

Planning & Zoning Agenda January 13th, 2025

CITY OF APALACHICOLA

PLANNING & ZONING BOARD
REGULAR MEETING
Monday, January 13th, 2025
City Meeting Room – 74 6th Street
Agenda

Regular Meeting: 6:00 PM

- 1. Approval of December 9th, 2024 meeting minutes.
- 2. Review, Discussion and Decision for <u>Certificate of Appropriateness & Fence</u>. (R-1) (Historic **District**) @ **226 Center Street**, Block 8 Lot 5. For Emily Spear Owner; Contractor: TBD
- Review, Discussion and Decision for <u>Fence</u> (R-1) @ 99 Butler Street, Block 1 Lots 15 & East 10' of Lot 14. For Andrew & Dawn Schriever - Owner; Contractor: GeoFlora Group, LLC
- Review, Discussion and Decision for <u>New Construction</u> (R-2) @ 21 24th Street, Block 271 Lot 28&29. For Neil & Sharon Parker - Owner; Contractor: Self
- Review, Discussion and Decision for <u>Certificate of Appropriateness</u>, <u>Addition</u>, <u>and Accessory</u>
 <u>Structure</u> (R-1) @ 207 Avenue D, Block 107 Lot 9 & 10. For Tom Bradberry Owner;
 Contractor: GeoFlora Group, LLC

Other/New Business:

Outstanding/Unresolved Issues:

Motion to adjourn the meeting.



Minutes

December 9th, 2024

CITY OF APALACHICOLA

PLANNING & ZONING BOARD
REGULAR MEETING
Tuesday, December 9th, 2024
City Meeting Room – 74 6th Street
Minutes

Attendance: Chair Joe Taylor, Chase Galloway, Jim Bachrach, Lee McLemore, Myrtis Wynn

Regular Meeting: 6:00 PM

- 1. Approval of November 12th, 2024 meeting minutes.
 - a. Motion to approve by Jim Bachrach; 2nd by Chase Galloway. All in favor motion carried.
- Review, Discussion and Decision for <u>Sign & Certificate of Appropriateness</u>. (C-1) (Historic District) @ 280 Water Street, Block G Lot 10. For Deani & Robbie Blalock Owner;
 Contractor: Sign De-Sign
 - a. Motion to approve by Jim Bachrach; 2nd by Lee McLemore. All in favor motion carried.
- 3. Review, Discussion and Decision for <u>Certificate of Appropriateness/Alteration</u> (R-1) @ 163

 Avenue B, Block 54 Lots 1-3. For Kevin & Karen Curry Owner; Contractor: Erin Rodriguez

 Const., LLC
 - a. Contractor presented application. City Planner noted that this application may not be approvable due to the height ordinance and addition to a nonconforming addition on a historic home.
 - b. Motion to reject this application due to the height and nonconforming additions by Jim Bachrach; 2nd by Myrtis Wynn. All in favor application denied.
- Review, Discussion and Decision for <u>New Construction/Rehabilitation</u> (R-1) (Historic District) @ 97 Avenue L, Block 172 Lot 10 & ½ 9. For Edgar & Lisa Lugo Owner; Contractor: TBD
 - a. Owner presented revised application and answered questions from the board. City Planner noted that the length of this structure will be very wide from the street view and expressed concern on the compatibility with the surrounding area.

CITY OF APALACHICOLA

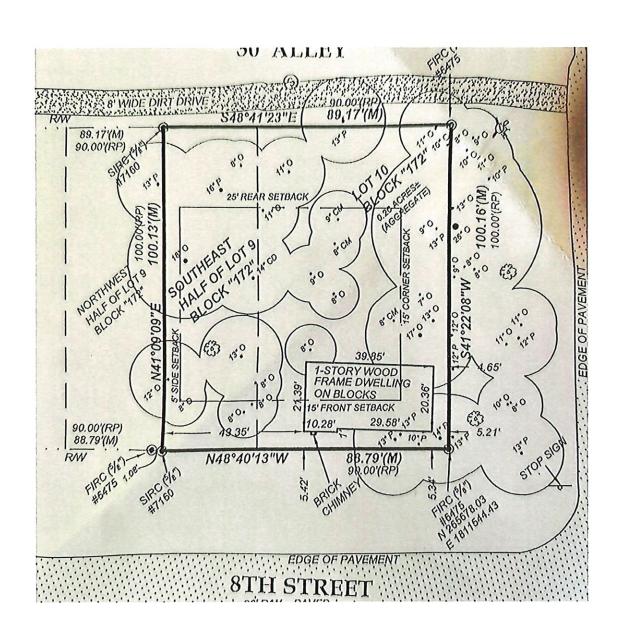
PLANNING & ZONING BOARD
REGULAR MEETING
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 b. Motion to approve contingent upon on all trees shown in the renderings staying and contingent upon the design staying exactly as shown by Jim Bachrach; 2nd by Chase Galloway. All in favor – motion carried.

Other/New Business:

Outstanding/Unresolved Issues:

Motion to adjourn the meeting by Jim Bachrach; 2nd by Bobby Miller. Meeting adjourned.



Dog Trot" house plan for Apalachicola SE 1/2 lot 9 & Lot 10

Edgar 404-502-9166, Lisa 770-3553367

Edgar & Lisa Lugo

Original Structure Built 1896

Original Survery

Block 172

Lot (100° RP × 90° RP) = 9,000 (RP = Recorded Plat) 40% Coverage = 3,600 sq. ft.

Existing 1896 Structure $(20' \times 40') = 800$

1. This Structure is 5' off both 8^{th} and Ave L property line

Extension (35x46) = 1,610 + 66.5 +45 = 1,736

Dog Trot Porch (18x17) = 306

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d

Front Porch New Extension (5x18) = 90

Garage (22x22) = 484

Re-establish porch on old structure (4x20) = 80

Total 3,496

Edgar 404-502-9166, Lisa 770-3553367 Original Structure Built 1896

Edgar & Lisa Lugo

Original Lot Coverage Submitted

Dog Trot" house plan for Apalachicola SE 1/2 lot 9 & Lot 10 Block 172

Lot $(100' \times 90') = 9,000$

40% Coverage = 3,600 sq. ft.

