

REQUEST FOR BIDS

CITY OF APALACHICOLA LAFAYETTE PARK TREE PLANTING PROJECT

The City of Apalachicola has obtained a Florida Department of Agriculture and Consumer Services grant to plant 34 native trees of 12 different species at Lafayette Park. The 4-acre park borders Apalachicola Bay and is on Avenue B between 13th and 15th Streets.

Attached are:

- A park map showing the locations of trees to be planted, and
- A form for your use in preparing a bid.

PLEASE PROVIDE 3 REFERENCES WITH YOUR BID SUBMITTAL.

Bids will be ranked based on price, availability, and references.

Please indicate on the envelope that this is a sealed bid, for the:
“LAFAYETTE PARK TREE PLANTING PROJECT”.

Submit three paper copies of your bid documents to:

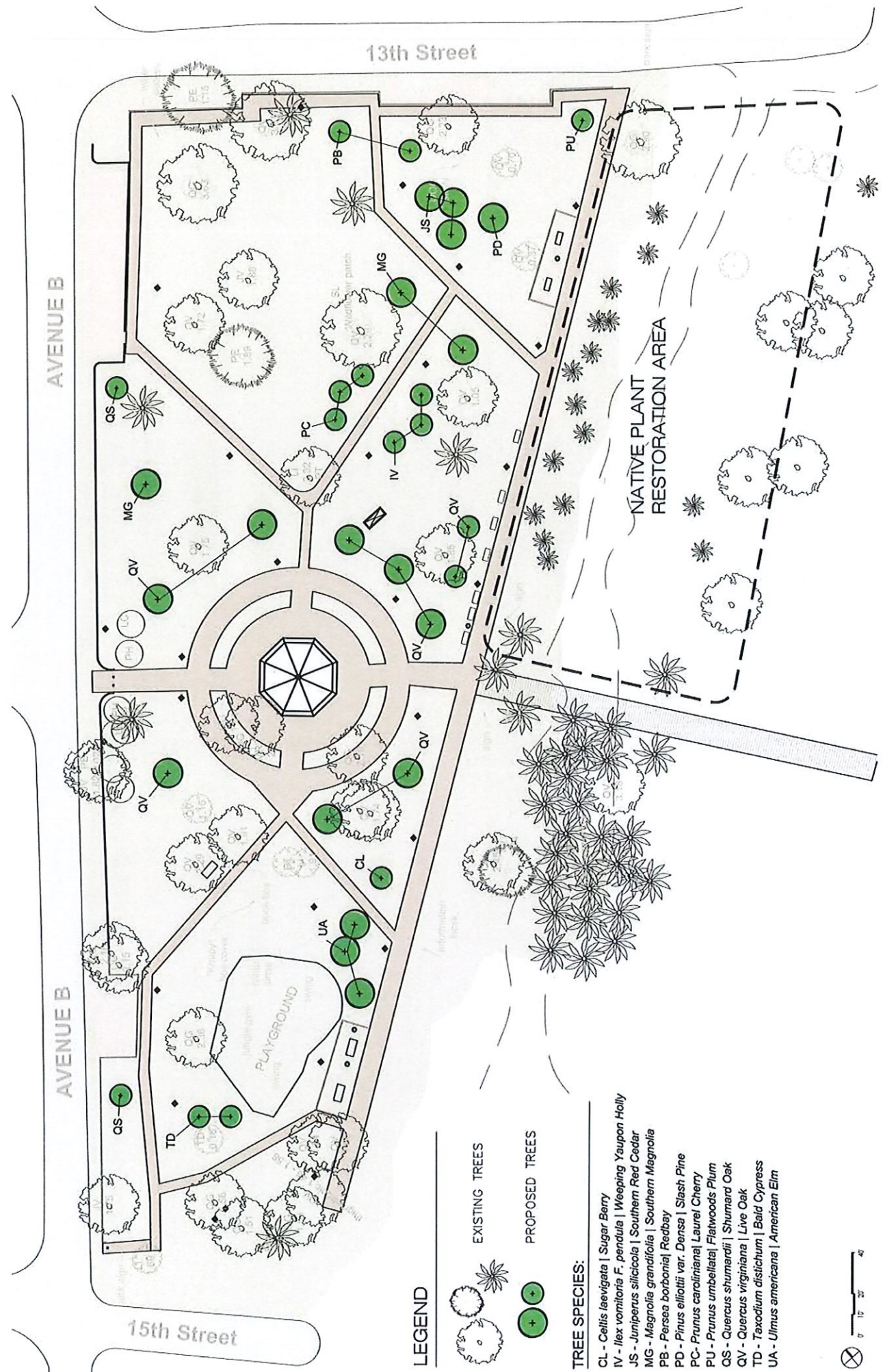
**Bree Robinson
City Planner
City of Apalachicola
192 Coach Wagoner Blvd.
Apalachicola, FL 32320**

Bids must be received at the above address by **4 p.m. on Friday, January 24, 2025**. Bids will be read out at 4:05 p.m. EST.



