maps/drawings have been completed and submitted to Halff for incorporation into our plans.
 - 2. Design and plan drawings of the proposed Water, Commerce and 4th Street upgrades continued this month.
 - 3. Aerial layouts for sidewalks, parking areas, landscaping, lighting and amenities proposed along the streets have been generated with typical sections and details being developed. Plan Set 2 is approximately 65% complete at the end of October.

4. A field review by Halff Team members with preliminary Plan Set 2 documents-in-hand (to verify proposed street upgrades and amenities) occurred in October.
 5. Permitting for Plan Set 2 is underway and approximately 40% complete.
 6. The Cultural Resource Assessment Survey (CRAS) for the Riverfront Revitalization project has commenced. CRAS for Plan Set 2 is 30% complete
- iii. Popham Building
 1. Hammond Design Group (HDG) has presented their findings for the Popham Building to the City Commission at their July 2nd meeting and were given direction to explore options of what could be built to replace the existing structure.
 2. Schematic design of re-created Popham Building Concepts and cost estimates have been completed. We are attempting to schedule a meeting with the City Commissioners to advance their selected concept for the Popham Site to design.
- f) Environmental Updates:
- i. All outreach that can be conducted at this time is complete. The current critical path item is the CRAS.
 - ii. CRAS (performed by engineer) is currently anticipated for completion in January 2025.
 - iii. Environmental can be completed after finalization of CRAS, submission of same to SHPO / Seminole Tribe, and acceptance by SHPO and Seminole Tribe.
 - iv. Gouras & Associates will work on compilation of complete ERR sections through year end; compilation of the full DRAFT ERR will be finalized upon completion of the CRA.
- g) SCHEDULE:
- i. Projected construction start date: January 2025
 - ii. Projected construction end date: September 2025
5. **CDBG-DR – Hill Community Project \$935,753 (\$910,000 Funded + \$25,000 City Cash Match) (M0033)**
- a) This project is to revitalize three (originally 5, two locations dropped out by choice) businesses within the Hill through exterior work and renovations - each location's scope differs. This project is also to create sidewalks and lighting in the Hill area to spur economic development through walkable connectivity. Gouras and Associates is the grant administrator and CDG is the engineering firm working on the plans. Certifications for the private business owners have been prepared and sent to each owner to ensure that the program guidelines are being met by all parties.
 - b) The City Commission finalized the scope of the Sidewalk & Lighting project at a special meeting on 2/20/24 after workshopping the previously approved scope. The below image shows the final scope of these improvements - these are subject to Commerce approval. The cost of materials has increased during the progression of this grant, so the priority for the funding will be sidewalks first with primary focus on MLK and the 8th Street section.



- c)
- d) Florida Commerce and the City held a TA call on 4/29/2024 to discuss scope changes requested by the City. Changes to the sidewalk layout based on public feedback was discussed, as well as structural issues that have been identified for several commercial buildings.
- e) Liability Agreements were created by the City Attorney and distributed to the business owners. Project guidelines were also provided. Meetings to discuss these documents are scheduled with business owners. 3/3 project beneficiaries have submitted their signed documents. A meeting was held with the remaining property owners and FloridaCommerce to review grant requirements; as a result of this meeting, Commerce subsequently confirmed participant eligibility, pending submission of additional documentation from the participant. The City has continued to work with property owners to finalize agreements between the City and the Property Owner for utilization of CDBG funds for project activities.
- f) An amendment has been received from the engineer to modify the sidewalk layout and update the scope of engineering to correspond with modified building scopes; this was submitted to Commerce for authorization to execute on 07.03.2024.
- g) Architectural Update:
 - a. % of Completion as of 10.31.2024: 90%
 - b. A rough draft of the bid package was finalized and submitted to the City / Gouras & Associates for preliminary review on 10.30.2024.
 - c. February Engineering is scheduled to be on site for structural inspection of the Game Room building Friday, November 8th.
- h) October Sidewalk Update:
 - a. % of Completion as of 10.31.2024: 0% (Revised design pending topo survey completion in November 2024)
 - b. Topographical survey / field work scheduled. Will begin 11.11.2024.
- i) Environmental Update (through November 21, 2024):
 - a. The DRAFT ERR package was submitted to Commerce for review on 10.10.2024; Gouras & Associates worked with Commerce throughout the month to address follow-up requests for additional information (RAI).
 - b. The ERR will be finalized in November and final notices will be posted. AUGF is anticipated by year end.
- j) SCHEDULE: **NOTE: Design work was on hold until Commerce authorizes execution of a contract amendment. Commerce authorized execution of the contract amendment with the project engineer on 9/19/24!