Existing 1896 Structure (20'x 40') = 800

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Front Porch New Extension (5x18) = 90

Garage (22x22) = 484

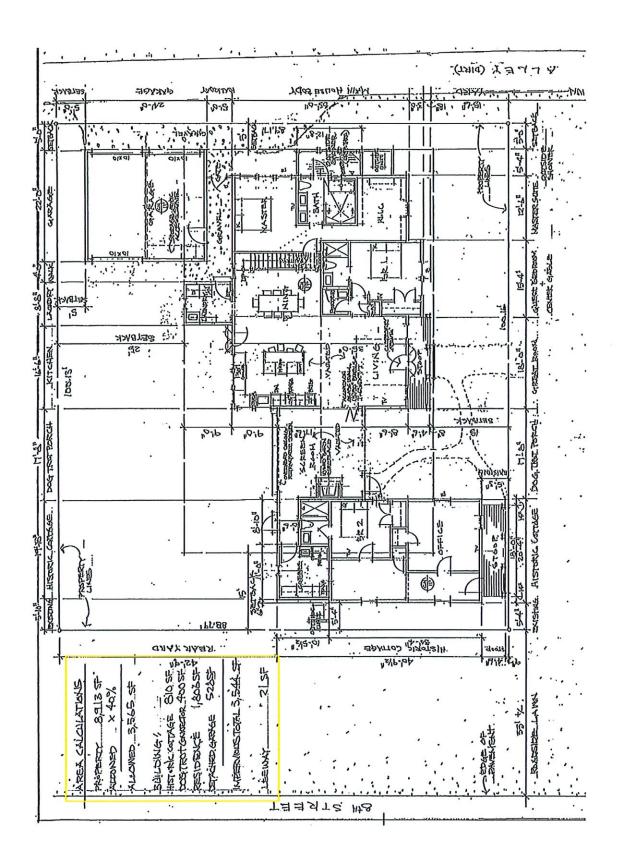
Total 3,496

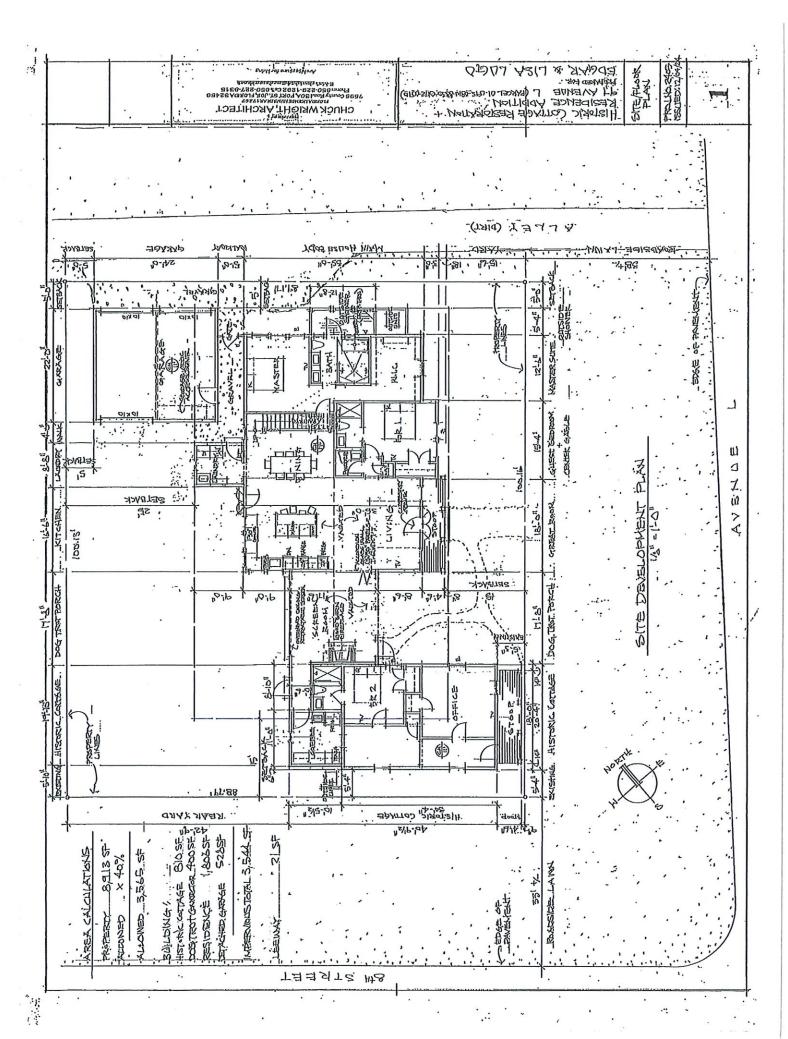
Re-establish porch on old structure (4x20) = 80

Board wanted two car garage Two Car Garage Master 22 Closet Master Extension 55 aundry 25, 12, Kitchen Living Room Dog Trot Porch 18x17 ,9 One Car Garage Board did not approve Bedroom 2 Existing 1896 Structure Home Front Porch 4x20 20, Coffee Bar 15, ຳລຳ 40,

(Pine) Street (Pine)

Ave L (Franklin)







Certificate of Appropriateness & Fence 226 Center Street

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City of Apalachicola Planning & Zoning Application for Development/Site Plan Approval

Official Use Only	<i>'</i>
Date Received:	12/3
Meeting Date:	/13
Fees Due:	•
Date Fees Paid:	_

Application for Development/Site Pla	n Approval Date Fees Paid:	_	
OWNER INFORMATION	CONTRACTOR INFORMATION		
Owner Emily Spear Address 226 Cutur St	Contractor Name		
City Apelachicola State Pl zip 32308	Email	I	
Phone 850-597-1847	Phone		
PROJEC	CT TYPE		
New Construction	Fence		
Addition	Repair		
Alteration/Renovation	Certificate of Appropriateness		
Relocation	Other		
Demolition			
PROPERTY	NFORMATION	-	
Street Address (911 Address): 226 Cu ter	St		
City & State: Apala Chi'cola Flore Parcel ID #: 01-095-08W-8360-0008-00 Zoning District: 4E Thistoric Dist	Zip: <u>32328</u>	6	
Zoning District: Ad [THistoric Dist	rict [1 Non-Historic District		
FEMA Flood Zone:			
OFFICIAL	USE ONLY		
Certificate of Appropriateness Required Y/N	This development request has been approve		
Setback Requirements of Property:	Certificate of Appropriateness (if applicable), zoning,		
Front: Rear: Side:	land use, and development review by the City of		
Corner Lot? Y Street Sides:	Apalachicola Planning & Zoning Board and a		
Lot Coverage: STAFF NOTES/RECOMMENDATIONS:	building permit is authorized to be issued.		
- needs C.s. A.			
OF CONT			
	City Stuff		
	Date Approved		

NOTE: This is a conceptual approval through the City based on our Land Development Code (LDC.) Please be aware that other documentation may be required by the Building Official.