The City anticipates it will proceed rather quickly after considering the bids that it receives. In order to plant the trees during cool weather, to water them during a 60-day grow-in period, and to get them established before hot weather arrives, plan to plant the trees no later than February and to start the watering that month. Watering will be by hand with hoses from a portable water tank the City will park at the site. There is a water sprinkler system at the park, but it may not be spliced into with lines to irrigate individual trees.

If you have any questions or wish to tour the site before preparing a bid, contact Bree Robinson, City Planner and grant project manager, at telephone number 850-323-0985 or by e-mail at brobinson@cityofapalachicola.com.

All bidders shall comply with all applicable State and local laws concerning licensing registration and regulation of contractors doing business to the State of Florida. The City of Apalachicola reserves the right to waive informalities in any bid, to accept and/or reject any or all bids, and to accept the bid that in their judgment will be in their best interest. All bids shall remain firm for a period of sixty days after the opening. The City of Apalachicola is an Equal Opportunity Employer/Handicapped Accessible/Fair Housing Jurisdiction.



LEGEND

-  EXISTING TREES
-  PROPOSED TREES

TREE SPECIES:

- CL - *Celtis laevigata* | Sugar Berry
- IV - *Ilex vomitoria* F. pendula | Weeping Yaupon Holly
- JS - *Juniperus silicicola* | Southern Red Cedar
- MG - *Magnolia grandifolia* | Southern Magnolia
- PB - *Persea borbonica* | Redbay
- PD - *Pinus elliotii* var. *Densa* | Slash Pine
- PC - *Prunus caroliniana* | Laurel Cherry
- PU - *Prunus umbellata* | Flatwoods Plum
- QS - *Quercus shumardii* | Shumard Oak
- QV - *Quercus virginiana* | Live Oak
- TD - *Taxodium distichum* | Bald Cypress
- UA - *Ulmus americana* | American Elm



PLEASE SUBMIT AT LEAST 3 REFERENCES WITH YOUR BID DOCUMENTS!

AVAILABILITY TO PLANT?

February 2025	
March 2025	

TREE COSTS

Trees:

- Must be Florida Grade #1 or better (Florida Division of Plant Industry, Grades and Standards located on Internet at Plant Industry / Divisions & Offices / Home - Florida Department of Agriculture & Consumer Services (fdacs.gov)).
- May not exceed 4-inch caliper.
- Must be at least 1 1/2-inch caliper, in at least a 15-gallon container.

If these tree sizes are not available from your supplier, list alternative size and explain in Notes column.

Species	Number	Size (gallons of container, inches of caliper)	Cost (\$)	Notes
Sugarberry (<i>Celtis laevigata</i>)	1			
Weeping yaupon holly (<i>Ilex vomitoria f. pendula</i>)	3			
Southern red cedar (<i>Juniperus silicicola</i>)	3			
Cherry laurel (<i>Prunus caroliniana</i>)	3			
Southern magnolia (<i>Magnolia grandiflora</i>)	3			
Redbay (<i>Persea borbonia</i>)	2			
Slash pine (<i>Pinus elliottii</i>)	1			

Flatwoods plum (<i>Prunus umbellata</i>)	1			
Shumard oak (<i>Quercus shumardii</i>)	2			
Southern live oak (<i>Quercus virginiana</i>)	10			
Bald cypress (<i>Taxodium distichum</i>)	2			
American elm (<i>Ulmus americana</i>)	3			
Total	34			

Transportation of trees to site: \$ _____

Total cost of trees including transportation: Tree costs (from table) + transportation cost = \$ _____

PLANTING MATERIALS COSTS

None required, but include if you recommend.

Maximum: \$15 per tree.

Soil amendments:

Slow-release organic fertilizer \$ _____

Other (specify) _____ \$ _____

MACHINERY AND LABOR COSTS DURING PLANTING

Machinery to be used during planting and cost:

Machinery (specify equipment to be used) _____

Cost \$ _____

Labor during planting and cost:

Estimated number of person-hours _____

Cost/hour \$ _____

Total labor cost: _____ hours X \$ _____ /hour = \$ _____

Machinery and labor costs = \$ _____ for machinery + \$ _____ for labor

SUPPLEMENTAL WATERING DURING 60-DAY GROW-IN PERIOD

For this Florida Department of Agriculture and Consumer Services grant, the Department requires supplemental watering during a 60-day grow-in period.

Watering will be by hand with hoses from a portable water tank the City will park at the site. There is a water sprinkler system at the park, but it may not be spliced into with lines to irrigate individual trees.

The University of Florida Extension Service recommends:

- For trees less than 2-inch caliper, application of 2 gallons of water per tree daily for 2 weeks and then every other day for 6 weeks.
- For trees 2- to 4-inch caliper, application of 4 to 8 gallons of water per tree daily for 4 weeks and then every other day for 4 weeks.
- Watering should not occur on scheduled days if ground is saturated.

Frequency at which you will water (check one):

_____ University of Florida Extension Service recommended watering frequency and amounts

_____ Other frequency and amounts. Explain and justify.

Cost for supplemental watering during 60-day grow-in period: \$ _____

YOUR BID

Activity	Bid (\$)
Trees (including transportation)	
Planting materials	
Machinery and labor during planting	
Supplemental watering during 60-day grow-in period	
Total	

Company Name & Location

Date

Owner/Applicant

Signature

E-mail Address

Telephone Number