- i. Projected construction start date: March 2025
- ii. Projected construction end date: July 2025

DOS:

1. **DHR African American Cultural and Historical Grants - Apalachicola History & Culture African American Museum \$1,250,000 (\$1,000,000 Award, \$250,000 City Cash Matching Funds) (23.s.aa.900.039)**
 - a) This project is funding the design and construction of a one-story, 2,000SF building with elevated ceilings. Priorities include: security, storage, office space, greeting station/gift shop, breezeway to Holy Family, bathrooms, controlled lighting for displays.
 - b) There was a meeting on 1/16/2024 to show the concept direction of elevations and floor plans for the proposed museum. The third set of concepts was introduced to the City Staff, Commission, and community stakeholders. There was a presentation introducing potential site planning concepts, indoor and outdoor arrangements of display area, and potential exterior plaza configuration. Commission voted on exterior and interior layouts and designs for the museum provided by the architects. The modern style building, second floor plan, and exposed roof style were all chosen. The next phase is moving these concepts to construction documents – the architect/engineering team is in progress. See the concept design below:



- c)
 - d) A public workshop was held July 2nd for the Architect team to present the 50% plans for the site, building, and space to the City Commission and interested citizens.
 - e) An updated timeline has been communicated to DOS and an extension to June of 2025 has been granted. The project completion date is estimated to be in December of 2025, so City staff and DOS are anticipating another 6-month extension to be filed February of 2025.
 - f) Hammond Design to presented 95% Plans to the City Commission 10/8/24.
 - g) A workshop to discuss tile options has been scheduled for 12/3/24 prior to the City Commission regular meeting.
2. **DHR Special Categories – Old City Hall Phase II Structural Damage \$395,000 + \$98,750 In-Kind Match (\$50,000 Cash Match) (24.h.sc.100.069)**
 - a) City was funded for Phase II of the repair/structural work to the old city hall building! Agreement was signed 8/8/23. Bay Media will continue with grant administration as well as 4M Design, Mark Tarmey, on the designs as allowed by DOS. This grant is to secure funding to complete the Old City Hall Renovation and support the ongoing repairs funded through the NPS grant. The purpose is to stabilize the building, by proposing to install an interior rigid steel frame to provide the structural integrity of

- the building, exterior masonry, and support the historic second floor wood frame.
 - b) Phase II will install structural interior steel framing, additional 2nd floor shutters and interior/exterior masonry work, electrical, plumbing. Admin to schedule staff, architect (4M Design) and contractor (OSP) onsite meeting to finalize Phase II scope and develop construction contract.
 - c) Contractor agreement for shutters and windows with Oliver Sperry executed. Scope modification approved by DHR. Construction of first contract deliverables pending arrival of windows and shutters. Building interior has been LIDAR scanned to verify scale and structural dimensions of existing second floor framing with high degree of accuracy for required Structural improvements to second floor framing. Awaiting structural drawings and estimate for remainder of phase II construction work.
 - d) Upstairs windows and shutters to arrive for installation mid December. Structural plans for interior stabilization scheduled to be completed mid December.
- 3. DHR Special Categories – City Hall Phase III \$340,000 + \$30,000 City Cash Match (25.h.sc.100.036)**
- a) DOS reached out 6/18/24 to announce that this project was awarded through the FY25 Special Category Grants program. The phase III funding for City Hall will complete the second-floor structural work, interior/exterior masonry repair of second floor and will complete the mechanical and plumbing not completed in phase II for the first floor and all for the second floor. Additionally, it will provide a second-required stair access to the second level.
 - b) Agreement signed 10/25/24!
 - c) Procurement underway for architect/contractor.