Describe the proposed project and materials. Describe the proposed project in terms of size, affected inchitectural elements, materials, and relationship to the existing structure(s). Fencing in one pick of my hobst. The office the proposed project in terms of size, affected inchitectural elements, materials, and relationship to the existing structure(s). Fencing in one pick of my hobst. The office the proposed project in terms of size, affected inchitectural elements, materials. Describe the proposed project in terms of size, affected inchitectural elements.			e other
PROJECT SCOPE	MANUFACTURER	PRODUCT DESCRIPTION	FL PRODUCT APPROVAL#
Siding	1		
Doors			
Windows			
Roofing			
Trim			
Foundation			
Shutters			
Porch/Deck			
Fencing		wooden find	
Driveways/Sidewalks			
Other	300000		* * * * * *

NOTE: Please have a site plan prepared to turn in with your application. At minimum, the site plan needs to contain: a North arrow, surrounding streets, lot lines, lot dimensions, setbacks, current structure dimensions, proposed structure dimensions, fence locations, and fence heights. Applications requiring a Certificate of Appropriateness will also need to submit renderings/elevations of any proposed structures and note the materials proposed. More information may be requested by City Staff.

CERTIFICATION

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge at the time of application. I acknowledge that I understand and have complied with all of the submittal requirements and procedures and have read and understand the following:

- 1. I/We hereby attest to the fact that the above supplied property address(es), parcel numbers(s), and legal description(s) is(are) the true and proper identification of the area of this petition.
- 2. I/We authorize staff from the City of Apalachicola to enter onto the property in question during regular business hours in order to take photos which will be placed in the permanent file.
- 3. I/We understand that the COA review time period will not commence until the application is deemed complete by staff and may take up to 10 business days to process. I further understand that an incomplete application submittal may cause my application to be deferred to the next posted deadline date.
- 4. I/We understand that, for Board review cases, an agenda and staff report (if applicable) will be available on the City's website approximately one week before the Planning & Zoning Board Meeting.
- 5. I/We understand that the approval of this application by the Planning & Zoning Board or staff in NO way constitutes approval of a Building Permit for Construction from the City of Apalachicola Community and Economic Development Office.
- 6. I/We understand that all changes to the approved scope of work stated in a Certificate of Appropriateness or Development Order application have to be approved by the P&Z Board before work commences on those changes. There will be no charge for revisions. Making changes that have not been approved can result in a Stop Work Order being placed on the entire project and additional fees/penalties.
- 7. I/We understand that any decision of the P&Z Board may be appealed to the City Commission within 30 days after the decision by the P&Z Board; otherwise, the decision will be final.
- 8. I/We understand that a Certificate of Appropriateness is only valid for one year after issuance. They are renewable for six months without cause if requested, and for an additional six months upon showing of good cause by the applicant. The applicant must submit all requests for extensions in writing and provide appropriate support documents to City Staff, if needed.
- 9. I/We understand that P&Z Board approval is permission to obtain a permit for work and installation as indicated. I certify that all work will be performed to meet standards of all laws regulating construction in this jurisdiction.
- 10. I/We understand that there will be no issuance of a Certificate of Appropriateness without the property owner obtaining Homeowner's Association approval (if required) prior to the P&Z Board Meeting and/or before the beginning of an work and in no way authorizes work that is in violation of any association rules or regulations.

9/20/24	E	
DATE	SIGNAPURE OF APPLICANT	

Center Street

E CONTE



Fence 99 Butler Street

130	W.
(1)	((W
1/20	55

City of Apalachicola Planning & Zoning Application for Development/Site Plan Approval

Official Use Or	ıly
Date Received:	19/19/91
Meeting Date:	1/13/24
Fees Due:	
Data Fees Daids	

OWNER INFORMATION	CONTRACTOR INFORMATION	
OWNER HYPORINATION		
Owner Andrew and Dawn Schriever	Contractor Name Joseph Drew Robertson (GeoFlora Group, LLC)	
Address 99 Butler St	State License # CGC1534033 City License # 24-176	
City Apalachicola State FL Zip 32320	Email drew@geofloragroup.com/office@geofloragroup.com	
Phone 630-313-9309	Phone 850-745-4226	
PROJECT TYPE		
New Construction	x Fence	
Addition	Accessory Structure	
Alteration/Renovation	Certificate of Appropriateness	
Relocation	Other	
Demolition		
PROPERTY II	NFORMATION	
Street Address (911 Address): 99 Butler St		
	Zip: 32320	
Parcel ID #: 01-09S-08W-8360-0001-0150	Block: 1 Lot:	
Zoning District: R1- Residential [] Historic Dist	rict [X] Non-Historic District Lot 15 & East 10' of Lot 1	
FEMA Flood Zone: X		
	USE ONLY	
Certificate of Appropriateness Required? Y	This development request has been approved for a	
Setback Requirements of Property:	Certificate of Appropriateness (if applicable), zoning,	
Front: 15 Rear: 25 Side: 5	land use, and development review by the City of	
Corner Lot YN Street Sides: LS	Apalachicola Planning & Zoning Board and a	
Lot Coverage:	building permit is authorized to be issued.	
STAFF NOTES/RECOMMENDATIONS:		
	City Staff	
	Data Annyayad	
	Date Approved	

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JDR
Applicant Initial

Describe the proposed project and materials. Describe the proposed project in terms of size, affect		
architectural elements, materials, and relationship to the existing structure(s). Install fencing as drawn on plans		

PROJECT SCOPE	MANUFACTURER	PRODUCT DESCRIPTION	FL PRODUCT
Cl 31.			APPROVAL#
Siding	N/A	N/A	N/A
Doors	N/A	N/A	N/A
Windows	N/A	N/A	N/A
Roofing	N/A	N/A	N/A
Trim	N/A	N/A	N/A
Foundation	N/A	N/A	N/A
Shutters	N/A	N/A	N/A
Porch/Deck	N/A	N/A	N/A
Fencing	Breeze Blocks	Decorative open cell concrete block	N/A
Driveways/Sidewalks	N/A	N/A	N/A
Other			

