

**City of Apalachicola Tree Committee**  
**Meeting Agenda**  
**December 18, 2024, at 5:00 P.M.**  
**Old Library**

Attendees.

Scott Davis, TC Chair and agenda preparer,  
Anita Grove, City Commissioner,  
Donna Ingle, member, Parks and Recreation Committee, and  
Dennis Winterringer, TC member and preparer of meeting summary.

Action and discussion items:

1. Summary of November 22, 2024, meeting – Approve with or without revisions.
2. Stabilization of Chapman oak at Chestnut Street Cemetery (Davis).
  - Has Mr. Davis received the Florida Forest Service score for the tree, which could qualify it as a Florida champion tree?
  - \$4,200 quote obtained from Paulson’s Tree Service LLC - reduction pruning, a metal shield to deflect water from the rotten trunk, and supportive cabling that would be anchored into the ground.
  - City funding of the work.
    - Either from money obtained by the City Manager Travis Wade in selling City excess property (preferred) or alternatively money from the Reforestation Fund.
  - Has a meeting of Messrs. Davis, Paulson, and Wade been held?
3. Planning for Arbor Day event (all).
  - When: Saturday, January 25, 1 to 3 p.m.
  - Where: Apalachicola Margaret Key Public Library (corner of Avenue E and 12<sup>th</sup> Street), parking lot.
  - What: Give away trees provided by Florida Forest Service (FFS). Budget increased to \$1,000 this year from \$500 in past years.
    - Requested 101 trees.
      - River birch (Betula nigra) – 5,
      - Southern magnolia (Magnolia grandiflora) – 11,
      - Longleaf pine (Pinus palustris) – 10,
      - Sycamore (Platanus occidentalis) – 10,
      - Sand live oak (Quercus geminata) – 10,
      - Southern live oak (Quercus virginiana) – 10,
      - Pond cypress (Taxodium ascendens) – 10,
      - Bald cypress (Taxodium distichum) – 10,
      - Toothache tree (Zanthoxylum americanum) – 10,
      - Needle palm (Rhapidophyllum hystrix) – 5, and
      - Cabbage palm (Sabal palmetto) – 10.
    - All in 3-gallon containers except one southern magnolia in 1-gallon container.

- Participants other than TC members.
  - Emily Lanpher, FFS, or **AN ALTERNATE IF SHE IS ON MATERNITY LEAVE**,
  - Alex Skovronsky, FFS (**CONFIRMED?**), and
  - Florida A&M University Extension Service agents Sam Hand, Ed Duke and Angle Forde (**CONFIRMED?**).
- Notification of City Manager? Arranged with City Librarian Lucy Carter? On library calendar?
- To do list.
  - Media release.
    - Apalachicola Times.
    - Oyster Radio.
  - Posting on City's Facebook page.
  - Bulletin board flyer.
  - Arbor Day proclamation that needs to be adopted by City Commission at its January 7, 2025, regular monthly meeting.

4. FFS grant application for Lafayette Park tree planting (all).

- Request for \$10,000 to plant 34 trees of 12 native species; \$10,000 City match to be drawn from Reforestation Fund.
- FFS has notified City of grant award, but FFS's grant agreement won't be ready for City signature until later this month.
- As proposed by City Planner, City Manager has agreed to let TC contact potential contractors and get three bids.
  - Attached draft package requesting bids (Winterringer).
  - Agreement by TC members on which potential contractors to contact (all).
  - Contact with and sending package to potential bidders (**Davis or Berkheiser?**).

5. City Manager's and TC's proposed revisions to the tree protection requirements of the Land Development Code (Winterringer).

- Scheduling of two public workshops to discuss the proposed revisions and to receive comments – one immediately or before a Planning and Zoning Board meeting and another at a TC meeting?
  - Assume that City Commission's (CC's) permission is not needed because not on CC's December 3, 2024, meeting agenda.

6. Code Enforcement Officer's preparation of annual Tree City application for Arbor Day Foundation. He's probably not aware that he needs to submit an application for the City.

7. Next meeting.

5:00 p.m., Wednesday, January 15, 2025, at the old library.