FEMA:

- 1. Hurricane Michael - Bodiford Park Dock Repairs (76103)**
 - a) Dewberry engineers completed the engineered plans for this project. Project construction was bid out and awarded to Coastline Clearing in the amount of \$53,824 on 4/2/24! Contracts are in progress and work should begin soon. Waiting on an extension from FEMA. Held a call with FEMA and City staff. They requested revised drawings. Once approved, an extension should be granted.
- 2. Hurricane Michael - Scipio Creek Marina Finger Dock Repairs (76103)**
 - a) Dewberry engineers completed the engineered plans for this project. Project construction was bid out and awarded to Coastline Clearing in the amount of \$74,090 on 4/2/24! Contracts are in progress and work should begin soon. Waiting on extension from FEMA. Held a call with FEMA and City staff. They requested revised drawings. Once approved, an extension should be granted.

FDEM:

- 1. HMGP Market Street Vacuum Station \$120,000 (4399-150-R) with DEO Match of \$37,500 (M0142)**
 - a) The scope of this project is for the design of a new vacuum sewage station located near intersection of Market Street and Avenue G. The purpose of this project is to provide protective measures to wastewater infrastructure of the historic downtown commercial district in Apalachicola. CPWG Madrid is 90% complete with the engineered plans for the Market Street Vacuum Station – they submitted 100% designs and permits, but there were some remaining issues/priorities in the plans pointed out by staff that are currently being remedied. Monthly meetings with Commerce continue.
 - b) The Engineer submitted all deliverables and staff is reviewing them prior to submitting to FDEM. Once approved by staff, all documents will be uploaded and FDEM will conduct a CBA to determine Phase II.
 - c) Submitted deliverables to FDEM. They have come back and asked for additional documentation from the engineers. Waiting for CPWG Engineering to supply cost estimate documentation!
 - d) CPWG supplied the cost estimate information and then an additional RFI (request for information) was issued and questions were answered 10/24/24. This is a good sign that the construction could be soon funded.
 - e) FDEM has sent multiple RFI's and CPWG engineers are answering as needed. RFI deadlines due 11/25.
- 2. HMGP Critical Facilities Generators \$241,862 (4399-092-R) with DEO Match of \$26,064.75 (M0141)**

- a) This grant will provide protection and storm mitigation by providing City Hall, the police, and fire department with portable generators. One will be at City Hall, the other will be shared by Police and Fire. The purpose of this project is to provide protection to a critical facility in Apalachicola. The project is for the purchase and installation of an emergency generating system to reduce and/or mitigate the damage that might otherwise occur from severe weather or other hazards.
 - b) The contract with BGN was executed and monthly progress meetings with Commerce continue – permitting is in process and general installation will begin very soon! Generators have been ordered.
 - c) The City is waiting on generators to arrive. The next step is to pour concrete and install electrical.
 - d) Work has begun on this project. The only delay is the generator delivery. Some sizes are back ordered. The end goal is to have both generators installed by October 2024 pending no further shipping delays.
 - e) Generators delivered – work is underway! **Generators installed!** City to soon seek reimbursement.
- 3. HMGP Wastewater Vacuum Station Portable Generator \$170,000 (4486-007-R)**
- a) For purchase and setup of an emergency generator system to reduce and/or mitigate the damage that might otherwise occur from severe weather or other hazards at the 108 Avenue F location. (The current generator is too small for the need and this will provide an appropriately sized and portable generator.)
 - b) The bid for this project came in over budget. A budget increase was requested in February, 2024. We are waiting on determination from FDEM. The contractor has guaranteed his price without an increase until June 24, 2024. FDEM approved the cost increase. Waiting for FEMA's approval of the budget increase.

State Appropriations:

- 1. Spray Field & Solar Project \$130,000 (LPA0452)**
- a) The original request for this award was for 150 replacement spray heads and installation of 11 solar controllers and supplementary batteries. The spray heads are \$553.00 apiece, and the solar installation costs (in total) amounts to \$87,880.00 for 22 locations.
 - b) DEP issued an amendment in April 2024 allowing for the funds to be used solely for acquisition of needed parts instead of having to hire out a contractor for the parts and install. This will allow The City to stretch the budget further and be able to buy more spray heads and install them in house – procurement is in the works as acquisition quotes will need to be obtained and approved by DEP prior to ordering. Work will be completed by 12/31/25.
- 2. Inflow & Infiltration Study \$300,000 (LPA0451)**
- a) The City of Apalachicola has an aging infrastructure made of terra cotta pipes and faulty water lines. The City is funded to do an infiltration and inflow study - the study will assess local sources of surface water and/or groundwater prior to entering a sewage system. This will be done with typical methods such as smoke testing, dye testing, and visual inspections to locate structural defects or water stains to summarize existing data pertinent to the hydrologic conditions and hydrogeology in the study and surrounding area. This will produce a pre-design report that will detail the scope of the problem in the analysis area, outline design options, and identify the tasks required to complete a resolution to the problem by 6/30/25.
 - b) Procurement is in progress.
- 3. Stormwater Pipe Relining & Backflow Devices - \$100,000 (LPA0140)**
- a) Urban Catalyst is the procured engineer for this project. The following locations in Apalachicola will be addressed: 1) Fred Meyer Street near 18th Street just east of the intersection, where the road is sinking at a damaged pipe joint; 2) 5th Street between Avenue C and Avenue E., where the road has several areas where the pipe joints are caving in; and 3) Avenue B between 11th and 12th Street. Funding agency does not anticipate that the funding under this Agreement will result in a fully completed project, so this award will cover a portion of the work.
 - b) An extension to 6/30/25 was granted – engineering is complete and the City tried to bid out the work with no responses twice – DEP agreed for us to be able to obtain quotes to move forward instead of going through the bidding process. Quotes for the final work are being acquired.
 - c) Quotes are being updated – 2/3 have been secured. Hoping to have a third in time to award this

project at the 10/1/24 meeting, but possibly in November.

- d) Award on agenda for December meeting!
- 4. Avenue H Parking Lot \$135,013 (Waiting for Agreement)**
- a) The 2024 legislative session funded half of the requested funding for the Avenue H Parking Lot project. This project will provide 39 parking spaces in an area with very few options for public parking and encourage additional economic activity in the downtown area. Permeable parking will also help with storm water management. Parking for local businesses will be provided - additionally, parking spaces will be provided that will be available for parking mitigation by local businesses.
 - b) An agreement has not yet been received – report will be updated once the agreement has been executed.
- 5. Fire Hydrant Replacement Phase III \$275,000 (Waiting for Agreement)**
- a) The 2024 Legislative session funded the Fire Hydrant Replacement Phase II project. The request was originally for \$550,000 to finish out the project, but only \$275,000 was funded. The City has worked over the last three years to replace 215 old and inoperable fire hydrants throughout the city. There are currently 110 fire hydrants remaining that are still in need of replacement. These new hydrants will benefit residents in close proximity in obtaining homeowners insurance, they will benefit the City with FDEP required flushing of drinking water and will benefit the all City residents with fire suppression and control. The funding should cover 55 of the remaining needed 110 hydrants.
 - b) An agreement has not yet been received – report will be updated once the agreement has been executed.
 - c) Introductory meeting with state legislative grants staff held 7/25/24 – state staff stated that an agreement would not be drafted until a purchase order for the hydrants has been approved. City Manager Wade is working on this.

ARPA:

- 1. American Rescue Plan - \$1,179,010**
- a) The City received an award of \$1,179,010 through the SLFRF program – the City has elected to use the funding as a “standard allowance” for government services.
 - b) The City Commission has been workshopping priorities for the funding – the yearly report was submitted by April 30th.

All information in this report is accurate up to 11/25/24 at 12:00PM! If you have questions regarding any of the above projects, please direct your questions to Bree Robinson – City Planner [brobinson@cityofapalachicola.com](mailto:brobenson@cityofapalachicola.com).

City of Apalachicola WWTP

Monthly Report for Nov. 2024

Some of the items that we have been working on this month are listed below.

- Recorded all required daily parameters as outlined by the permit.
- Completed all required monthly testing as outlined by the permit.
- Completed all monthly reports and submitted them on time as outlined in the permit.
- At the time this report was made, the WWTP treated and discharged 7.279mg during the month of November 2024. This still leaves 6 more days in the month for extra flow to be accounted for.
- Staff have changed out the damaged wheel rims and damaged tires on the John Deere bush hog in house; and by doing so have saved the City costly delivery and labor expenses.
- Staff have replaced fuel filters on the John Deere 5085E tractor that pulls the bush hog.
- Staff have ordered new seals for the repair of the leaking ones on the skid steer mulcher causing us to take the unit out of service until the repairs are made after the parts are delivered.
- We did not have to use our reject pond during the month of Nov. 2024.
- Staff have continued to keep the grounds cut and presentable at the WWTP. Inmates are no longer being used by the City of Apalachicola.
- Staff have continued to work in the spray fields using the mulcher and the bush hog as well. The John Deere bush hog and John Deere 5085E are both getting some age on them and showing signs of wear and will soon need to be considered for replacement or adding a new one to the equipment fleet to ensure we have a constant way of keeping up with the demands of keeping the spray fields and other areas that it is used in cut and presentable.
- Staff have continued to empty the contents of the existing digester that is located behind the office.
- Staff have continued to make roadways and monitoring wells accessible in and around the spray fields.
- Monitoring well samples were collected by Water Spigot staff for annual testing as required in the permit.
- The annual headworks inspection was completed by Crom Inc. as outlined in the consent order from DEP.
- Staff have dug up and repaired and or replaced some damaged parts in the west spray field to make more zones able to continue to be used.
- Staff have had to take apart the Huber screen on the headworks to clean the rags and debris out of the auger head prior to the discharge point.