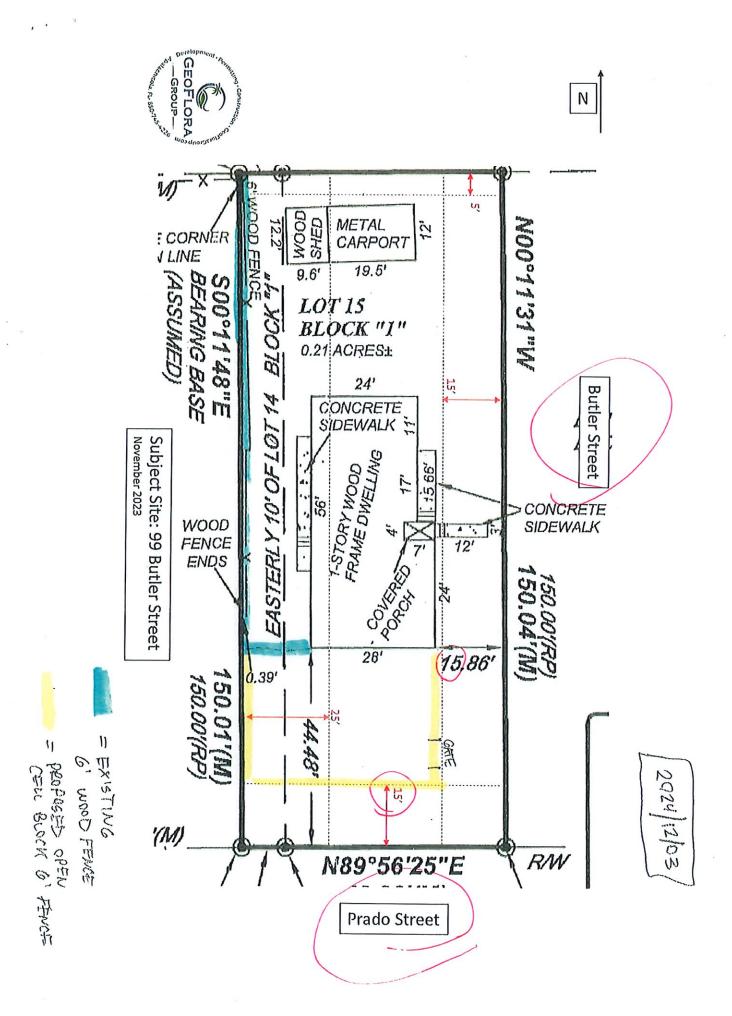
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- 10. I/We understand that there will be no issuance of a Certificate of Appropriateness without the property owner obtaining Homeowner's Association approval (if required) prior to the P&Z Board Meeting and/or before the beginning of an work and in no way authorizes work that is in violation of any association rules or regulations.

2024-12-12	
DATE	SIGNATURE OF APPLICANT





New Construction 21 24th Street



City of Apalachicola Planning & Zoning Application for Development/Site Plan Approval

Official Use Only
Date Received: 12/11/24
Meeting Date: 1/13/24
Fees Due: \$200

THE STATE OF THE S	Date rees Paid: 12/10/2	
OWNER INFORMATION	CONTRACTOR INFORMATION	
Owner NeiltShann Parker	Contractor Name SELF	
Address 680 E Pine Ave	State License # City License #	
City SG1 State FL zip32328	Email	
Phone 704 277 3073	Phone	
PROJEC	CT TYPE	
New Construction	Fence	
Addition	Accessory Structure	
Alteration/Renovation	Certificate of Appropriateness	
Relocation	Other	
Demolition		
PROPERTY II	NFORMATION	
Street Address (911 Address): The 21 24 4 Av	BLOCK 271, W+528+29	
Street Address (911 Address): TBB 21 24 th Block 271, Lots 28 + 29 City & State: Apalachicola, FL Zip: 32320		
Parcel ID #:	Block: 271 Lot; a b l a l	
Zoning District: 12-2 [] Historic District [\sqrt{Non-Historic District} FEMA Flood Zone: 0.2.70		
Certificate of Appropriateness Required? Y/N	USE ONLY This development request has been approved for a	
Setback Requirements of Property:	Certificate of Appropriateness (if applicable), zoning,	
Front: 15 Rear: 25 Side: 15 pm	land use, and development review by the City of	
Corner Lot? Y(N) Street Sides:	Apalachicola Planning & Zoning Board and a	
Lot Coverage: 40%	building permit is authorized to be issued.	
STAFF NOTES/RECOMMENDATIONS:	·	
-ok		
	City Staff	
	Date Approved	

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Applicant Initial

Describe the proposed project and materials. Describe the proposed project in terms of size, affected
architectural elements, materials, and relationship to the existing structure(s).
architectural elements, materials, and relationship to the existing structure(s).
SEE AMELIED SITE PLAN

PROJECT SCOPE	MANUFACTURER	PRODUCT DESCRIPTION	FL PRODUCT APPROVAL#
Siding		VINYL	
Doors			
Windows			
Roofing		ASPHALT	
Trim			
Foundation			
Shutters			
Porch/Deck			
Fencing			
Driveways/Sidewalks			
Other			