-
- New brushes and the screen basket on the Huber unit were installed by staff. The screen is still functioning normally currently. This is a repair that will need to be made about every 6 months till the headworks is replaced with new equipment.
 - The operator trainee that we have (Colin Wefing) has completed all the required course work material for the Class C training and will be getting scheduled to take the State of Florida exam in the upcoming weeks. Once the exam is taken and a passing grade is achieved, he will be working to get the required hours needed before being able to apply for the Class C Wastewater Operator license.
 - Staff has taken the backhoe to have some hydraulic cylinders repaired at Florida Hose and Rubber. One cylinder was to be repaired under warranty work and the other because of the difficulty and size of the cylinder to be removed and repaired.
 - Staff have replaced the faucet in the lab at the WWTP.
 - The influent flow meter has been repaired, calibrated and certified during the month of November 2024 by Thompson Regional Services.



CITY OF APALACHICOLA CODE ENFORCEMENT

192 Coach Wagoner Blvd * Apalachicola, Florida 32320 * 850-653-8222

CODE ENFORCEMENT OFFICE

October 2024

6 (City) Tree Permits

8 Tree Permits

Daily Phone Inquiries & Emails Answered

Daily inspections

Code Violation Issues:

- Short-term Rentals (5) - residential (ongoing)
- Nuisance (Trash, waste, burning, etc.) 2 in progress
- Encroachment issues (1) on-going
- Multiple complaints and questions about various code enforcement

Collaborate with City Water Department to send out Grease Trap notices for Food Service Business

APALACHICOLA VOLUNTEER FIRE/RESCUE

Sept 2024
29 calls

Bi-Monthly Report

1. Accidents		7. Gas Leaks	
2. Lift Assist EMS	<u>24</u>	8. Life Flights	_____
3. Bi-Monthly Meetings	<u>2</u>	9. _____	_____
4. Brush Fires	_____	10. Training	<u>1</u>
5. House Fires	<u>2</u>	11. Transformer Fires	_____
6. _____	_____	12. Vessels	_____

1st Responder calls 31

Firefighter Attendance

1. George Watkins		11. _____	
2. Fonda Davis	<u>2</u>	12. <i>Avery Scott</i>	<u>6</u>
3. Ginger Creamer	<u>26</u>	13. _____	_____
4. Albert Floyd	<u>5</u>	14. <i>Colin Amison</i>	<u>4</u>
5. Rhett Butler	<u>2</u>	15. Anthony Croom	<u>4</u>
6. <i>Bruce Hoffmann</i>	<u>5</u>	16. <i>Amy Gaborera</i>	<u>3</u>
7. Palmer Philyaw	_____	17. <i>Rickey Winton</i>	<u>6</u>
8. _____	_____	18. Shannon Segree	<u>7</u>
9. Troy Segree	<u>20</u>	19. Adam Joseph	<u>7</u>
10. Rick Hernandez	_____	20. Craig Gibson	<u>7</u>

Additional Notes:

Recorded by: _____

Date: _____

APALACHICOLA VOLUNTEER FIRE/RESCUE

Oct 2024
25 calls

Bi-Monthly Report

1. Accidents	<u>6</u>	7. Gas Leaks	
2. Lift Assist EMS	<u>14</u>	8. Life Flights	<u>2</u>
3. Bi-Monthly Meetings	<u>2</u>	9.	
4. Brush Fires	<u> </u>	10. Training	
5. House Fires	<u>1</u>	11. Transformer Fires	
6.	<u> </u>	12. Vessels	