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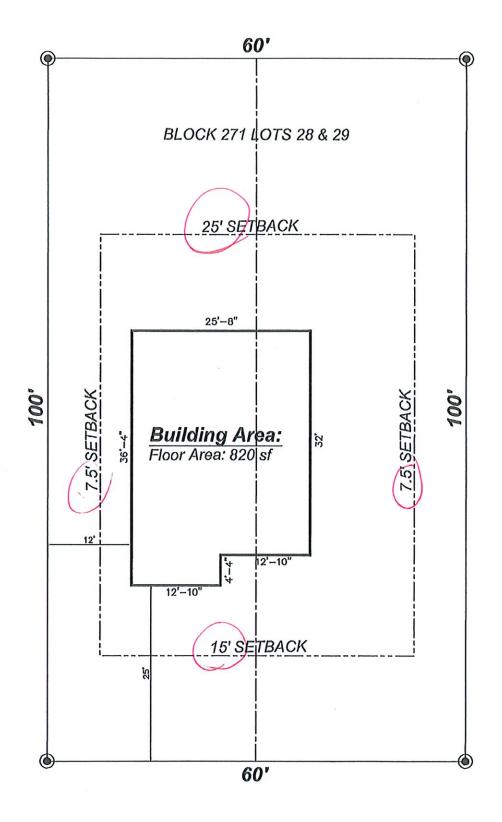
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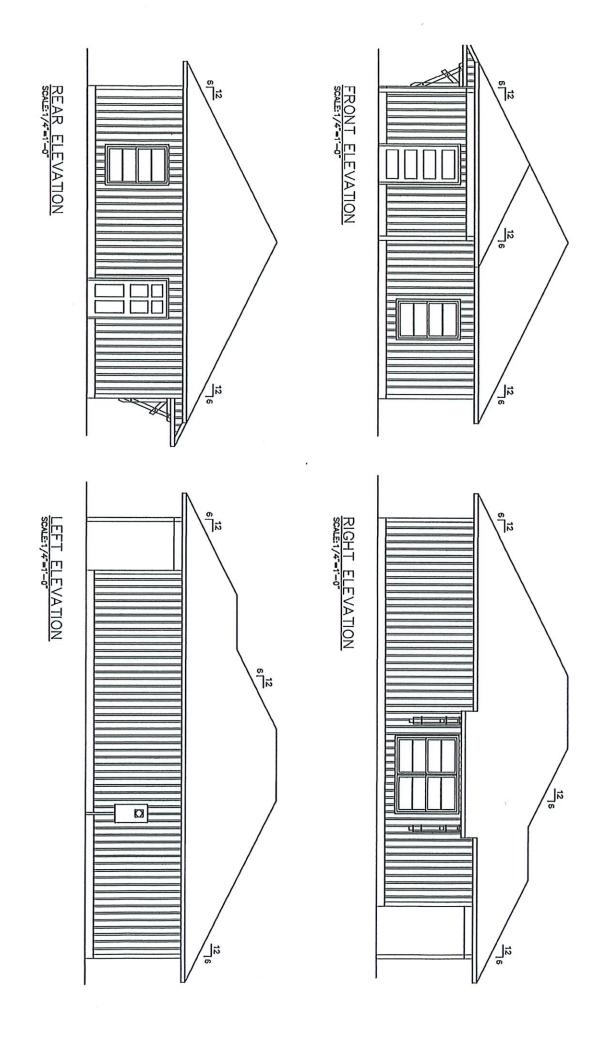
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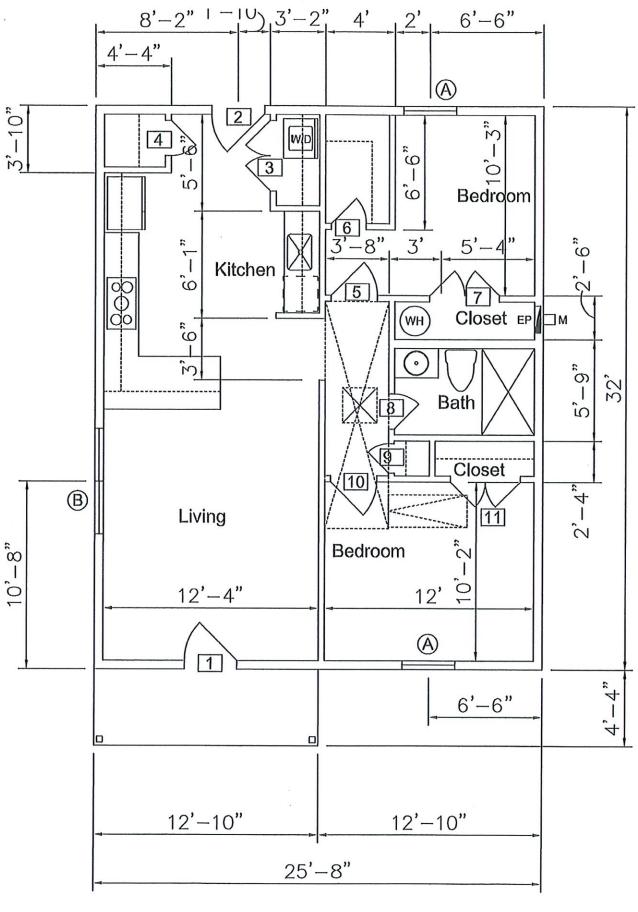
SIGNATURE OF APPLICANT



24th AVENUE







FLOOR PLAN SCALE: 1/4"=1'-0"

Building Area:

Heated Floor Area: 820 sf



sharon parker <smparker61@gmail.com>

Fwd: Permission Statement

1 message

Travis Stanley tstanley@fickling.com
To: Sharon Parker smparker61@gmail.com

Tue, Dec 10, 2024 at 10:59 AM

Sent from my iPhone

Begin forwarded message:

From: Jason Hart <jhart@cureton-johnson.com> Date: December 10, 2024 at 10:51:58 AM EST To: Travis Stanley <tstanley@fickling.com> Subject: Permission Statement

To whom it may concern at the Apalachicola Building Department;

Block 271 Lots 28 & 29 within the City Apalachicola is currently under contract to be sold from Apalachicola Bay Cottages, LLC to Sharon M Parker and Neil P Parker. The vacant lots are scheduled to be sold and transferred to the Parkers on or before December 20th, 2024. As registered agent and manager of Apalachicola Bay Cottages, LLC. I give the Parkers permission to apply for building permits for their future proposed improvements to the subject property legally described as Block 271 Lots 28 & 29.

Thank you, Jason Hart



JASON HART CERT RES RD7028

1358 THOMASWOOD DRIVE TALLAHASSEE, FL 32308 850.386.3720 (0) 850.251.0615 (C)

EMAIL: JHART@CURETON-JOHNSON.COM



Certificate of Appropriateness, Addition, & Accessory Structure

207 Avenue D

350	W.
(%)	(C)
1/2	

City of Apalachicola Planning & Zoning Application for Development/Site Plan Approval

Official	Use	Only	

Date Received: 12/24/24
Meeting Date: 1/13/24
Fees Due: \$90.00

Date Fees Paid:

OWNER INFORMATION	CONTRACTOR INFORMATION	
Owner Tom Bradberry	Contractor Name _Joseph Drew Robertson (GeoFlora Group, LLC	
Address 207 Ave D	State License # CGC1534033 City License # 24-176	
City Apalachicola State FL Zip 32320	Email drew@geofloragroup.com/office@geofloragroup.com	
Phone 850-217-2927	Phone 850-745-4226/850-510-8524	
PROJEC	CT TYPE	
New Construction (Accessory structure)	Fence	
Addition	Repair	
Alteration/Renovation	Variance	
Relocation	Other	
Demolition	Certificate of Appropriateness	
	NFORMATION	
Street Address (911 Address): 207 Ave D		
	Zip: <u>32320</u>	
Parcel ID #:01-09s-08w-8330-0107-0090 Zoning District: R1	Block: 107 Lot: 9 and 10	
Zoning District: R1 [x] Historic Dist FEMA Flood Zone: X	Tiet [] Non-Historic District	
	USE ONLY	
Certificate of Appropriateness Required? Y/N	This development request has been approved for a	
Setback Requirements of Property:	Certificate of Appropriateness (if applicable), zoning,	
Front: 15/15 Rear: 25 Side: 5	land use, and development review by the City of	
Corner Lot (Y)/N	Apalachicola Planning & Zoning Board and a	
Lot Coverage: 40 %	building permit is authorized to be issued.	
STAFF NOTES/RECOMMENDATIONS:		
- under 40%		
- needs Co.A.	City Staff	
- fence not noted	Ony office	
	Date Approved	

NOTE: This is a conceptual approval through the City based on our Land Development Code (LDC.) Please be aware that other documentation may be required by the Building Official.

JDR Applicant Initial

				e the proposed project in terms of size, affected the existing structure(s).
Detached	accessory stucture	with Timbe	er construction gara	ge, concrete fiber board and standing seam metal roof.
+	remodel	of	home	

PROJECT SCOPE	MANUFACTURER	PRODUCT DESCRIPTION	FL PRODUCT APPROVAL#
Siding	Hardie	Concrete fiber board	N/A
Doors	TBD	TBD	N/A
Windows	TBD	TBD	N/A
Roofing	TBD	Standing seam metal	N/A
Trim	Hardie Trim	Concrete fiber board	N/A
Foundation	N/A	Concrete Monolithic Slab	N/A
Shutters	N/A	N/A	N/A
Porch/Deck	N/A	N/A	N/A
Fencing	N/A	N/A	N/A
Driveways/Sidewalks	N/A	N/A	N/A
Other			

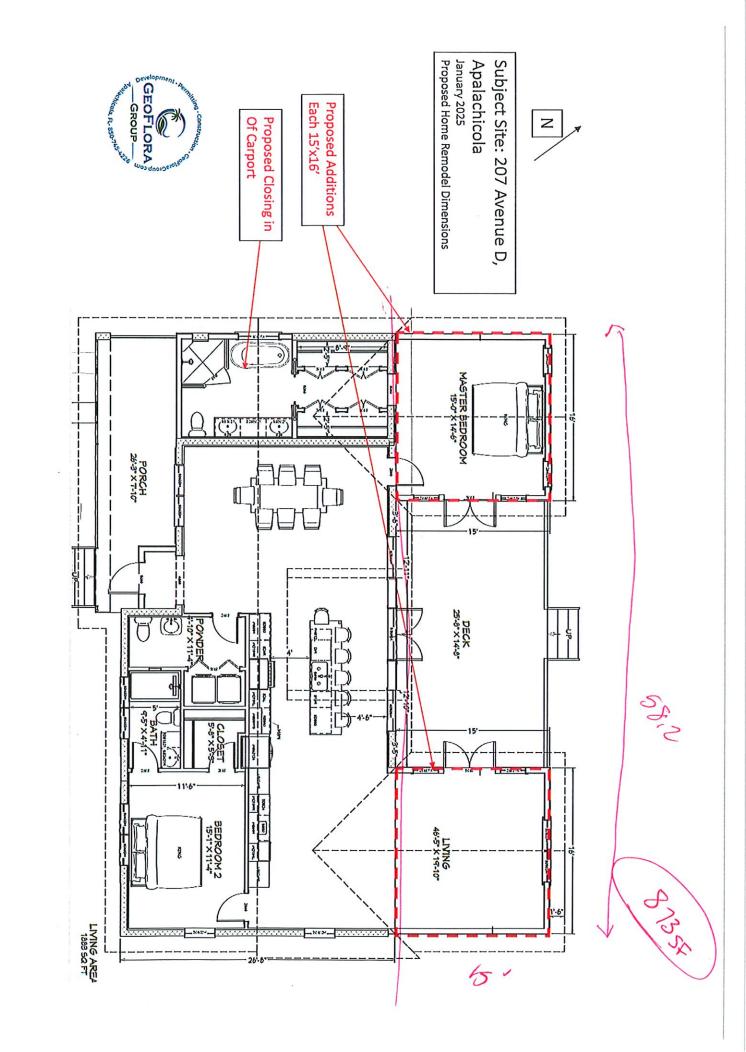
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- 1. I/We hereby attest to the fact that the above supplied property address(es), parcel numbers(s), and legal description(s) is(are) the true and proper identification of the area of this petition.
- 2. I/We authorize staff from the City of Apalachicola to enter onto the property in question during regular business hours in order to take photos which will be placed in the permanent file.
- 3. I/We understand that the COA review time period will not commence until the application is deemed complete by staff and may take up to 10 business days to process. I further understand that an incomplete application submittal may cause my application to be deferred to the next posted deadline date.
- 4. I/We understand that, for Board review cases, an agenda and staff report (if applicable) will be available on the City's website approximately one week before the Planning & Zoning Board Meeting.
- 5. I/We understand that the approval of this application by the Planning & Zoning Board or staff in NO way constitutes approval of a Building Permit for Construction from the City of Apalachicola Community and Economic Development Office.
- 6. I/We understand that all changes to the approved scope of work stated in a Certificate of Appropriateness or Development Order application have to be approved by the P&Z Board before work commences on those changes. There will be no charge for revisions. Making changes that have not been approved can result in a Stop Work Order being placed on the entire project and additional fees/penalties.
- 7. I/We understand that any decision of the P&Z Board may be appealed to the City Commission within 30 days after the decision by the P&Z Board; otherwise, the decision will be final.
- 8. I/We understand that a Certificate of Appropriateness is only valid for one year after issuance. They are renewable for six months without cause if requested, and for an additional six months upon showing of good cause by the applicant. The applicant must submit all requests for extensions in writing and provide appropriate support documents to City Staff, if needed.
- 9. I/We understand that P&Z Board approval is permission to obtain a permit for work and installation as indicated. I certify that all work will be performed to meet standards of all laws regulating construction in this jurisdiction.
- 10. I/We understand that there will be no issuance of a Certificate of Appropriateness without the property owner obtaining Homeowner's Association approval (if required) prior to the P&Z Board Meeting and/or before the beginning of an work and in no way authorizes work that is in violation of any association rules or regulations.