1st Responder calls *34*
Firefighter Attendance

1. George Watkins	<u>5</u>	11.	
2. Fonda Davis	<u>3</u>	12. <i>Avery, Scott</i>	<u>6</u>
3. Ginger Creamer	<u>23</u>	13.	
4. Albert Floyd	<u>4</u>	14. <i>Colin Amison</i>	<u>3</u>
5. Rhett Butler	<u>2</u>	15. <i>Anthony Croom</i>	<u>4</u>
6. <i>Bruce Hoffman</i>	<u>6</u>	16. <i>Amy Cabrera</i>	<u>4</u>
7. <i>Palmer Philyaw</i>	<u> </u>	17. <i>Ryckey Linton</i>	<u>9</u>
8.	<u> </u>	18. <i>Shannon Segree</i>	<u>5</u>
9. <i>Troy Segree</i>	<u>18</u>	19. <i>Adam Joseph</i>	<u>13</u>
10. <i>Rick Hernandez</i>	<u> </u>	20. <i>Craig Gibson</i>	<u>6</u>

Additional Notes:

Recorded by: _____

Date: _____

Apalachicola Margaret Key Public Library Turns the Page on November 2024



Library hours are 10am to 6pm Monday – Friday, and Sundays from 12pm to 4pm.

We are YOUR City of Apalachicola Library. Come sign up for your FREE Apalachicola library card.

Any library offering is FREE to the public.

Our 'Friends of the Library group' is the Patrons of the Apalachicola Library Society (PALS)

They are a 501c3 nonprofit and membership forms to join are in the library.

Follow us on Facebook or Instagram @Apalachicolapubliclibrary for the latest!

November 2024 Statistics:

- 2,040 patrons visited our library - 14 new accounts opened – 236 patrons used our computers
- 552 books/movies/items circulated - 738 items donated to the library - \$387.42 collected as library revenue – 105 hours donated by our wonderful volunteers – 52,251 people reached on social media

The library has enjoyed celebrating Fall in the library this month. Library visitors created sweet autumn wreaths in a craft time hosted by PALS volunteer, Connie Justice. A STEAM event organized by PALS volunteer Rich Lenhart, put an active spin on the season, with kids creating and racing balloon turkeys after school on the library grounds. The assistance of parents and guardians, and the enthusiasm from the kids was great to see! PALS also hosted visiting author and environmental advocate Sally Bethea, who was one of the nation's first women to serve as a 'Riverkeeper'. Bethea was introduced by Dan Tonsmiere who served for many years as Apalachicola's own Riverkeeper. The library enjoyed another fly-fishing round table this month, tying flies with Captain TJ Saunders, who along with Captain Danielle Davidson has donated many tools and supplies for the library's fly-tying events. The library has so much to be grateful for, and we count the generosity of our volunteers as a chief blessing. In donating your time, talent, resources (or all three (!) as many do!) you help shape the vision of your library. We feel so blessed to work for you and with you—and we thank everyone who has made our library such a vibrant presence in the community. As the holidays occur, we invite you to come in, grab a calendar, a free cup of coffee or tea, a few books, and enjoy fellowship with other library visitors. We THANK YOU for your patronage.

Your City of Apalachicola Library helps with reading, writing, and learning, and offers a suite of print/copy/scan/fax/and notary services. We loan FREE books, movies, puzzles, board games, and items from our Library of Things, and offer FREE audio books, e-books, and digital magazines through the Libby app. We also have a Book sale space on-site with FREE magazines. All donations go to our Friends of the Library 501c3 nonprofit, PALS. We also offer Yoga weekly (in a by-donation class) on Mondays @ 6:15pm, Bring Me A Book Forgotten Coast hosts 'Books for Babies' weekly on Tuesday mornings @ 10:30am, and Mahjong meets on Wednesday and Fridays mornings @ 10. Our once-a-month Book Club meets each 3rd Wednesday @ 6pm; and Homework Help (FREE tutoring!) is by appointment. Do you have a club you'd like to start in the library? Want

to know more about a program?

Is there a book or item you need?

Call: 850-653-8436 or email: apalachicolalibrary@gmail.com

Happy December!

Isel Sánchez-Whiteley & Barbara 'Nissie' McNair, Library Assistants

Lucy Carter, Library Director