2024-12-20	
DATE	SI NATURE OF APPLICANT

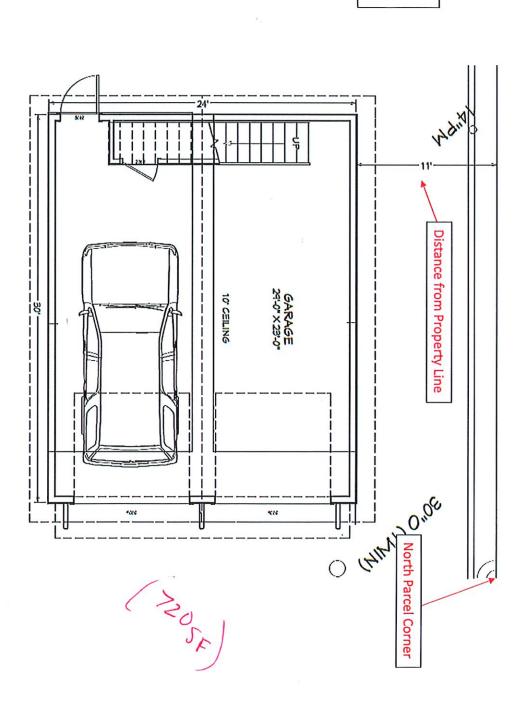


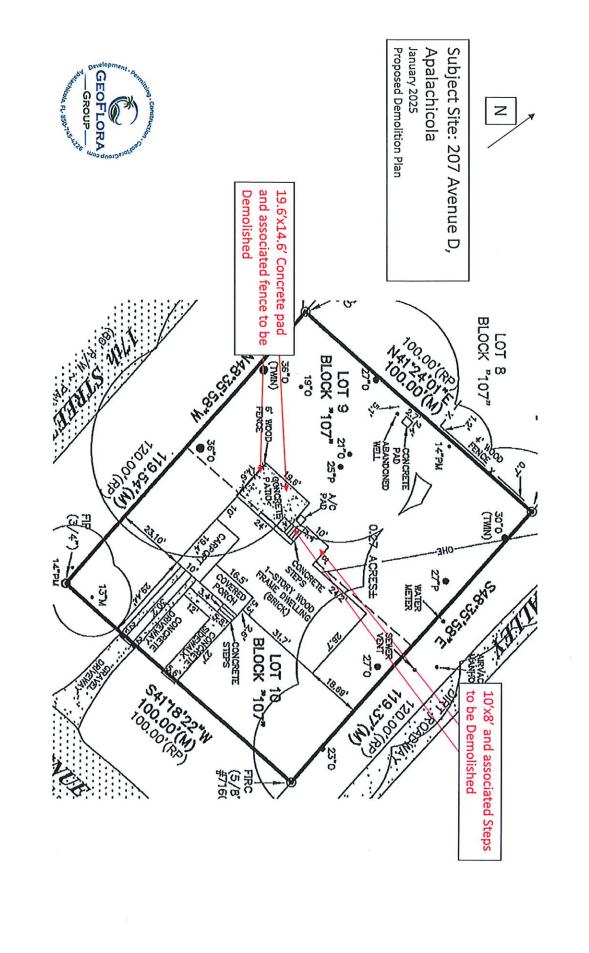


Z

Subject Site: 207 Avenue D, Apalachicola

January 2025
Proposed Detached Garage Dimensions



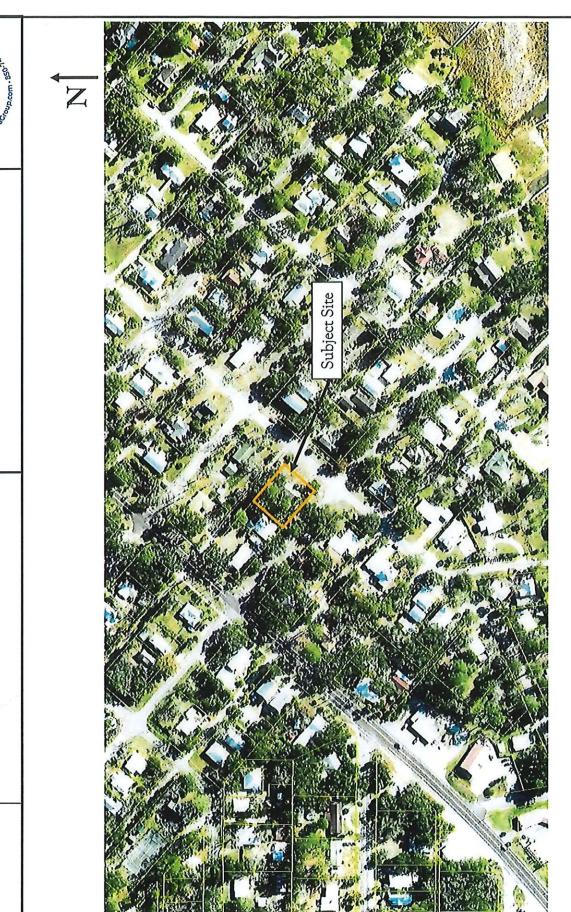


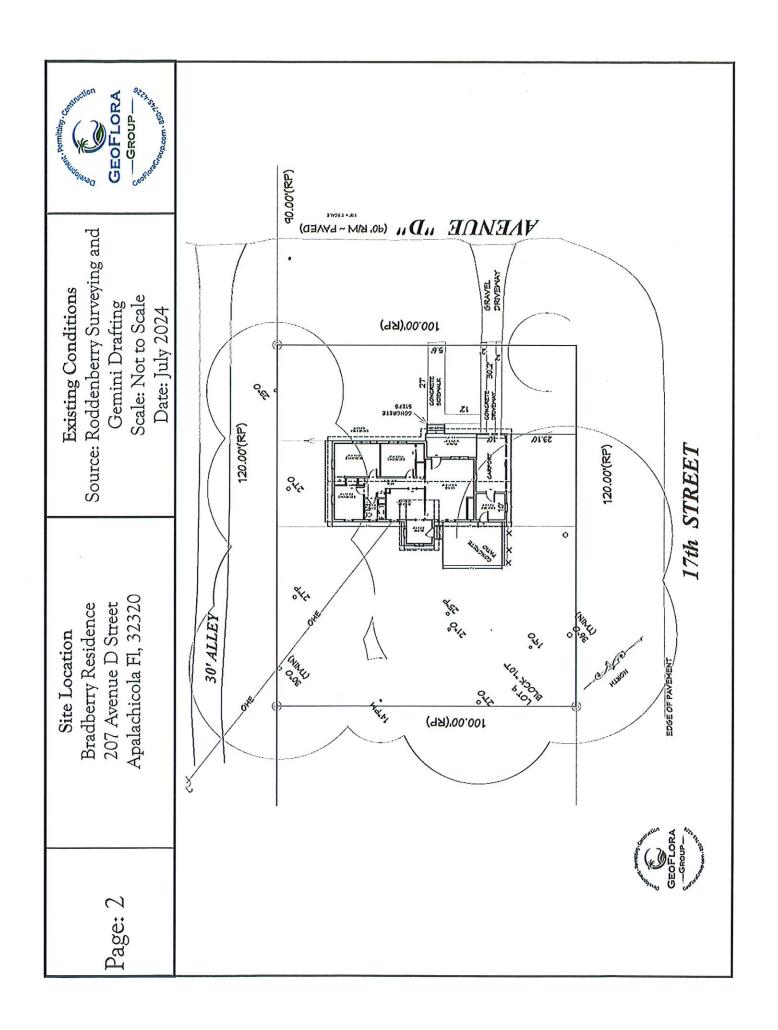
e: 1

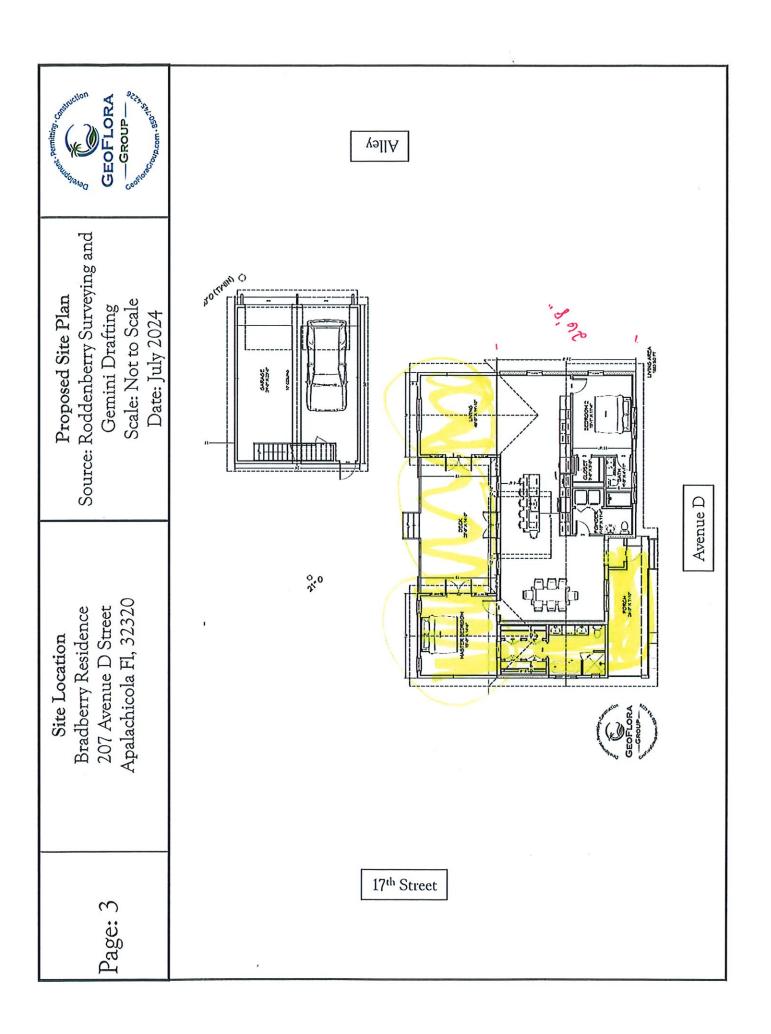
Site Location
Bradberry Residence
207 Avenue D Street
Apalachicola FI, 32320

Overall Parcel Location
Source: Franklin Co Prop Appraiser
Scale: Not to Scale
Date: July 2024

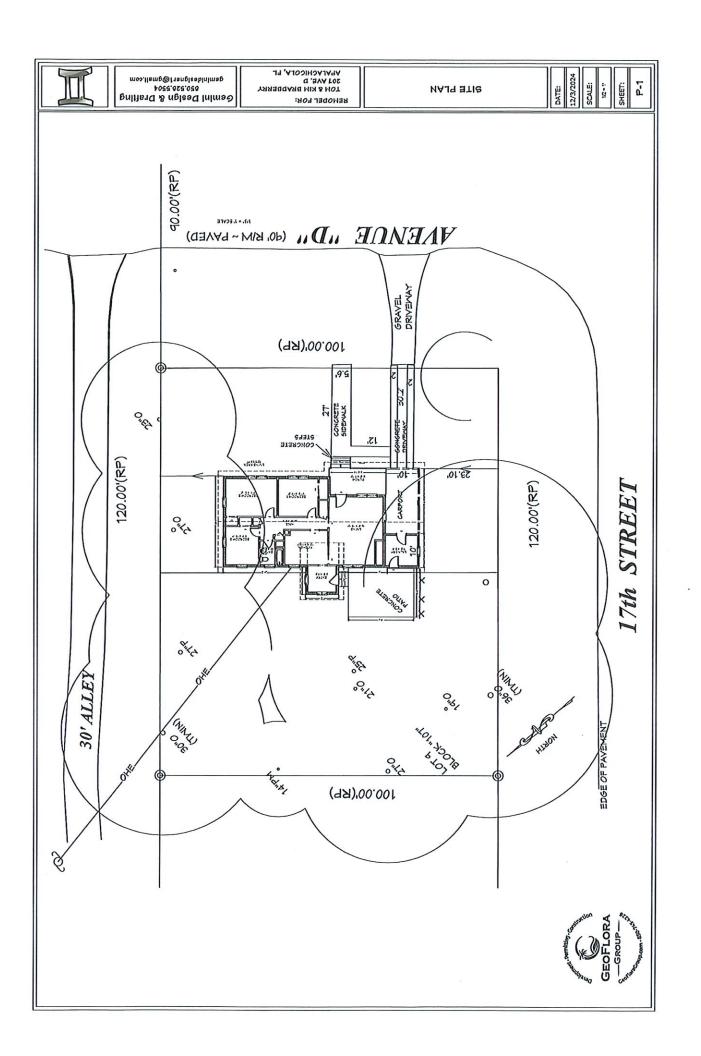








GEOFLORA North and South Elevations Source: Gemini Design Date: December 2024 Scale: Not to Scale Elevations West (17th St) Elevation 207 Avenue D Street Apalachicola Fl, 32320 Bradberry Residence Site Location East (alley) Elevation Page: 4



DATE: 12/3/2024 SCALE: 16 - T SHEET: P-2 AS-BUILT PLAN REHODEL FOR:

TOH & KIM BRADBERRY 201 AVE, D APALACHICOLA, FL

gniffra & ngleod inimod 4022.623.028 mos.liamg@itongleobinimog

